

**GENERAL DAVID B. BIRNEY CHARTER SCHOOL**  
**900 W. Lindley Avenue**  
**Philadelphia, PA 19141**  
**BOARD OF TRUSTEES MEETING**  
**FEBRUARY 28, 2018**  
**6:00 PM**

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This February 28, 2018 Board of Trustees meeting of the General David B. Birney Charter School Board of Trustees is hereby called to Order. The time is 6:05 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the General David B. Birney Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

Lisa Johnson — President  
Jane McAndrew — Treasurer  
Ana Christina Melhor — Secretary  
Barbara Saunders — Vice President  
Monique Parker — Member

**Board Members Present:**

Lisa Johnson  
Ana Christina Melhor  
Barbara Saunders  
Monique Parker

**By Invitation: Non-Board Members:**

Kareem Thomas, CEO  
Nancy White  
David Hussey, Esq.  
Peter Costa, Santilli and Thomson

**Board Members Absent**

Jane McAndrew

**B. Chairperson's Disclosure: Executive Session**

**Lisa Johnson** — *I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. Approval of Agenda**

MOTION  
BLS  
SECOND  
ACM  
VOTE:  
 PASS  
 FAIL

**Resolution 18022801**  
**Approval of the Agenda**

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the **February 28, 2018** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**D. Approval of Minutes**

MOTION  
BLS  
SECOND  
ACM  
VOTE:  
 PASS  
 FAIL

**Resolution 18022802**  
**Approval of the January 16, 2018 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the Minutes of the **January 16, 2018** meeting of the Board of Trustees of General David B. Birney Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**SECTION II: Reports**

**A. Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the General David B. Birney Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be

submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. General David B. Birney Charter School CEO

*K. Thomas presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:*

- + Ongoing development of the school crisis management and facilities plan;*
- + Reviewed and discussed plans for a summer enrichment program for scholars; and*
- + Members of the Friends of Rachel club were interviewed by Fox29 as a result of the letters of support that they wrote to the students at Stoneman Douglas High School in Florida.*

*K. Thomas and N. White presented and reviewed with the Board data from the school's third administration of STAR benchmark testing. The Board discussed and reviewed strategies to use the STAR assessment data and promote student academic proficiency and achievement.*

C. American Paradigm Schools CEO

*The Board reviewed the monthly written report of APS, a copy of which is incorporated by reference herein.*

D. Business Controller

*P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein.*

**SECTION III: UNFINISHED BUSINESS — NONE**

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
ACM  
SECOND  
BLS  
VOTE:  
[X] PASS  
[ ] FAIL

**Resolution 18022803 Report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School**

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School and hereby incorporates into these minutes by reference the written report and the documents presented by Kareem Thomas, CEO to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board; K. Thomas</i>	<i>Reviewed and discussed the report of K. Thomas, CEO</i>

MOTION  
ACM  
SECOND  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 18022804 Report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools**

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents of Richard Trzaska, CEO.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the written report of American Paradigm Schools</i>

MOTION  
ACM  
SECOND  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 18022805 Report of Peter Costa, Business Controller**

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board; P. Costa</i>	<i>Reviewed and discussed the report of the business controller</i>

**SECTION VII: DISCUSSION AND ANNOUNCEMENTS**

*K. Thomas announced that 8<sup>th</sup> grade graduation is scheduled for 4:00 pm on June 12 at Lasalle University.*

**Adjournment @ 6:59 PM**

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MOTION  
BLS  
SECOND  
ACM  
VOTE:  
 PASS  
 FAIL

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