

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
JANUARY 28, 2026
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:05 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer ShoShana Skates – Secretary Board Members Absent: Dr. MyDirah Littlepage-Saunders Pablo Mateo	Deborah Smith Jennifer Marsico Deanna Smith Erina Pearlstein Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

TG

SECOND:

MR

VOTE:

PASS

FAIL

R260128.01 Approval of the January 28, 2026 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the January 28, 2026 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

MR

SECOND:

SS

VOTE:

R260128.02 Minutes of the December 17, 2025 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the December 17, 2025 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. Ms. Deborah Smith, CEO of FPPCS
 - i. Reviewed and discussed with the Board the January 2026 CEO report, previously disseminated to the Board;
 - ii. Discussed options to make lot useable regarding 4311 Tacony St; and
 - iii. Shared with FPPCS Gave away 100 food bags.
- b. Jennifer Marsico, Deanna Smith, and Erina Pearlstein, Principals of FPPCS
 - i. Reviewed and discussed with the Board the January 2026 CEO report, previously disseminated to the Board;
 - ii. Shared Academic, attendance, and professional development events occurring across all grades

B. BUSINESS CONTROLLER

- a. Mr. Samuel Mercanti, Santilli & Thomson, LLC
 - i. Reviewed and discussed with the Board the December 2025 financial report, previously disseminated to the Board

C. AMERICAN PARADIGM SCHOOLS

- a. Ms. Ashley Redfearn, CEO of APS; Scott Kramer, CTO of APS; and Kristine Magaragee, CAO of APS
 - i. Reviewed and discussed the APS report, previously disseminated to the Board

D. GENERAL COUNSEL

- a. None

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

TG

SECOND:

MR

VOTE:

PASS

FAIL

R260128.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TG

SECOND:

MR

VOTE:

PASS

FAIL

R260128.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
None	None	None

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Amelia Schwarzman (resignation)	SPED Counselor	1/21/2026

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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<i>Board</i>	<i>General discussion</i>
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MOTION:
 TG
 SECOND:
 MR
 VOTE:
 PASS
 FAIL

R260128.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Realty Landscaping	Annual Fee: \$12,750	Landscaping services. Amount reflects aggregate annual cost of monthly installments from March to December.
Hudson Electric	\$0.1086/kwh	Electrical company 5-Year

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TG
 SECOND:
 MR
 VOTE:
 PASS
 FAIL

R260128.06 2024-25 Draft Audit Financial Statements

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2024-25 Draft Audit Financial statements, as presented, for First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

ROLL CALL

Anita Vega-Kaiser - aye
Dr. Martha J. Ritter - aye
Teresa Grumbrecht - aye
ShoShana Skates - aye
Dr. MyDirah Littlepage-Saunders - absent
Pablo Mateo - absent

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: FEBRUARY 25, 2026 AT 6:00 P.M.

ADJOURNMENT AT 7:17 P.M.

MOTION:

TG

SECOND:

MR

VOTE:

PASS

FAIL

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