

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
AUGUST 26, 2026
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer Dr. MyDirah Littlepage-Saunders ShoShana Skates – Secretary Pablo Mateo Khaled Ashraf	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti
Board Members Absent:	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

R260826.01 Approval of the August 26, 2026 Agenda

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 26, 2026 Agenda.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

☐ PASS

Who	What

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MOTION:

R260826.02 Minutes of the June 24, 2026 Meeting

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of June 24, 2026 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

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<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

C. AMERICAN PARADIGM SCHOOLS

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R260826.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all

VOTE:

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documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

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R260826.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Rikki Williams (new hire)	Math/Sci	7/1/26
Jamie Welsh (new hire)	Counselor	7/1/26
Brian Turner (new hire)	SPED Resident Teacher	7/1/26
Damita Smith (new hire)	Instructional Assistant	7/1/26
Carmen Salcedo (new hire)	Receptionist/Admin Assistant	7/1/26
Chall'ee Allen (new hire)	SPED Teacher	7/1/26
Elizabeth Barnett (new hire)	Resident Teacher	7/1/26
Stephen Boyd (new hire)	Math/Sci	7/1/26
Karriema Brittain (new hire)	Instructional Assistant	7/1/26
Rachel Culp (new hire)	Instructional Assistant	7/1/26
Brandon Grodnitzky (new hire)	SS Teacher	7/1/26
Tysheema Hickman (new hire)	Instructional Assistant	7/1/26
Janae Hoffler (new hire)	Librarian	7/1/26
Jill Johnson (new hire)	SPED Teacher	7/1/26
Keisha Kale (new hire)	Instructional Assistant	7/1/26
Maura Kane	Math/Sci Teacher	7/1/26

(new hire)		
Matthew Koerner (new hire)	SS Teacher	7/1/26
Heather Layton (new hire)	Math(ES)	7/1/26
Sabrina Lee (Alston) (new hire)	Sped Teacher	7/1/26
Amy Pinto-Kingsmill (new hire)	ELA/SS Teacher	7/1/26
Vilma Reyes (new hire)	Food Service	7/1/26
Lyika Rodriquez (new hire)	Food Service	7/1/26
India Murphy (new hire)	Director of Culture	8/1/26
Jennifer Hannigan (new hire)	HS Reading Specialist	8/12/26
Seth Munoz (new hire)	HS Social Studies Teacher	8/12/26
Liberty Morrissey (new hire)	Instructional Assistant	8/12/26
Ivonne Williams (new hire)	Instructional Assistant	8/12/26
Saron Hill (new hire)	5th gr ELA/SS Teacher	8/11/26
Christine Zayon (new hire)	6th gr ELA/SS Teacher	8/11/26
Joycelyn Butler (new hire)	Assistant Principal (MS)	8/17/26
Grace Sheetz (new hire)	MS ELA/SS Teacher	8/17/26
Jennifer Dean (new hire)	HS ELA	8/17/26
Shamir Fitzgerald (new hire)	Teacher Assistant	8/24/26

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Liam Young (resignation)	Teacher	6/12/26
Linda Rand (resignation)	Teacher Assistant	6/12/26
Nadejah Polite (resignation)	Middle 6th Grade Math Teacher	6/12/26
Vincent Simmons (resignation)	6th Grade SS Teacher	6/12/26
Martha Smith (resignation)	7th/8th ELA Teacher	6/12/26
Benjamin Razzi (resignation)	ES SPED Teacher	7/31/26
Naomi Pitts (resignation)	Apprentice Teacher	8/11/26

Bri'Yanna Edwards (resignation)	Instructional Assistant	8/18/26
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

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R260826.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
CarePhilly Created, LLC	Long term substitute special education teacher: \$450/day Long term substitute teacher: \$330/day Daily substitute teacher: \$320/day Paraprofessionals: \$35/hour RBT: \$45/hour 1:1 Paraprofessionals: \$40/hour NTAs (Non-Teaching Assistants): \$31/hour Teacher Assistant: \$31/hour	Staffing Services

	\$30/hour for Administrative/ Front Desk Support	
Spectrum Staffing	PCA/Paraprofessional: \$31.00/hour NTA: \$29.00/hour Substitute Teachers: \$300 /day Substitute Special Education teacher: \$350.00/day	Staffing Services
Team Tutor, LLC	Academic Tutoring: - In-Person: \$80/hr - Online: \$75/hr Executive Function Skills: - In-Person: \$85/hr - Online: \$75/hr Wilson/OG/UFLI: - In-Person: \$105/hr - Online: \$95/hr Test Prep / College Essay Writing: - In-Person: \$115/hr - Online: \$100/hr IEP Attendance: - In-Person: \$75/hr - Online: \$75/hr	Staffing Services
Vanguard School	\$95,200 / Year / Student	Private placement One (1) Student
Green Tree	\$423.75 / Day / Student	Private placement Two (2) Students

Pathway School	\$79,500 / Year / Student	Private Placement One (1) Student
Specialized Education of Pennsylvania, Inc.	\$75,600 / Year / Student	Private Placement Minimum Two (2) Students
BSI Construction	\$15,600	Bollard post installation Lowest of three (3) written quotes

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

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R260826.06 Approval of Chief Executive Officer Employment Contract

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Chief Executive Officer Employment Contract, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

☐ PASS

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R260826.07 Approval of the 2026-27 Employee Handbook

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2026-27 Employee Handbook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

R260826.08 Approval of the 2026-27 Student Handbook

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2026-27 Student Handbook, as presented.

VOTE:

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MOTION:

SECOND:

VOTE:

☐ PASS

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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

R260826.09 Approval of TSI Title I School Plan, 2026-27

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of 2026-27 TSI Title I School Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER 23, 2026 AT 6:00 P.M.

ADJOURNMENT AT __:___ P.M.

MOTION:

SECOND:

VOTE:

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