

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
NOVEMBER 19, 2025
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:34 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer ShoShana Skates – Secretary Dr. MyDirah Littlepage-Saunders Pablo Mateo Board Members Absent:	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa Samuel Mercanti Dean Krebs, Esq. Khalad Ashraf

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
MR
SECOND:
TG
VOTE:
 PASS
 FAIL

R251119.01 Approval of the November 19, 2025 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 19, 2025 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MR
SECOND:
TG
VOTE:
 PASS

R251119.02 Minutes of the October 22, 2025 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 22, 2025 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

[] FAIL

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *The Board accepted the November 2025 CEO report, previously disseminated to the Board, as submitted and without presentation.*
- b. *Ms. Deborah Smith, CEO of FPPCS*
 - i. *Provided key highlights since last meeting.*

B. BUSINESS CONTROLLER

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the October 2025 financial report, previously disseminated to the Board.*

C. AMERICAN PARADIGM SCHOOLS

- a. *The Board accepted the November 2025 APS report, previously disseminated to the Board, as submitted and without presentation*

D. GENERAL COUNSEL

- a. *Dean Krebs, Esq.*
 - i. *Reviewed the Agenda’s resolutions.*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 MR
 SECOND:
 TG
 VOTE:
 PASS
 FAIL

R251119.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 MR
 SECOND:
 TG
 VOTE:
 PASS
 FAIL FAIL

R251119.04 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services, Inc.	<u>Plowing</u>	Snow removal
	1''-4'': \$1,300.00	
	4.1'' – 7'': \$1,700.00	
	7.1'' – 11'': \$2,200.00	
	11'' +: \$2,600.00	
	<u>Shoveling</u>	
1''-4'': \$1,000.00		
	4.1'' – 7'': \$1,400.00	

	7.1” – 11”:	\$1,800.00
	11”+:	\$2,500.00

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MR
SECOND:
TG
VOTE:
 PASS
 FAIL

R25119.05 Approval of Holiday Bonus

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Holiday Bonus in the amount of five hundred dollars (\$500) net for all employees.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

UPON MOTION BY SHOSHANA SKATES AND SECOND BY TERESA GRUMBRECHT, THE BOARD UNANIMOUSLY ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. 708(A)(5). SPECIFICALLY, TO DISCUSS RESOLUTION R25119.06 BELOW PERTAINING TO STUDENT DISCIPLINE.

UPON MOTION BY SHOSHANA SKATES AND SECOND BY TERESA GRUMBRECHT, THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION

MOTION:
MR
SECOND:
TG
VOTE:
 PASS
 FAIL

R25119.06 Discipline of Student No. 8893844

WHEREAS, the school administration of First Philadelphia Preparatory Charter School (“FPPCS”) asserts that Student No. 8893844 violated FPPCS’ Code of Conduct (the “Infraction”);

WHEREAS, as a result of the Infraction, the school administration of FPPCS recommends the Board of Trustees implement a discipline less than expulsion for Student No. 8893844.

RESOLVED, Student No. 8893844 is not expelled because of the Infraction;

FURTHER RESOLVED, the Board of Trustees of FPPCS directs FPPCS to implement discipline less than expulsion determined reasonably appropriate to the Chief Executive Office of FPPCS;

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 8893844 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 8893844’s permanent record.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER 17, 2025 AT 6:00 P.M.

ADJOURNMENT AT 7:35 P.M.

MOTION:

MR

SECOND:

TG

VOTE:

PASS

FAIL

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