

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
OCTOBER 15, 2019
6:30 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This October 15, 2019 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:48 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Monique Parker — Member

Board Members Present:

Lisa Johnson
Jane McAndrew
Ana Christina Melhor
Barbara Saunders

By Invitation: Non-Board Members:

Dr. Margery Covello, Interim CEO
Nancy White, Principal
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Ashley Redfearn, Executive Director, APS
Katie Santilli, CBO, APS
Scott Kramer, CTO, APS
Evette Bowman

Reginald Howard

Board Members Absent
Monique Parker

B. Chairperson's Disclosure: Executive Session

Lisa Johnson — *I would like to state, for purposes of the Minutes of this meeting that, during the course of this meeting, the Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:*

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION
BLS
SECOND
JM
VOTE:
 PASS
 FAIL

Resolution 19101501
Approval of the Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **October 15, 2019** Agenda, as amended.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed amendment of the agenda to add Resolution R19101507</i>

D. Approval of Minutes

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 19101502
Approval of the September 17, 2019 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **September 17, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the September 18, 2019 minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What
None	None

B. Lindley Academy Charter School at Birney CEO

Dr. Covello presented the written monthly report of the CEO, a copy of which was distributed in advance and is incorporated by reference herein, highlighting:

- + *Enrollment and budgetary revisions;*
- + *Attendance and lateness;*
- + *Professional development, instructional coaching, walkthroughs, and trainings, as discussed by Dr. Covello and N. White;*
- + *September STAR testing data;*
- + *Student and family support programs, including the creation of an entry and attendance staff position;*
- + *School activities and events; and*
- + *Upcoming October and November events.*

C. American Paradigm Schools

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting efforts to highlight the impact of professional development trainings.

D. Business Controller

P. Costa presented the written monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + *Revenues and expenditures are generally in line with the budget;*
- + *School district reconciliation of per pupil funding;*
- + *Cash on hand; and*
- + *The 2018-19 audit.*

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
JM
SECOND
BLS
VOTE:
[X] PASS
[] FAIL

Resolution 19101503 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
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SECOND
ACM
VOTE:
[X] PASS
[] FAIL

Resolution 19101504 Project GO Memorandum of Understanding

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the Project GO School Attendance Support Memorandum of Understanding, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; N. White; A. Redfeam</i>	<i>Reviewed and discussed the Project GO Memorandum of Understanding</i>

MOTION
BLS
SECOND
JM
VOTE:
[X] PASS
[] FAIL

Resolution 19101505 Ceiling Repair

WHEREAS, Lindley Academy Charter School at Birney has solicited the following bids for work to repair and replace damaged ceiling tile of the school facilities:

- Blasz Construction, LLC: \$17,380.00
- Lenick Construction, Inc.: \$16,000.00
- Dale Construction, LLC: \$10,390.00 (construction during daytime business hours)

Dale Construction, LLC: \$13,190.00 (construction while school is closed)

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the ceiling repair proposal of Dale Construction, LLC (construction while school is closed), as presented; and

FURTHER RESOLVED that the Interim CEO, in consultation with the business controller and general counsel, is authorized to negotiate and execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Discussed the proposed ceiling repair and proposals</i>

MOTION
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VOTE:
[X] PASS
[] FAIL

Resolution 19101506 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>
Tasnia Islam	Instructional Assistant	9/26/19
Ciara Griffin	Instructional Assistant	10/15/19
Merlande Joseph	Lunchtime Aide	10/1/19
Courtney Wells	Entry and Attendance Coordinator	10/1/19
Rashad Hill	Non-Teaching Assistant	9/20/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; Dr. Covello</i>	<i>Reviewed the proposed human resources changes and discussed current staffing levels</i>

L. Johnson introduced Evette Bowman and Reginald Howard as prospective board or committee members

Upon Motion by J. McAndrew, Seconded by A. Melbor, the Board of Trustees voted to enter into executive session at 7:33 pm to discuss confidential matters.

Upon Motion by B. Saunders, Seconded by A. Melbor the Board of Trustees voted to adjourn from executive session at 8:18pm.

MOTION
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VOTE:
[X] PASS
[] FAIL

Resolution 19101507 Resignation of Monique Parker

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the resignation of Monique Parker as a Trustee.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the written resignation of M. Parker</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

❖ NEXT BOARD MEETING: TUESDAY NOVEMBER 19TH, 2019 @ 6PM

Adjournment @ 8:19 pm

MOTION
ACM
SECOND
BLS
VOTE:
[XS] PASS
[] FAIL
