

GENERAL DAVID B. BIRNEY CHARTER SCHOOL
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
JANUARY 16, 2018
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This January 16, 2018 Board of Trustees meeting of the General David B. Birney Charter School Board of Trustees is hereby called to Order. The time is 6:09 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the General David B. Birney Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Monique Parker — Member

Board Members Present:

By Invitation: Non-Board Members:

Kareem Thomas, CEO
Nancy White, Assistant Principal
William Wilkins, Esq.
Peter Costa, Santilli and Thomson
Richard Trzaska, APS CEO
Gerald Santilli, APS President
Dr. Margery Covello, APS Chief of Staff

Board Members Absent
Jane McAndrew — Treasurer

B. Chairperson's Disclosure: Executive Session

Lisa Johnson — *I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. Approval of Agenda

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18011601
Approval of the Agenda

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the **January 16, 2018** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

D. Approval of Minutes

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18011602
Approval of the November 21, 2017 Board Meeting Minutes

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the Minutes of the **November 21, 2017** meeting of the Board of Trustees of General David B. Birney Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: Reports

A. Community Comment—Moot

Community Comment Colloquy (General Counsel)

Good Evening, my name is William Wilkins with Sand & Sidel, P.C., General Counsel to the General David B. Birney Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. General David B. Birney Charter School CEO

K. Thomas reviewed the written monthly CEO report, a copy of which is incorporated hereto, highlighting:

- + Enrollment, special education, and attendance report; and*
- + School Progress Report (SPR) is expected to be released on January 23rd;*
- +MTSS Meetings and upcoming staff observations;*
- +Facilities report;*
- +Professional development and Compliance report; and*
- +Recent community-related events.*

C. American Paradigm Schools CEO

R. Trzaska reviewed the written monthly report of American Paradigm Schools, a copy of which is incorporated by reference herein, highlighting:

- + Rachel's Challenge assembly;*
 - + Operations & academics report; and*
 - + Human resources report.*

D. Business Controller

P. Costa submitted a financial report for December 2017. The financial report is incorporated into these minutes.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
BS
SECOND
ACM
VOTE:
[X] PASS

Resolution 18011604 Report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School

FAIL

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School and hereby incorporates into these minutes by reference the written report and the documents presented by Kareem Thomas, CEO to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18011605 Report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by Richard Trzaska, CEO.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18011606 Report of Peter Costa, Business Controller

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18011607 Human Resources

RESOLVED, the Board of Trustees of General David B. Birney Charter School accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
------------------	-----------------	-------------------	---------------

Yasmeen Instructional 12/21/17 \$15.00/hr
McPhaul Assistant (PT)

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>K. Thomas</i>	<i>Presented the reasons for the new hire.</i>

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 18011608 IRS Form 990

RESOLVED, that the Board of Trustees of General David B. Birney Charter School approves the IRS Form 990, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>P. Costa</i>	<i>Presented the IRS Form 990, which was prepared by St. Clair CPA, P.C. for the year ending on June 30, 2017.</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

B. SAUNDERS PRESENTED DISCUSSION REGARDING ADDING POTENTIAL NEW MEMBERS TO THE BOARD OF TRUSTEES.

W. WILKINS PRESENTED THE BOARD WITH THEIR STATEMENT OF FINANCIAL INTEREST FORMS FOR YEAR 2017.

Adjournment
@ 6:59 pm

MOTION
BS
SECOND
ACM
VOTE:
 PASS
 FAIL
