

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
JANUARY 22, 2025
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:04 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President MyDirah Littlepage-Saunders Board Members Absent: Teresa Grumbrecht – Treasurer ShoShana Skates – Secretary	Deborah Smith Deanna Smith Dr. Erina Pearlstein Jennifer Marsico Kristine Magargee Peter Costa Dean Krebs, Esq. Barbara L. Saunders John Bish

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

MARTHA RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

VOTE:

☒ PASS

☐ FAIL

R250122.01 Approval of the January 22, 2025 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the January 22, 2025 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

MOTION:

MARTHA RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

R250122.02 Minutes of the December 18, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the December 18, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

☒ PASS

☐ FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Deborah Smith, CEO of FPPCS*
 - i. *Reviewed and discussed with the Board the January 2025 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed enrollment and discipline metrics with the Board;*
 - iii. *Updating the Board on facility projects, including collapsed wall and annual inspections; and*
 - iv. *Introduced Ms. Deanna Smith, Dr. Erina Pearlstein, and Ms. Jennifer Marsico to provide additional updates to the Board*
- b. *Ms. Deanna Smith, Dr. Pearlstein, and Ms. Marsico Reviewed and discussed with the Board the January 2025 CEO report, previously disseminated to the Board, and discussed matters pertaining to their assigned grades, including discussion of Coaching Team rotations occurring; Professional development; and Caring School community events.*

B. AMERICAN PARADIGM SCHOOLS

i. Ms. Kristine Magargee, CAO of APS

1. *Reviewed and discussed with the Board the January 2025 APS report, previously disseminated to the Board;*
2. *Discussed YTD HR efforts, current vacancies, and Teacher Apprenticeship program; and*
3. *Highlighting Caring School Community events occurring across the network.*

C. BUSINESS CONTROLLER

a. *Peter Costa, Santilli & Thomson, LLC*

- i. *Reviewed and discussed with the Board the December 2024 financial reports, previously disseminated to the Board*

D. GENERAL COUNSEL

a. *Dean Krebs, Esq.*

- i. *Reminded Board of SOFI requirements*

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

MARTHA
RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

VOTE:

[X] PASS

[] FAIL

R250122.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R250122.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

MOTION:

MARTHA
RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

VOTE:

[X] PASS

[] FAIL

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Brittany Boyd (position change)	Administrative Assistant	1/6/2025
Sadie Fowler (position change)	Building Substitute Teacher	1/13/2025
Mercedes McShane (new hire)	Instructional Assistant	1/9/2025

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

UPON MOTION BY MARTHA RITTER AND SECOND BY MYDIRAH LITTLEPAGE-SAUNDERS, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. 708(A)(4). SPECIFICALLY, TO DISCUSS RESOLUTION R250122.05, R250122.06, AND R250122.07 BELOW.

UPON MOTION BY MARTHA RITTER AND SECOND BY MYDIRAH LITTLEPAGE-SAUNDERS, THE BOARD ENTERED INTO OPEN SESSION.

R250122.05 Confidential Settlement and Release Agreement for Student No. 31951

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.31951, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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MOTION:

MARTHA
RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

VOTE:

[X] PASS

[] FAIL

MOTION:

MARTHA
RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

VOTE:

[X] PASS

[] FAIL

MOTION:

MARTHA
RITTER

SECOND:

MYDIRAH
LITTLEPAGE-
SAUNDERS

VOTE:

[X] PASS

[] FAIL

<i>Board</i>	<i>General discussion</i>
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R250122.06 Confidential Settlement and Release Agreement for Student No. 9485166

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.9485166, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R250122.07 Confidential Settlement and Release Agreement for Student No. 10066142

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.10066142, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: FEBRUARY 26, 2025 AT 6:00 P.M.

ADJOURNMENT AT 7:36 P.M.

MOTION:

MARTHA RITTER

SECOND:

MYDIRAH LITTLEPAGE-SAUNDERS

VOTE:

[X] PASS

[] FAIL