

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
AUGUST 20, 2019
6:00 PM

AGENDA

SECTION I: CALL TO ORDER

Opening Colloquy

This August 20, 2019 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is _____ pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Monique Parker — Member

Board Members Present:

By Invitation: Non-Board Members:

Dr. Margery Covello, Interim CEO
Nancy White, Principal
Ralph Lovelidge, Principal
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Gerald Santilli, President & CEO, APS
Katie Santilli, CBO, APS
Scott Kramer, CTO, APS

Board Members Absent

B. Chairperson's Disclosure: Executive Session

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

OR

2. I would like to state, for purposes of the Minutes of this meeting that on _____, 2019, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION

Resolution 19082001

SECOND

Approval of the Agenda

VOTE:

PASS

FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School

at Birney hereby approves the **August 20, 2019** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. Approval of Minutes

MOTION

Resolution 19082002

SECOND

Approval of the June 18, 2019 Board Meeting Minutes

VOTE:

PASS

FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **June 18, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

Resolution 19082003

SECOND

Approval of the July 25, 2019 Board Meeting Minutes

VOTE:

PASS

FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **July 25, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

- B. Lindley Academy Charter School at Birney CEO
- C. American Paradigm Schools
- D. Business Controller

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
 SECOND
 VOTE:
 PASS
 FAIL

Resolution 19082004 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION
 SECOND
 VOTE:
 PASS
 FAIL

Resolution 19082005 Title IX Grievance Policy

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the Title IX Grievance Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

Resolution 19082006 2019-20 Family Guidebook

SECOND

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the 2019-20 Family Guidebook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:
 PASS
 FAIL

Resolution 19082007 E-Signature Authority

BE IT RESOLVED, by authority of the Board of Trustees of Lindley Academy Charter School at Birney, it is hereby resolved by authority of the same, that Dr. Margery Covello who is the Chief Executive Officer of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Board of Trustees of Lindley Academy Charter School at Birney to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the

above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:
 PASS
 FAIL

Resolution 19082008 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>
Haley Houston	Kindergarten Teacher	8/1/19
Natasha McManus	SPED Teacher	8/1/19
Deanna Ashe	3rd Grade Teacher	8/1/19
Clarissa Ashe	6 th Grade ELA Teacher	8/1/19
Scott Mazei	Kindergarten Teacher	8/1/19
Zaire Geathers	Maintenance Support	7/1/19
Maria Newman	Grant Writer	8/1/19
Mahnaz Mohammadian	6 th Grade Math	8/1/19
Janelle Ardrey	Psychologist	7/1/19
Devin Sweeney	Math Specialist	8/1/19
Kimberly Campbell	Instructional Assistant	8/1/19

Tamika Brown Instructional 8/1/19
 Assistant

<u>Position Change</u>	<u>Prior Position</u>	<u>New Position</u>	<u>Effective Date</u>
Caroline Lembo	Reading Specialist	Reading Specialist / Librarian	8/1/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION
 SECOND
 VOTE:
 PASS
 FAIL

Resolution 19082009 MPAA Membership Agreement for 2019-2020

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the MPAA Membership Agreement for the 2019-2020 School Year, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION
 SECOND
 VOTE:
 PASS
 FAIL

Resolution 19082010 Teacher PTO Pay Back Policy

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the PTO Pay Back Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION
 SECOND
 VOTE:
 PASS
 FAIL

Resolution 19082011 Professional Services Proposals

RESOLVED, the Professional Services Proposals and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the Interim CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposals;

FURTHER RESOLVED, the Interim CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Educators On Call LLC	\$195.00/day for short-term or long-term regular ed substitutes; \$200.00/day for short-term SPED substitutes; \$210.00/day for long-term SPED substitutes; \$20.00/hr for teaching assistants; \$26.00/hr for early childhood education lead teachers	Substitute teacher staffing, as-needed (revised)
DiNovi Associates	Clinical associates: \$52.50/hr Behavior consultant: \$115.00/hr	Behavior/Educational Consultant services
US Medical Staffing, Inc.	Licensed practical nurse: \$39.00/hr	Licensed practical nursing services, as-needed

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

- UPCOMING BOARD MEETING - TUESDAY SEPTEMBER 17TH- LINDLEY CHARTER SCHOOL
- BOARD TRAINING- SATURDAY SEPTEMBER 24TH @ 8:30AM-12PM – BREAKFAST WILL BE SERVED.
 - FIRST DAY OF SCHOOL FOR LINDLEY SCHOLARS – AUGUST 26TH

Adjournment

MOTION

SECOND

VOTE:

[] PASS

[] FAIL
