

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
DECEMBER 17, 2025
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:02 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer ShoShana Skates – Secretary Dr. MyDirah Littlepage-Saunders Pablo Mateo	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti Dean Krebs, Esq. Khalad Ashraf
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

MR

SECOND:

PM

VOTE:

PASS

FAIL

R251217.01 Approval of the December 17, 2025 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the December 17, 2025 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

PM

SECOND:

MR

VOTE:

PASS

FAIL

R251217.02 Minutes of the November 19, 2025 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the November 19, 2025 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

<i>Board</i>	<i>General discussion</i>
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MOTION:

PM

SECOND:

MR

VOTE:

PASS

FAIL

R251217.03 Minutes of the December 9, 2025 Special Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the December 9, 2025 special meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. The Board accepted the December 2025 CEO report, as submitted.*
- b. Ms. Deborah Smith provided key highlights from the report.*

B. BUSINESS CONTROLLER

- a. The Board accepted the December 2025 Financial report, as submitted.*
- b. Mr. Eric Strauss, Withum Auditor*
 - i. Reviewed and discussed with the Board the draft audited financials*

C. AMERICAN PARADIGM SCHOOLS

- a. The Board accepted the December 2025 CEO report, as submitted.*

D. GENERAL COUNSEL

- a. None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 PM
 SECOND:
 MR
 VOTE:
 PASS
 FAIL

R251217.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 PM
 SECOND:
 MR
 VOTE:
 PASS
 FAIL

R251217.05 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Dejah Lloyd (new hire)	MS 6 th Grade Math	11/18/2025
Timothy Cook (new hire)	Physical Education Teacher	12/1/2025
Amy Discerson (new hire)	4 th Grade Teacher	11/24/2025
Markia Ming (new hire)	Administrative Assistant	12/15/2026

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE

Maria Perez (LOA)	HS Spanish Teacher	10/17/2025 – 1/30/2026
Samantha Sweeney (LOA)	ES Teacher	9/22/2025 – 1/5/2025
Rachel Banks (resignation)	4 th Grade Teacher	11/26/2025
Ashley Mendoza (resignation)	IA	11/21/2025
Alyssa Moyer (resignation)	Guidance Counselor	12/23/2025
Ashley Brendle (termination)	ELA Interventionist	11/21/2025

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
PM
SECOND:
MR
VOTE:
[X] PASS
[] FAIL

R251217.06 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Y.A.L.E	\$442.79 / day / student	Private Placement Three (3) students
Y.A.L.E	\$502.14 / day / student	Private Placement

		One (1) student
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JANUARY 28, 2026 AT 6:00 P.M.

ADJOURNMENT AT 6:57 P.M.

MOTION:

MR

SECOND:

PM

VOTE:

PASS

FAIL

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