

**LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY**  
**900 W. Lindley Avenue**  
**Philadelphia, PA 19141**  
**BOARD OF TRUSTEES MEETING**  
**FEBRUARY 19, 2019**  
**6:00 PM**

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This February 19, 2019 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:07 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

**Board Members Present:**

Lisa Johnson — President  
Ana Christina Melhor — Secretary  
Barbara Saunders — Vice President

**By Invitation: Non-Board Members:**

Dr. James Capolupo, CEO  
Nancy White, Assistant Principal  
Ralph Lovelidge, Assistant Principal  
Elaine Latimer, Special Education Liaison  
Sean Murphy, Director of Climate  
David Hussey, Esq.  
Peter Costa, Santilli and Thomson  
Scott Kramer, APS Chief Talent Officer  
Katie Santilli, APS Chief Business Officer

**Board Members Absent**

Monique Parker — Member

## B. Chairperson's Disclosure: Executive Session

*The Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:*

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

## C. Approval of Agenda

MOTION  
ACM  
SECOND  
BLS  
VOTE:  
[X] PASS  
[] FAIL

### Resolution 19021901 Approval of the February 19, 2019 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **February 19, 2019** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda</i>

## D. Approval of Minutes

MOTION  
BLS  
SECOND  
ACM  
VOTE:  
[X] PASS  
[] FAIL

### Resolution 19021902 Approval of the January 15, 2019 Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **January 15, 2019** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the January 15, 2019 minutes</i>

## **SECTION II: Reports**

### A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Lindley Academy Charter School at Birney CEO

*J. Capolupo presented thw written monthly report of the CEO, a copy of which is incorporated by reference herein. N. White and R. Lovelidge presented to the Board regarding 3<sup>rd</sup> quarter STAR testing, IRLA reading levels, and SPR data, including efforts to reflect upon the data and further improve core instruction. E. Latimer reported upon the special education program. S. Murphy presented upon ALICE training for emergency readiness. J. Capolupo and the Board discussed proposed changes to the school uniform.*

C. American Paradigm Schools

*S. Kramer presented to the Board regarding the results of the annual employee engagement survey.*

D. Business Controller

*P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein.*

**SECTION III: UNFINISHED BUSINESS** — NONE

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
BLS  
SECOND  
ACM  
VOTE:  
 PASS  
 FAIL

**Resolution 19021903 Approval of Reports**

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of Dr. James Capolupo, Chief Executive Officer of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by Dr. James Capolupo, CEO to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

MOTION  
 BLS  
 SECOND  
 ACM  
 VOTE:  
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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board	General discussion

**Resolution 19021904 Human Resources**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<b><u>New Hires</u></b>	<b><u>Position</u></b>	<b><u>Start Date</u></b>
Hillary L. Rogosky	Music Teacher	1/28/19

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board; J. Capolupo	Discussed the proposed staffing change
J. Capolupo	Discussed development of the music program and school band program

MOTION  
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 SECOND  
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 VOTE:  
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**Resolution 19021905 Pediatric Therapeutic Services, Inc.**

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the contract addendum of Pediatric Therapeutic Services, Inc., as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board; E. Latimer; J. Capolupo	Discussed and reviewed the proposed services of PTS, Inc.

TABLED

**Resolution 19021906 School Uniform**

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney approves the proposed school uniform for 2019, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board; J. Capolupo	Discussed the proposed changes to the school uniform

*Upon Motion by B. Saunders, Seconded by C. Melhor, the Board voted to enter into executive session at 7:39 pm to consult with legal counsel regarding a litigation matter.*

*Upon Motion by B. Saunders, Seconded by C. Melhor, the Board voted to adjourn from executive session at 7:53 pm.*

MOTION  
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VOTE:  
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**Resolution 19021907 Confidential Settlement Agreement In re: TB**

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the confidential settlement agreement of TB, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board; D. Hussey</i>	<i>Discussed Resolution R19021907 during executive session</i>

**SECTION V: ANNOUNCEMENTS AND CEO CLOSING REMARKS**

*J. Capolupo announced a snow day tomorrow.*

**Adjournment @ 7:56 PM**

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MOTION  
ACM  
SECOND  
BLS  
VOTE:  
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