

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
OCTOBER 23, 2024
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:00 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht - Treasurer MyDirah Littlepage-Saunders Board Members Absent: ShoShana Skates – Shoshana Skates Dr. Martha J. Ritter – Vice-President	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARIANNE
LYNCH

VOTE:

☒ PASS

☐ FAIL

R241023.01 Approval of the October 23, 2024 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 23, 2024 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

☒ PASS

☐ FAIL

R241023.02 Minutes of the September 24, 2024, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the September 24, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

DR. MARTHA RITTER JOINED THE MEETING AT 6:05PM

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

[X] PASS

[] FAIL

R241023.03 Minutes of the October 3, 2024, 2024 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 3, 2024 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Deborah Smith, CEO of FPPCS*
 - i. *Reviewed and discussed with the Board the October 2024 CEO report, previously disseminated to the Board.*

B. AMERICAN PARADIGM SCHOOLS

- a. *Ms. Ashley Redfearn, CEO of APS*
 - i. *Reviewed and discussed with the Board the October 2024 APS report, previously disseminated to the Board;*
 - ii. *Shared video presentation providing various highlights of APS services; and*
 - iii. *Answered questions regarding collaborative Academic and Treasurer committees across school network.*

C. BUSINESS CONTROLLER

- a. *Board acknowledged receipt and review of September 2024 financial reports, which were submitted by Santilli & Thomson, LLC due to Mr. Peter Costa's excused absence.*

D. GENERAL COUNSEL

- a. *Dean Krebs, Esq.*
- i. *Reviewed Agenda resolutions with the Board.*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

TERESA
GRUMBREC
HT

SECOND:

MARTHA
RITTER

VOTE:

☒ PASS

☐ FAIL

R241023.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA
GRUMBREC
HT

SECOND:

MARTHA
RITTER

VOTE:

☒ PASS

☐ FAIL

R241023.05 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
None	None	None

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE

Kenneth Roberts (termination)	High School Gym Teacher	10/09/24
Richard Thomas (LOA)	Maintenance	8/20/24
Nysia Wood (LOA)	Instructional Assistant	9/12/24
Michelle Kealy (LOA)	SPED Coordinator	10/21/24
Phillips Karris (LOA)	Maintenance	10/21/24

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

[X] PASS

[] FAIL

R240925.06 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services	1"-4": \$1,250.00 4.1" – 7": \$1,625.00 7.1" – 11": \$2,000.00 11" +: \$2,500.00 <u>Shoveling</u>	Snow removal

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

[X] PASS

[] FAIL

	1"-4": \$750.00	
	4.1" – 7": \$1,125.00	
	7.1" – 11": \$1,625.00	
	11": \$2,250.00	

R241023.07 Approval of Federal Conflict of Interest Policy

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Federal Conflict of Interest Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

UPON MOTION BY DR. MARTHA RITTER AND SECOND BY TERESA GRUMBRECHT, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 P.S. 708(A)(4) AND OTHER CONFIDENTIAL MATTERS. SPECIFICALLY, TO DISCUSS RESOLUTIONS R241023.08 AND R241023.09 WHICH PERTAIN TO ALLEGED COMPENSATORY EDUCATION CLAIMS

UPON MOTION BY DR. MARTHA RITTER AND SECOND BY TERESA GRUMBRECHT, THE BOARD ENTERED INTO OPEN SESSION

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

R241023.08 Confidential Settlement and Release Agreement for Student No. 10032765

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.10032765, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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[X] PASS

[] FAIL

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

[X] PASS

[] FAIL

<i>Board</i>	<i>General discussion</i>
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R241023.09 Confidential Settlement and Release Agreement for Student No. 9566370

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No.9566370, pending final legal review.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: NOVEMBER 20, 2024 AT 6:00 P.M.

ADJOURNMENT AT 7:34 P.M.

MOTION:

TERESA GRUMBRECHT

SECOND:

MARTHA RITTER

VOTE:

[X] PASS

[] FAIL