

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
APRIL 17, 2018
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This April 17, 2018 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:13 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Jane McAndrew — Treasurer
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Monique Parker — Member

Board Members Present:

Lisa Johnson
Jane McAndrew
Ana Christina Melhor
Monique Parker

By Invitation: Non-Board Members:

Kareem Thomas, CEO
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Richard Trzaska, APS CEO
Gerald Santilli, APS President

Board Members Absent

Barbara Saunders

R. Trzaska addressed the board, praising the leadership and progress of Lindley Academy. L. Johnson thanked R. Trzaska for his contributions to the school.

B. Chairperson's Disclosure: Executive Session

Lisa Johnson — *I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. Approval of Agenda

MOTION
ACM
SECOND
JM
VOTE:
 PASS
 FAIL

**Resolution 18041701
Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **April 17, 2018** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the April 17, 2018 agenda</i>

D. Approval of Minutes

MOTION
MP
SECOND
ACM
VOTE:
 PASS
 FAIL

**Resolution 18041702
Approval of the March 20, 2018 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **March 20, 2018** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the March 20, 2018 minutes</i>

SECTION II: Reports

A. Community Comment — None

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Lindley Academy Charter School at Birney CEO

K. Thomas presented the written monthly report of the CEO, a copy of which is incorporated herein, highlighting:

- + Solicitation of cleaning services;*
- + Third floor and cafeteria building improvements;*
- + PSSA testing;*
- + Academic intervention and the Springboard Collaborative summer enrichment program;*
- + Staffing;*
- + Development of the school calendar; and*
- + School and community events.*

C. American Paradigm Schools

G. Santilli reported upon:

- + Academic support resources for Lindley;*
- + Recruitment of staff;*
- + Staff certifications and professional development; and*
- + Summer programming.*

D. Business Controller

P. Costa presented the written monthly report of the business controller, a copy of which is incorporated by reference herein. P. Costa additionally reported upon the development of the budget for the upcoming school year.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18041703 Report of Kareem Thomas, Chief Executive Officer of Lindley Academy Charter School at Birney

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of Kareem Thomas, Chief Executive Officer of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by Kareem Thomas, CEO to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; K. Thomas</i>	<i>Reviewed the report of the CEO</i>

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18041704 Report of Gerald Santilli, President of American Paradigm Schools

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of Gerald Santilli, President of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by Gerald Santilli, President.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; G. Santilli</i>	<i>Reviewed the report of American Paradigm Schools</i>

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18041705 Report of Peter Costa, Business Controller

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; P. Costa</i>	<i>Reviewed the report of the business controller</i>

MOTION
ACM
SECOND
JM
VOTE:
 PASS
 FAIL

Resolution 18041706 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the human resources changes as presented below.

<u>Resignations</u>	<u>Position</u>	<u>End Date</u>	
Andrea Duarte	7 th /8 th Grade Social Studies Teacher	4/3/18	
Michael Bly	Chief of Staff	4/13/18	
<u>Position Change</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Najira Hill	Intervention Teacher /	Kindergarten Teacher	3/9/18

Building
Substitute

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; K. Thomas</i>	<i>Reviewed the proposed human resources changes</i>

MOTION
MP
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18041707 Bank Signature Authorization: By Peter Costa, Business Controller

WHEREAS Lindley Academy Charter School at Birney /fka/ General David B. Birney Charter School has previously established in its name, deposit accounts with M&T Bank, Pennsylvania, including but not limited to accounts ending in the numbers xx230, xx248, and xx255 (“M&T Accounts”).

RESOLVED, that the rights of Gerald Santilli as signatory of the M&T Accounts to withdraw funds of Lindley Academy Charter School at Birney from the M&T Accounts on checks of Lindley Academy Charter School at Birney are hereby terminated.

FURTHER RESOLVED, that, contemporaneously with the passage of this resolution, Michael Thomson shall be designated as a signatory of the Citibank Accounts and is authorized to withdraw funds of Lindley Academy Charter School at Birney from the M&T Accounts on checks of Lindley Academy Charter School at Birney. The signature of Michael Thomson shall be duly certified to M&T and M&T is authorized to honor and pay any and all checks signed by Michael Thomson, including those drawn to the individual order of any officer or other person authorized to sign.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; P. Costa</i>	<i>Reviewed the proposed bank signature authorization changes</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS — NONE

Adjournment @ 7:07 pm

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL
