

**LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY**  
**900 W. Lindley Avenue<sup>1</sup>**  
**Philadelphia, PA 19141**  
**BOARD OF TRUSTEES MEETING**  
**OCTOBER 20, 2020**  
**6:00 PM**

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This October 20, 2020 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:06 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

Lisa Johnson — President  
Ana Christina Melhor — Secretary  
Barbara Saunders — Vice President  
Regina Felder — Trustee  
Evette Bowman — Trustee  
Reginald Howard — Trustee

**Board Members Present:**

Lisa Johnson  
Ana Christina Melhor  
Barbara Saunders  
Regina Felder

**By Invitation: Non-Board Members:**

Dr. Margery Covello, CEO/Principal  
Nancy White, Principal  
Ralph Lovelidge, Principal  
Elaine Latimer, Director of SPED

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<sup>1</sup> This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

Evette Bowman  
Reginald Howard

Andrea Brock, Director of Operations  
David Hussey, Esq.  
Peter Costa, Santilli and Thomson  
Ashley Redfearn, Executive Director, APS  
Kristine Magargee, APS CAO  
Katie Santilli, CBO, APS  
Scott Kramer, CTO, APS  
Sean Murphy, Director of Climate  
Kwanza Howard, Vice Principal  
Caroline Lembo  
Kristen Phillips  
Melissa Pavonarius  
Julia Hernandez

**Board Members Absent**

### B. Chairperson's Disclosure: Executive Session

*I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees will not meet in Executive Session during this meeting.*

### C. Approval of Agenda

MOTION  
BLS  
SECOND  
ACM  
VOTE:  
 PASS  
 FAIL

#### **Resolution 20102001** **Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **October 20, 2020** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda</i>

### D. Approval of Minutes

MOTION  
RF  
SECOND  
RH  
VOTE:  
 PASS  
 FAIL

#### **Resolution 20102002** **Approval of the September 15, 2020 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **September 15, 2020** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
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<i>Board</i>	<i>Reviewed the September meeting minutes</i>
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**SECTION II: Reports**

A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

A. Lindley Academy Charter School at Birney CEO/Principal

*Dr. Covello presented the written monthly CEO report, a copy of which is incorporated by reference herein, highlighting:*

- + Community support for charter renewal;*
- + Attendance data and trends, including ongoing efforts to promote attendance and engagement;*
- + Quarterly student assessment data from September testing, including the validity of testing during remote instruction;*
- + Implementation of the curricula during remote learning, including individualized instruction (WIN periods) and intervention programs;*
- + Developments to the remote instruction model;*
- + An overview of the middle school curriculum; and*
- + School and community activities.*

B. American Paradigm Schools

*A. Redfearn presented the written monthly report of APS, a copy of which is incorporated by reference herein.*

C. Business Controller

*P. Costa presented the written monthly report of the business controller, a copy of which is incorporated by reference herein.*

**SECTION III: UNFINISHED BUSINESS — NONE**

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
RF  
SECOND  
EB  
VOTE:  
 PASS  
 FAIL

**Resolution 20102003 Approval of Reports**

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO/Principal of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**Resolution 20102004 Professional Services**

MOTION  
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SECOND  
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VOTE:  
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RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO/Principal, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these Professional Services Proposals;

FURTHER RESOLVED, the CEO/Principal is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Pepper Environmental Services, Inc.	\$14,829.00	Lead paint removal  Other quotes received upon bid: Delta BJDS, Inc. for

		\$24,750.00; Diamond Huntbach Construction Corporation for \$19,000.00
Limbach Company LLC	\$12,763.00	Installation of cafeteria air handler unit  Other quotes received upon bid: EMCOR Services Fluidics for \$23,450.00
Limbach Company LLC	\$6,816.00.	Installation of boiler monitor  Other quotes received upon bid: EMCOR Services Fluidics for \$11,800.00
Limbach Company LLC	\$12,468.00 per year, with 3% annual increases	Boiler maintenance; 3 year agreement  Other quotes received upon bid: Chadwick Service Company for \$7,300.00
Philly Concrete and Asphalt Paving Construction Company	\$31,200.00	Parking lot paving  No other quotes were received upon bid
Bustleton Services, Inc.	Variable rates based upon the accumulation of snow fall	Snow removal  Other quotes received upon bid: CDI Snow Management for \$20,000 flat rate; DMC Commercial Snow Management for variable rate

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Dr. Covello; Board</i>	<i>Reviewed and discussed the proposed professional services, including bidding</i>

MOTION  
BLS  
SECOND  
RH  
VOTE:  
[X] PASS  
[ ] FAIL

**Resolution 20102005 Human Resources**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes and additions as presented below.

<u>Position Change</u>	<u>New Position</u>	<u>Effective Date</u>
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Tanya Facilities 11/2/20  
Northrup Coordinator

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Covello; Board</i>	<i>Discussed the proposed position change</i>

MOTION  
BLS  
SECOND  
RF  
VOTE:  
[X] PASS  
[] FAIL

**Resolution 20102006 Future Ready School Wide Plan**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Future Ready School Wide Plan, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Covello; Board</i>	<i>Reviewed and discussed the proposed plan</i>

MOTION  
RF  
SECOND  
BLS  
VOTE:  
[X] PASS  
[] FAIL

**Resolution 20102007 Project GO School Attendance Support Program**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Memorandum of Understanding for participation in the Project GO School Attendance Support program, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Covello; Board</i>	<i>Discussed Lindley's participation in the Project GO program</i>

MOTION  
BLS  
SECOND  
RH  
VOTE:  
[X] PASS  
[] FAIL

**Resolution 20102008 Amendment of Academic and Support Agreement**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Amended Academic and Support Agreement Between Lindley Academy Charter School at Birney and American Paradigm Schools, as presented; and

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Covello; Board</i>	<i>Discussed the proposed revision to the APS contract</i>

MOTION  
BLS  
SECOND  
EB  
VOTE:  
[X] PASS

**Resolution 20102009 Business Services Agreement**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Consulting Agreement by and Between Lindley

FAIL

Academy Charter School and Santilli and Thomson, LLC, as presented; and

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board; Dr. Covello</i>	<i>Reviewed and discussed the proposed agreement, which was additionally reviewed by the Finance Committee</i>

MOTION  
BLS  
SECOND  
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VOTE:  
 PASS  
 FAIL

**Resolution 20102010 Annual Election of Officers**

RESOLVED, pursuant to Section 7.2 of its Bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects the following Officers:

Lisa Johnson — President  
Barbara Saunders — Vice President  
Evette Bowman — Treasurer  
Ana Christina Melhor — Secretary.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed the nomination and election of officers</i>
<i>B. Saunders; L. Johnson</i>	<i>Nominated the above slate of officers</i>

**SECTION VII: DISCUSSION AND ANNOUNCEMENTS**

❖ NEXT BOARD MEETING: TUESDAY NOVEMBER 17<sup>TH</sup>, 2020 @ 6PM

**Adjournment @ 7:46 pm**

MOTION  
BLS  
SECOND  
RF  
VOTE:  
 PASS  
 FAIL

