

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue¹
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
JUNE 16, 2020
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This June 16, 2020 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:03 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Regina Felder — Trustee
Evette Bowman — Trustee
Reginald Howard — Trustee

Board Members Present:

Lisa Johnson
Ana Christina Melhor
Barbara Saunders

By Invitation: Non-Board Members:

Dr. Margery Covello, CEO
Nancy White, Principal
Ralph Lovelidge, Principal

¹ This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

Regina Felder
Evette Bowman
Reginald Howard

Sean Murphy, Director of School Climate
Andrea Brock, Director of Operations
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Ashley Redfearn, Executive Director, APS
Katie Santilli, CBO, APS
Scott Kramer, CTO, APS
Kristine Magaargee, CAO, APS
Tanya Northrup
Cameron Voss
Biridiana Rodriguez
Roger Klingerman

Board Members Absent

Jane McAndrew

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting the Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

**Resolution 20061601
Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **June 16, 2020** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda</i>

D. Approval of Minutes

MOTION
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ACM
VOTE:
[X] PASS
[] FAIL

Resolution 20061602

Approval of the May 19, 2020 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **May 19, 2020** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the May 19, 2020 minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

A. Lindley Academy Charter School at Birney CEO

Dr. Covello presented the written monthly report of the CEO, a copy of which is incorporated by reference herein, highlighting:

- + Status of ongoing facilities projects;*
- + Distribution of over 43,000 meals;*
- + Middle school initiatives for the 2019-20 and 2020-21 school years, as presented by R. Lovelidge;*
- + The proposed Wit & Wisdom ELA curriculum for grades 7-8, as presented by R. Lovelidge;*
- + Assignment completion by students during remote learning;*

- + K-5 highlights for the 2019-20 school year and next steps, as presented by N. White;
- + K-5 intervention programs, as presented by N. White; and
- + 8th grade graduation parade and kindergarten move up visits.

B. American Paradigm Schools

A. Redfearn presented the written monthly report of APS, highlighting:

- + Additions to the APS team;
- + Charter renewal;
- + Compliance and facilities updates, including development of a Health and Safety plan for reopening;
- + Recruitment of school staff;
- + Leader training for all school instructional leaders.

C. Business Controller

P. Costa presented the monthly written report of the business controller, a copy of which was distributed in advance and incorporated by reference herein.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

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VOTE:
[X] PASS
[] FAIL

Resolution 20061603 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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<i>Board</i>	<i>Discussed and reviewed the foregoing reports</i>
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MOTION
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VOTE:
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Resolution 20061604 Audit and Accounting Services

RESOLVED, that the Board of Trustees of Lindley Academy Charter School hereby approves the audit and accounting services of St. Clair CPAs P.C, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; P. Costa</i>	<i>Reviewed the proposed services of St. Clair CPAs P.C.</i>

MOTION
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SECOND
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VOTE:
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Resolution 20061605 2020-21 Staff Handbook

RESOLVED, that the Board of Trustees of Lindley Academy Charter School approves the 2020-21 Staff Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Discussed and reviewed the proposed staff handbook</i>

MOTION
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VOTE:
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Resolution 20061606 Wellness Policy

RESOLVED, that the Board of Trustees of Lindley Academy Charter School approves the Wellness Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; A. Brock</i>	<i>Discussed the development of the proposed Wellness Policy</i>
<i>Board</i>	<i>Discussed the composition of the Wellness Committee</i>

MOTION
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VOTE:
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Resolution 20061607 Positive Behavior Support Policy

RESOLVED, that the Board of Trustees of Lindley Academy Charter School approves the Positive Behavior Support Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Discussed the reasons for the revisions to the proposed policy</i>

MOTION
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VOTE:
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Resolution 20061608 Annual Child Find Notice

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Annual Child Find Notice, as presented.

MOTION
BLS
SECOND
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VOTE:
[X] PASS
[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>General discussion</i>
<i>K. Magargee</i>	<i>Discussed the school's publication of the child find notice</i>

Resolution 20061609 ELA Curriculum

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the With & Wisdom ELA curriculum, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; R. Lovelidge</i>	<i>Discussed the proposed curriculum during the CEO's Report</i>

Resolution 20061610 Professional Services Proposals

RESOLVED, the Professional Services Proposals and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposals;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Pediatric Therapeutic Services, Inc.	\$76.50/hr for Licensed Behavior Specialist; \$56.99/hr for Registered Behavior Technician; \$35.00/hr for Behavior Technician; \$75.50/hr for Occupational Therapist; \$86.99/hr for Physical Therapist; \$75.50/hr for Speech-Language Pathologist; \$89.99/hr for Psychologist	Behavioral and SPED services, as-needed

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Discussed the proposed services of PTS, Inc.</i>

Resolution 20061611 Food Service Proposal

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RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the food services program proposal of Maschio's Food Services, Inc., as presented;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of a written contract based upon the food services program proposal of Maschio's Food Services, Inc.;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Discussed Lindley Academy's satisfaction with Maschio's food services</i>

Upon Motion by R. Felder, Seconded by E. Bowman, the Board voted to enter into executive session at 7:14 pm to discuss Resolutions R20061612 and R20061613.

Upon Motion by B. Saunders, Seconded by A. Melhor, the Board voted to adjourn from executive session at 7:38 pm.

MOTION
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VOTE:
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Resolution 20061612 School Safety and Security Plan

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the 2020-21 School Safety and Security Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed and discussed the School Safety and Security Plan during executive session</i>

MOTION
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SECOND
EB
VOTE:
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 FAIL

Resolution 20061613 CEO / Principal Employment Agreement

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the CEO / Principal Employment Agreement of Dr. Margery Covello, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed matters involving the proposed employment agreement during executive session</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

❖ NEXT BOARD MEETING: TUESDAY AUGUST 18TH, 2020 @ 6PM

- ❖ L. JOHNSON THANKED TEACHERS AND STAFF FOR THEIR DEDICATION TO LINDLEY ACADEMY; L. JOHNSON ALSO THANKED MEMBERS OF THE CHARTER SCHOOL OFFICE FOR ATTENDING THE MEETING

Adjournment @ 7:41 pm

MOTION
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ACM
VOTE:
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