

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
APRIL 16, 2019
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This April 16, 2019 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:15 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Monique Parker — Member

By Invitation: Non-Board Members:

Dr. James Capolupo, CEO
Nancy White, Assistant Principal
Ralph Lovelidge, Assistant Principal
Elaine Latimer, Special Education Liaison
Andrea Brock, Director of Operations
David Annecharico, Esq.
Peter Costa, Santilli and Thomson
Dr. Margery Covello, APS Chief of Staff
Katie Santilli, APS Chief Business Officer
Scott Kramer, Chief Talent Officer

Board Members Absent

B. Chairperson's Disclosure: Executive Session

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 19041601 Approval of the April 16, 2019 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **April 16, 2019** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

D. Approval of Minutes

MOTION
LJ
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 19041602 Approval of the March 19, 2019 Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **March 19, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
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None	N/A
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B. Lindley Academy Charter School at Birney CEO

Dr. J. Capalupo:

+ *Thanked the Board for their volunteerism and commitment to Lindley Academy.*

C. American Paradigm Schools

Dr. M. Covello:

+ *Identified the APS report, previously disseminated.*

D. Business Controller

P. Costa:

+ *Reviewed the March 2019 financial report, previously disseminated.*

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
BLS
SECOND
MP
VOTE:
[X] PASS
[] FAIL

Resolution 19041603 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of Dr. James Capolupo, Chief Executive Officer of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by Dr. James Capolupo, CEO to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

LISA JOHNSON exited the meeting

MOTION
MP
SECOND
BLS
VOTE:

TABLED

Resolution 19041604 2019-20 Budget

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the 2019-20 budget, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>P. Costa</i>	<i>Reviewed the 2019/2020 Budget, previously disseminated. Mr. Costa clarified that the presented budget was in DRAFT form. The Board decided to table the resolution until such time as the Annual Budget was finalized.</i>
<i>R. Scallon / P. Costa</i>	<i>Discussed using surplus funds for the benefit of students and facilities improvement. The Board and Ms. Scallon discussed recommendations for additional educational supports and facilities improvements.</i>

MOTION
BLS
SECOND
MP
VOTE:
[X] PASS
[] FAIL

Resolution 19041605 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>
Kwamena	Middle School	March
Entsuah	Math Specialist	18, 2019

<u>Resignation/ Termination</u>	<u>Position</u>	<u>End Date</u>
Kwamena	Middle School	March
Entsuah (resignation)	Math Specialist	18, 2019

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BLS

Resolution 19041606 Asphalt Paving

SECOND
ACM
VOTE:
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 FAIL

RESOLVED, the asphalt paving proposal of Philly Concrete and Asphalt Paving Construction Company are approved, as presented, in the amount of \$29,500.00;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of a contract based upon the proposal of Philly Concrete and Asphalt Paving Construction Company;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Advance Comment from CEO</i>	<i>The asphalt project was publicly bid on March 18, 2019. Two additional bids were received: \$33,000 from HBI Contractors and \$44,600 from Gressler Construction Company, Inc.</i>
<i>K. Santilli / Dr. Capalupo</i>	<i>This work is to resurface the playground.</i>
<i>Board</i>	<i>Thanked the administration for arranging for this work to be done to make the playground a safer and more pleasant place for children.</i>

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VOTE:
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Resolution 19041607 Bathroom Partitions

RESOLVED, the bathroom partition project proposal of Triad Building Specialties is approved, as presented, in the amount of \$11,745.00;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of a contract based upon the proposal of Triad Building Specialties;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>Katie Santilli</i>	<i>Discussed the work to be done.</i>

MOTION
BLS
SECOND
MP
VOTE:
 PASS
 FAIL

Resolution 19041608 Head Start MOU

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves the 2019-2022 Head Start Memorandum of Understanding between Lindley Academy Charter School at Birney and the School District of Philadelphia, as presented.

MOTION
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VOTE:
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

Resolution 19041609 Child Abuse Recognition and Reporting Policy

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney ratifies and approves of the Child Abuse Recognition and Reporting Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
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VOTE:
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Resolution 19041610 2019-20 School Calendar

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the 2019-20 school calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
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VOTE:
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Resolution 19041611 Amendment to 2018-19 School Calendar

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the amended 2018-19 school calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>Dr. Capolupo</i>	<i>Briefed the Board regarding changes to the calendar, certifying that the school will meet its statutorily required days / hours of instruction for the 2018/2019 calendar. The amended calendar will be submitted to the School District of Philadelphia.</i>

SECTION V: ANNOUNCEMENTS AND CEO CLOSING REMARKS

NEXT BOARD MEETING: MAY 21, 2019

Adjournment at 6:57pm

MOTION
ANA CHRISTINA
SECOND
BARBARA SAUNDERS
VOTE:
 PASS
 FAIL
