

GENERAL DAVID B. BIRNEY CHARTER SCHOOL
900 W. Lindley Avenue
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
JULY 13, 2017
4:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This July 13, 2017 Board of Trustees meeting of the General David B. Birney Charter School Board of Trustees is hereby called to Order. The time is 4:03 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the General David B. Birney Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Jane McAndrew
Ana Christina Melhor
Anita Vega-Kaiser — Vice President
Barbara Saunders — Secretary/Treasurer

Board Members Present:

Lisa Johnson — President
Jane McAndrew
Ana Christina Melhor
Anita Vega-Kaiser — Vice President
Barbara Saunders — Secretary/Treasurer

By Invitation: Non-Board Members:

Kareem Thomas, CEO
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Richard Trzaska, APS CEO

Board Members Absent

B. Chairperson's Disclosure: Executive Session

Lisa Johnson —*I'd like to state, for purposes of the Minutes of this meeting that, during the course of this meeting, the Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:*

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

C. Approval of Agenda

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 17071301
Approval of the Agenda

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the **July 13, 2017** Agenda.

D. Approval of Minutes

MOTION
AVK
SECOND
JM
VOTE:
 PASS
 FAIL

Resolution 17071302
Approval of the June 27, 2017 Board Meeting Minutes

RESOLVED, that the Board of Trustees of General David B. Birney Charter School hereby approves the Minutes of the **June 27, 2017** meeting of the Board of Trustees of General David B. Birney Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the June 27, 2017 Board Meeting minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Sidel, P.C., General Counsel to the General David B. Birney Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. President's Remarks

L. Johnson discussed and reviewed the academic push planned for the upcoming 2017-2018 school year, including an emphasis in solidifying the school's curriculum, ensuring that all students are learning optimally, and ensuring that student learning is reflected in test scores. It is hoped that the school will demonstrate significant growth in the third year of the APS turnaround.

C. General David B. Birney Charter School CEO

K. Thomas presented to the Board regarding the following matters:

- + The written CEO report of academic benchmarks for the 2017-2018 school year;*
- + Reviewed and discussed proposed new hires and personnel changes;*
- + Reviewed and reported upon building maintenance work; and*
- + Discussed the extended school year program.*

D. American Paradigm Schools CEO

R. Trzaska reported to the Board regarding American Paradigm Schools' search for a Director of Technology to oversee technology for APS and the APS schools.

E. Business Controller

P. Costa reviewed the written financial report, a copy of which is incorporated by reference herein, highlighting:

- + Reviewed the end of year process for closing books for the 2016-2017 fiscal year;*
- + Reviewed the school's cash on hand; and*
- + Reviewed and discussed that the school's annual audit will begin during the second week of August.*

Upon inquiry by the Board, P. Costa additionally discussed and reviewed payment for transportation services for students enrolled in approved private schools.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 17071303 Report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Kareem Thomas, Chief Executive Officer of General David B. Birney Charter School and hereby incorporates into these minutes by reference the written report and the documents presented by Kareem Thomas, CEO to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board and K. Thomas</i>	<i>Reviewed and discussed the CEO report of Kareem Thomas</i>

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 17071304 Report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby accepts the report of Richard Trzaska, Chief Executive Officer of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by Richard Trzaska, CEO.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board and R. Trzaska</i>	<i>Reviewed and discussed the APS report of Richard Trzaska</i>

MOTION
JM
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 17071305 Report of Peter Costa, Business Controller

RESOLVED that the Board of Trustees of General David B. Birney Charter School hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

MOTION
 BLS
 SECOND
 ACM
 VOTE:
 PASS
 FAIL

Who	What
<i>Board and P. Costa</i>	<i>Reviewed and discussed the Financial Report of Peter Costa</i>

Resolution 17071306 Human Resources

RESOLVED, the Board of Trustees of General David B. Birney Charter School accepts the human resources changes, modifications and additions as presented below.

<u>New Hires</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
Nancy White	Assistant Principal	7/17/1 7	\$105,000
Michael Pappas	Middle School Math Teacher	8/17/1 7	\$46,457
Casey Gianforte	Special Education	8/17/1 7	\$52,161
Stephanie Twist	Second Grade Teacher	8/17/1 7	\$45,282
Kristen Phillips	First Grade Teacher	8/17/1 7	\$45,282

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board and K. Thomas</i>	<i>Reviewed and discussed each of the proposed new hires, including their backgrounds and qualifications, along with the school's recruitment and vetting process</i>

MOTION
 JM
 SECOND
 BLS
 VOTE:
 PASS
 FAIL

Resolution 17071307 Wellness Policy

RESOLVED, the Board of Trustees of General David B. Birney Charter School approves the wellness policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board and K. Thomas</i>	<i>Reviewed the development of the wellness policy and the formation of a School Health Council</i>
<i>B. Saunders</i>	<i>Reviewed the work of the School Health Council and its role in developing the proposed wellness policy</i>

MOTION
JM
SECOND
BLS
VOTE:
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 FAIL

Resolution 17071308 Vetri Community Partnership MOU

RESOLVED, the Board of Trustees of General David B. Birney Charter School approves the Cooking Lab program memorandum of understanding with Vetri Community Partnership, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board and K. Thomas</i>	<i>Reviewed and discussed the proposed partnership program with Vetri Community Partnership, including the costs of the program</i>

MOTION
JM
SECOND
BLS
VOTE:
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 FAIL

Resolution 17071309 Employment Contract of Kareem Thomas, CEO

RESOLVED, that the Board of Trustees of General David B. Birney Charter School approves the employment contract with Kareem Thomas, CEO;

FURTHER RESOLVED, that Lisa Johnson, President and any officer of this Board is directed and authorized to negotiate the terms and conditions of and to execute the employment contract with Kareem Thomas, CEO and any other document necessary or delegate any task necessary to effect this resolution in consultation with American Paradigm Schools, Santilli & Thomson, Business Controller and Sand & Saidel, General Counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed and discussed the proposed terms of employment to be negotiated; discussed the process for review and finalization of the employment contract of Kareem Thomas</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS — NONE

Adjournment @ 4:34

MOTION
BLS
SECOND
JM
VOTE:

PASS
 FAIL
