

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
SEPTEMBER 17, 2019
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This September 17, 2019 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:14 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Monique Parker — Member

Board Members Present:

Lisa Johnson
Jane McAndrew
Ana Christina Melhor
Barbara Saunders

By Invitation: Non-Board Members:

Dr. Margery Covello, Interim CEO
Nancy White, Principal
Ralph Lovelidge, Principal
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Gerald Santilli, President & CEO, APS
Katie Santilli, CBO, APS
Scott Kramer, CTO, APS

Ashley Redfearn, Executive Director, APS

Board Members Absent

Monique Parker

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting that, during this meeting, the Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

L. Johnson discussed the recent board training attended by the Board, which was insightful regarding the duties and responsibilities of board members. Ms. Johnson highlighted key takeaways, including the board's responsibilities regarding fundraising, leadership development, volunteering, attendance, participation in school activities, and time commitment. Ms. Johnson additionally emphasized the importance of the board's review of minutes and reports.

C. Approval of Agenda

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

**Resolution 19091701
Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **September 17, 2019** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the September 17, 2019 agenda</i>

D. Approval of Minutes

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

**Resolution 19091702
Approval of the August 20, 2019 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **August 20, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the August 20, 2019 minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Sidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Lindley Academy Charter School at Birney CEO

Dr. Covello presented the monthly written report of the CEO, a copy of which was distributed in advance and incorporated by reference herein, highlighting:

- + Student enrollment, including potential revision of the budget to reflect current enrollment;*
- + Efforts to promote attendance and reduce student lateness;*
- + School climate, including zero suspensions this school year, the Caring School Community program, and student uniforms;*
- + Academic updates, as discussed by N. White and R. Lovelidge, including upcoming assessments, student enrichment programs, the high school application process, and classroom observations;*
- + Academic coaching and ongoing efforts to support academic staff;*
- + Student support programs;*
- + Back to School Night;*
- + Upcoming events; and*
- + Existing and potential partnerships.*

C. American Paradigm Schools

A. Redfearn presented the monthly written report of APS, a copy of which was distributed in advance and incorporated by reference herein, highlighting:

- + Student enrollment preference for Lindley students applying for entry in APS high schools;*
- + Efforts to assist with compliance reporting;*
- + Human resources, including an audit of personnel files;*
- + APS coaching of academic staff and teacher induction program;*
- + Eureka Math program;*

- + Ribbon cutting ceremony for the opening of the Lindley library; and
- + Rachel's Challenge programming, funded by a grant from Me&T Bank.

The Board discussed moving the upcoming October 15, 2019 meeting to 6:30 pm to follow an upcoming Rachel's Challenge community event.

D. Business Controller

P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + The annual audit is underway and preliminary statements will be available in October;
- + Reviewed current cash surplus;
- + School district reconciliation of per pupil payments based upon enrollment; and
- + Upcoming revision of the annual budget

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
BLS
SECOND
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VOTE:
 PASS
 FAIL

Resolution 19091703 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed and discussed the above-referenced reports</i>

MOTION
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SECOND
ACM

Resolution 19091704 Positive Behavior Support Policy

RESOLVED that the Board of Trustees of Lindley Academy Charter School

VOTE:
 PASS
 FAIL

at Birney approves the Positive Behavior Support Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Reviewed in advance the proposed Positive Behavior Support Policy</i>

MOTION
 SECOND

Resolution 19091705 Human Resources

VOTE:
 PASS
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>
KeAndra Ross	Instructional Assistant	9/1/19
Natalie J. Gabriele	7 th Grade Teacher	9/1/19
Lawrence Sernovitz	4th Grade Teacher	9/1/19
Kezia Singh	SPED Teacher	9/1/19

<u>Position Change</u>	<u>Prior Position</u>	<u>New Position</u>	<u>Effective Date</u>
Kwanza Howard	4 th Grade Teacher	Instructional Coach	9/1/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Reviewed the proposed new hires and personnel changes</i>

MOTION
 SECOND

Resolution 19091706 Snow Removal Contract

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the snow removal service proposal of Bustleton Services, Inc., as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; M. Covello</i>	<i>Reviewed the proposed snow removal services, which are a renewal</i>

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	<i>of services that were in place for the 2018-19 school year</i>
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Upon Motion by B. Saunders, Seconded by A. Melbor, the Board voted to adjourn into Executive Session to discuss Resolution R19091707 with legal counsel at 7:14 pm.

Upon Motion by B. Saunders, Seconded by A. Melbor, the Board voted to adjourn from Executive Session at 7:26 pm.

MOTION
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VOTE:
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Resolution 19091707 Confidential Settlement Agreement In re: RB

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the confidential settlement agreement of RB, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed Resolution R19091707 in executive session</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

❖ NEXT BOARD MEETING: TUESDAY OCTOBER 15TH, 2019 @ 6:30 PM

Adjournment @ 7:27 pm

MOTION
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SECOND
ACM
VOTE:
 PASS
 FAIL
