

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
MARCH 19, 2019
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This March 19, 2019 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:29 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President

By Invitation: Non-Board Members:

Dr. James Capolupo, CEO
Nancy White, Assistant Principal
Ralph Lovelidge, Assistant Principal
Elaine Latimer, Special Education Liaison
David Annecharico, Esq.
Peter Costa, Santilli and Thomson
Dr. Margery Covello, APS Chief of Staff
Ryan Scallon, APS, Chief Academic Officer
Katie Santilli, APS Chief Business Officer

Board Members Absent

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION
BARBARA
SAUNDERS
SECOND
ANA CHRISTINA
MELHOR
VOTE:
 PASS
 FAIL

Resolution 19031901 Approval of the March 19, 2019 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **March 19, 2019** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

D. Approval of Minutes

MOTION
BARBARA
SAUNDERS
SECOND
ANA CHRISTINA
MELHOR
VOTE:
 PASS
 FAIL

Resolution 19031902 Approval of the February 19, 2019 Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **February 19, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: Reports

- A. Cheerleading Team Award Presentation
- B. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

C. Lindley Academy Charter School at Birney CEO

Dr. J. Capalupo

- + *Reviewed the LACS CEO report, previously disseminated*
- + *Discussed the American Paradigm Salary Schedule for all APS schools*
- + *Reviewed the 2019/2020 proposed LACS uniform. The board and Dr. Capalupo discussed the proposed 2019/2020 LACS uniform. The Board's opinion is that the 2019/2020 uniform should include black shoes.*
- + *Distributed the 2019/2020 Board meeting schedule*
- + *Distributed and reviewed the March Culture Report*

D. American Paradigm Schools

Dr. M. Covello

- + *Reviewed the APS report, previously disseminated.*
- + *Announced that APS will be honored by Cabrini College with the "Moral and Courageous Commitment to Equity" Award.*
- + *Discussed several reporting and compliance deadlines for which APS is providing assistance to LACS.*
- + *Reported upon budget discussions*

E. Business Controller

P. Costa

- + *Reviewed the February 2019 Financial Report, previously disseminated.*
- + *Reported on potential uses of the LACS surplus fund balance: renovations to bathrooms*
- + *Discussed the fiscal health of LACS.*

F. Legal Counsel

D. Annecharico reminded the Board regarding Financial Interest Forms

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
BARBARA
SAUNDERS
SECOND
JANE
MCANDREWS
VOTE:

Resolution 19031903 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of Dr. James Capolupo, Chief Executive

PASS
 FAIL

Officer of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by Dr. James Capolupo, CEO to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOITON
 BARBARA
 SAUNDERS
 SECOND
 ANA CHRISTINA
 MELHOR
 VOTE:
 PASS
 FAIL

Resolution 19031904 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>
Kwamena Entsuaah	Middle School Math Specialist	3/18/19
<u>Resignation/ Termination</u>	<u>Position</u>	<u>End Date</u>
Jessica Bryant	Building Substitute	3/15/19
Desiree Pate	Part-Time KG Instructional Assistant	3/15/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>Dr. Capalupo</i>	<i>Reviewed the Human Resources report. The Board and Dr. Capalupo discussed how LACS can mitigate the effects of teacher turn-over on yearly assessments.</i>
<i>Dr. Covello</i>	<i>Discussed challenges to hiring during the school year, given the availability of quality teachers.</i>

MOTION
 JANE
 MCANDREWS
 SECOND
 BARBARA
 SAUNDERS
 VOTE:
 PASS
 FAIL

Resolution 19031905 2019-20 Salary Scale

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the 2019-20 salary scale, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>
<i>Dr. Capalupo</i>	<i>See Above</i>

MOTION
 BARBARA
 SAUNDERS
 SECOND
 ANA CHRISTINA
 MELHOR
 VOTE:
 PASS
 FAIL

Resolution 19031906 School Uniform

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the proposed school uniform for the 2019-20 school year, as presented;

FURTHER RESOLVED, the proposed school uniform for the 2019-20 school year shall include black shoes for all students.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>THIS RESOLUTION IS ACCEPTED WITH THE AMENDMENT AND DIRECTION TO DR. CAPALUPO THAT THE 2019/2020 SCHOOL UNIFORM INCLUDE BLACK SHOES</i>
<i>Dr. Capalupo</i>	<i>See Above</i>

MOTION
 JANE
 MCANDREWS
 SECOND
 BARBARA
 SAUNDERS
 VOTE:
 PASS
 FAIL

Resolution 19031907 2019-20 Board Meeting Calendar

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the 2019-20 board meeting calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

SECTION V: ANNOUNCEMENTS AND CEO CLOSING REMARKS

Dr. Capalupo made several announcements regarding upcoming events.

Upon MOTION by JANE MCANDREWS and SECOND by BARBARA SAUNDERS the Board UNANIMOUSLY entered CLOSED SESSION for the purposes of discussion Confidential Matters.

Upon MOTION by JANE MCANDREWS and SECOND by BARBARA SAUNDERS the Board UNANIMOUSLY entered OPEN SESSION.

Adjournment at 8:10PM

MOTION
JANE MCANDREWS
SECOND
BARBARA SAUNDERS

VOTE:

PASS

FAIL
