

GENERAL DAVID B. BIRNEY CHARTER SCHOOL
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
NOVEMBER 21, 2017
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This November 21, 2017 Board of Trustees meeting of the General David B. Birney Charter School Board of Trustees is hereby called to Order. The time is _____ pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the General David B. Birney Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:

Lisa Johnson — President
Ana Christina Melhor—Secretary
Barbara Saunders — Vice President

By Invitation: Non-Board Members:

Kareem Thomas, CEO
William Wilkins, Esq.
Peter Costa, Santilli and Thomson
Gerald Santilli, Santilli and Thomson
Richard Trzaska, APS CEO
Monique Parker
Frances Sperling-Feldbaum, *St. Clair CPA's*
Brian D. DiMattesa, *St. Clair CPA's*

Board Members Absent

Jane McAndrew—Treasurer

B. Chairperson's Disclosure: Executive Session

I'd like to state, for purposes of the Minutes of this meeting that, during the course of tonight's meeting, the Board of Trustees will meet in Closed Session for the following purpose under 65 P.S. § 708:

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

C. Approval of Agenda

MOTION
BS
SECOND
AM
VOTE:
 PASS
 FAIL

Resolution 17112101 Approval of the Agenda

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the **November 21, 2017** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

D. Approval of Minutes

MOTION
BS
SECOND
AM
VOTE:
 PASS
 FAIL

Resolution 17112102 Approval of the October 24, 2017 Board Meeting Minutes

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the Minutes of the **October 24, 2017** meeting of the Board of Trustees of General David B. Birney Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

E. Installation of New Trustee

MOTION
AM
SECOND
BS
VOTE:
 PASS

Resolution 17112103 Election and Installation of Monique Parker as a Member of the General David B. Birney Charter School Board of Trustees

[] FAIL

RESOLVED, that Monique Parker is hereby elected and installed as a Member of the General David B. Birney Charter School Board of Trustees in accordance with the bylaws thereof; and

FURTHER RESOLVED, that Monique Parker shall be administered the following Oath of Office by Legal Counsel:

I, Monique Parker, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

II Call Vote:

Lisa Johnson—Yes
Ana Christina Melhor—Yes
Barbara Saunders—Yes

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: Reports

A. Community Comment—Moot

Community Comment Colloquy (General Counsel)

Good Evening, my name is William Wilkins with Sand & Sidel, P.C., General Counsel to the General David B. Birney Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. General David B. Birney Charter School CEO

K. Thomas reviewed the written monthly CEO report, a copy of which is incorporated hereto, highlighting:

- + Enrollment, special education, and attendance report; and
- + STAR Assessment data for all grades, which demonstrated that growth was made in all grades;
- +Facilities report;
- +Professional development and Compliance report; and
- +Recent community-related events.

C. American Paradigm Schools CEO

R. Trzaska reviewed the written monthly report of American Paradigm Schools, a copy of which is incorporated by reference herein, highlighting:

- + Leadership Academy III was held at Rhawn Street;
- + Increase in Lindley’s SPP score;
- + Academic and operations report; and
- + Human resources report.

D. Business Controller

P. Costa submitted a financial report for October 2017. The financial report is incorporated into these minutes.

Frances Sperling-Feldbaum and Brian D. DiMattesa of St. Clair CPA’s presented the 2016-2017 draft audit financial statements and responded to any and all inquiries from the Board.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
BS
SECOND
AM
VOTE:
 PASS
 FAIL

Resolution 17112104 Report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School and hereby incorporates into these minutes by reference the written report and the documents presented by Kareem Thomas, CEO to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
 BS
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 AM
 VOTE:
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 FAIL

Resolution 17112105 Report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by Richard Trzaska, CEO.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
 BS
 SECOND
 AM
 VOTE:
 PASS
 FAIL

Resolution 17112106 Report of Peter Costa, Business Controller

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
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 VOTE:
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 FAIL

Resolution 17112107 Human Resources

RESOLVED, the Board of Trustees of General David B. Birney Charter School accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
Desiree Pate	Instructional Assistant (PT)	10/31/17	\$15.00/hr
Ana Del Moral	Cafeteria/ Recess Aide	11/6/17	\$9.00/hr
<u>Resignations</u>			
/	<u>Position</u>		
<u>Terminations</u>			
Autumn Stevens		11/13/17	

Instructional
Assistant (PT)

<u>Position Change</u>	<u>Former Position</u>	<u>New Position</u>	<u>Effective Date</u>	<u>Salary</u>
Najira Hill	SPED Instructional Assistant (FT)	Intervention Teacher	11/6/2017	\$45,282
Sharon Parker	Non-Teaching Assistant	SPED Instructional Assistant (FT)	11/6/17	\$33,500
Kyle Andrews	Instructional Assistant (PT)	Non-Teachi ng Assistant	11/6/17	\$26,200

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>K. Thomas</i>	<i>Presented the reasons for each human resources change.</i>

MOTION
BS
SECOND
AM
VOTE:
[X] PASS
[] FAIL

Resolution 17112108 2017 LACS Holiday Bonus

RESOLVED, the Board of Trustees General David B. Birney Charter School offers a Holiday Bonus net rate of \$250.00 to full time staff and a Holiday bonus at a net rate of \$100.00 to part time staff.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

Upon Motion by B. Saunders and Second by A. Melhor, the Board voted unanimously to go into CLOSED session to discuss a confidential litigation matter.

Upon Motion by B. Saunders and Second by M. Parker, the Board voted unanimously to go into OPEN session.

MOTION
BS
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AM
VOTE:
 PASS
 FAIL

Resolution 17112109 Confidential Settlement Agreement — In re: HC

RESOLVED that the Board of Trustees of General David B. Birney Charter School ratifies the Confidential Settlement Agreement of HC as presented;

RESOLVED, that Kareem Thomas, CEO or any officer of the Board of Trustees of General David B. Birney Charter School is authorized and directed to negotiate the terms and conditions of the Confidential Settlement Agreement of HC and any document or delegate any task necessary to effect this resolution in consultation with the Business Controller and Legal Counsel.; and

HER RESOLVED, Kareem Thomas, CEO or any officer of the Board of Trustees of General David B. Birney Charter School is directed and authorized to execute the Confidential Settlement Agreement of HC and any other document necessary to effect this resolution in consultation with Legal Counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

Upon Motion by B. Saunders and Second by A. Melhor, the Board voted unanimously to add Resolution 17112110 to the Agenda.

Resolution 17112110 2016-17 Draft Audit Financial Statements

RESOLVED, the Board of Trustees of General David B. Birney Charter School hereby approves the 2016-17 Draft Audit Financial Statements as presented, for General David B. Birney Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BS
SECOND
AM
VOTE:
 PASS
 FAIL

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

NONE

Adjournment

@ 7:09 pm

MOTION

BS

SECOND

AM

VOTE:

PASS

FAIL
