

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
MAY 28, 2025
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:04 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer ShoShana Skates – Secretary MyDirah Littlepage-Saunders Board Members Absent:	Deborah Smith Jessica Marsico Deanna Smith Dr. Erina Pearlstein Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa Dean Krebs, Esq. Pablo Mateo

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION: **R250528.01 Approval of the May 28, 2025 Agenda**

MLS RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the May 28, 2025 Agenda.

SECOND:

MR

VOTE: ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

[X] PASS

[] FAIL

MOTION: **R250528.02 Minutes of the April 30, 2025 Meeting**

MLS RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the April 30, 2025 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

SECOND:

MR

VOTE:

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

A. BUSINESS CONTROLLER

- a. *Peter Costa, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed the April 2025 financial report, previously disseminated to the Board;*
 - ii. *Informed the Board that there was 274 days of cash;*
 - iii. *Informed the Board that disbursements were \$1.9M in April; and*
 - iv. *Reviewed and discussed the various assumptions for the 2025-26 Budget, as previously disseminated to the Board, including an 8% increase in subsidies.*

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Deborah Smith, CEO of FPPCS; and Jessica Marsico, Deanna Smith, and Dr. Erina Pearlstein, Principals of FPPCS;*
 - i. *Reviewed and discussed with the Board the May 2025 CEO report, previously disseminated to the Board;*
 - ii. *Shared enrollment and disciplinary data with the Board;*
 - iii. *Informed the Board of summer facility work;*
 - iv. *Informed the Board of potential purchase of nearby property by Frankford Valley Foundation for Literacy;*
 - v. *Informed the Board of various community engagements and school events;*
 - vi. *Reminder Board of 2024-25 strategic plan and then discussed the STAR data for each subject matter; and*
 - vii. *Informed the Board of various end-of-year events.*

SHOSHANA SKATES JOINED THE BOARD

C. AMERICAN PARADIGM SCHOOLS

- a. *Ms. Ashley Redfearn, CEO of APS; Mr. Scott Kramer, CTO of APS; and Ms. Kristine Magargee, CAO of APS*
 - i. *Reviewed and discussed with the Board the May 2025 APS report.*

D. GENERAL COUNSEL

- a. *Dean Krebs, Esq.*
 - i. *Reviewed the Agenda*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 MLS
 SECOND:
 MR
 VOTE:
 PASS
 FAIL

R250528.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TG
 SECOND:
 MLS
 VOTE:
 PASS
 FAIL

R250528.04 Approval of 2025-26 FY Budget

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and accepts the draft 2025-26 FY budget, as presented.

ROLL CALL

- Anita Vega-Kaiser - aye
- Dr. Martha J. Ritter - aye
- Teresa Grumbrecht - aye
- ShoShana Skates - aye
- MyDirah Littlepage-Saunders - aye

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R250528.05 Human Resources Resolution

MOTION:
 MLS
 SECOND:
 MR
 VOTE:
 PASS
 FAIL

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Kevin Haughey (new hire)	NTA	5/19/2025

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Anthony DeGannes (termination)	HS Gym Teacher	5/5/2025
Imeerah Tinsley (termination)	IA	5/14/2025

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 MLS
 SECOND:
 MR
 VOTE:
 PASS

R250528.06 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

[] FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Blasz	\$55,315	Component of Summer 2025 Facility Work. Carpentry Work Publicly advertised
Lor-Mar Mechanical	\$2,880	Component of Summer 2025 Facility Work Plumbing Publicly advertised
Lor-Mar Mechanical	\$12,280	Component of Summer 2025 Facility Work. HVAC Publicly advertised
Sunlight	\$118,000	Component of Summer 2025 Facility Work. Electric If two (2) new gate operators not installed, deduct \$44,500 from cost If new lights for exterior signage are added, add \$9,500 to cost.

		Publicly advertised
Diamond Huntbach	\$7,500	Component of Summer 2025 Facility Work. Demolition Publicly advertised
Peter Bradley	\$4,800	Component of Summer 2025 Facility Work. Exterior Finish Publicly advertised
City Sign	\$6,225	Component of Summer 2025 Facility Work. Exterior Signage Publicly advertised
Stenton	\$78,775	Component of Summer 2025 Facility Work. Painting Publicly advertised
MEW	\$9,750	Component of Summer 2025 Facility Work. Flooring Publicly advertised
BSI Construction	Pre-Construction: \$5,910 General Conditions:	Component of Summer 2025 Facility Work.

	\$25,120 CM Fee: \$14,775	Construction Manager
Fairwold	\$6,836.52 / student Additional fees for supportive services, as applicable	Extended School Year Summer 2025 Seven (7) students
Pathway	\$8,650 / student	Extended School Year Summer 2025 Two (2) students
Soliant Health	SLP CCC: \$104.45/hr	Staffing services Additional service TBD

MOTION:

R250528.07 Approval of 2025-26 SY Calendar

MLS

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the 2025-26 SY Calendar, as presented.

SECOND:

MR

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

[X] PASS

[] FAIL

UPON MOTION BY TERESA GRUMBRECH AND SECOND BY MYDIRAH LITTLEPAGE-SAUNDERS, THE BOARD UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. § 708(A)(5). SPECIFICALLY, REGARDING RESOLUTION R2500528.10 BELOW WHICH PERTAINS TO CERTAIN ALLEGED COMPENSATORY EDUCATION CLAIMS.

UPON MOTION BY TERESA GRUMBRECH AND SECOND BY MYDIRAH LITTLEPAGE-SAUNDERS, THE BOARD UNANIMOUSLY ENTERED INTO OPEN SESSION.

MOTION:

R250528.08 Confidential Settlement and Release Agreement for Student No. 10042948

SS

SECOND:
TG
VOTE:
 PASS
 FAIL

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 10042948, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JUNE 25, 2025 AT 6:00 P.M.

ADJOURNMENT AT 7:48 P.M.

MOTION:

MLS

SECOND:

TG

VOTE:

PASS

FAIL

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