

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE

DATE & TIME:  
APRIL 23, 2025  
6:00 P.M.

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

## A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Dr. Martha J. Ritter – Vice-President Teresa Grumbrecht - Treasurer ShoShana Skates – Secretary MyDirah Littlepage-Saunders	Deborah Smith  Ashley Redfearn Kristine Magargee Scott Kramer
<b>Board Members Absent:</b>	Peter Costa  Dean Krebs, Esq.  Barbara L. Saunders John Bish

## B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

## C. APPROVAL OF AGENDA

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

☐ PASS

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### R250423.01 Approval of the April 23, 2025 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the April 23, 2025 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

### R250423.02 Minutes of the March 26, 2025 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the March 26, 2025 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

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<i>Who</i>	<i>What</i>

## **SECTION II: REPORTS**

### **A. COMMUNITY COMMENT**

#### *Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

#### *Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

### **A. BUSINESS CONTROLLER**

### **B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**

### **C. AMERICAN PARADIGM SCHOOLS**

### **D. GENERAL COUNSEL**

## **SECTION III: OLD BUSINESS**

## **SECTION IV: NEW BUSINESS**

### **A. RESOLUTIONS**

MOTION:

#### **R250423.03 Report of the Business Controller**

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all

VOTE:

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documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R250423.04 Approval of 2023-24 Fiscal Year Form 990**

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the draft 2023-24 Fiscal Year Form 990.

VOTE:

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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R250423.05 Human Resources Resolution**

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SECOND:

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VOTE:

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RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
None	None	None

<b>TERMINATIONS / RESIGNATIONS / LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Elizabeth Kirsch (resignation)	Elementary School Teacher	3/25/2025

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

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### **R250423.06 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Aspire	Psycho-Educational Evaluations (Initial): (cognitive, achievement, case record review, rating scales within 45/60 days)  Psycho-Educational Re-evaluations (Re-evaluation): (cognitive, achievement, case record review, rating scales within 45/60 days)  \$1,550.00  Bilingual Psycho-Educational Evaluations/Re-Evaluation: \$4,000.00  Independent educational evaluation (IEE) comprehensive evaluations: \$5,000.00  Expedited evaluation (based on turn-around time): \$100 - \$250.00  Risk Assessment: \$750.00  Classroom Observation / Case Consultation / IEP Meetings /	Psychological services  Additional fees for expedited services  2025-26 SY

	<p>Hourly Rate (No Call/No Show): \$200.00 per hour</p> <p>Court Proceedings: \$400.00 per hour</p> <p>Functional Behavior Assessment (FBA) &amp; Positive Behavior Support Plans (PBSP) (Performed by school psychologist, BCBA, BC, or LBS - includes staff interviews, observations, and completion of FBA/PBSP with recommendations within 45/60 days): \$1,550.00</p> <p>Case Consultation / IEP Meetings by a BCBA, BC, or LBS: \$150.00 per hour</p> <p>Behavioral Health Technician (BHT): \$55.00 per hour</p> <p>Court Proceedings: \$400.00 per hour</p> <p>SPECIALISTS Speech Pathologist (in person): \$125.00 per hour</p> <p>Speech Pathologist (virtual): \$110.00 per hour</p> <p>Occupational Therapist: \$110.00 per hour</p> <p>Physical Therapist: \$110.00 per hour</p> <p>Instructional Assistant \$45.00 per hour</p>	
Delta School	\$300/day or \$6,900/student	Extended School Year Six (6) students
Fairword	\$6,836.52 / student	Extended School Year Three (3) students
Gree Tree	\$320.22/day/student	Extended School Year

		Three (3) students
GAMUT Behavioral Services	BSC: \$115/hr BCA: \$85/hr CIS: \$45/hr RBT: \$41/hr CABA: \$54/hr	Staffing services  2025-26 SY

MOTION:

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SECOND:

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VOTE:

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### **R240423.07 Approval of Flexible Instruction Days Plan**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Flexible Instruction Days plan, as presented.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION:

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SECOND:

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VOTE:

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### **R240423.08 Approval of 2025-26 Board Calendar**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2025-26 Board Calendar, as presented.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION:

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SECOND:

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VOTE:

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### **R240423.09 Approval of the Blue Cross Blue Shield Philadelphia Health Insurance Plan**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Blue Cross Blue Shield Philadelphia Health Insurance Plan.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

## **B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: MAY 28, 2025 AT 6:00 P.M.

**ADJOURNMENT AT \_\_:\_\_ P.M.**

MOTION:

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SECOND:

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VOTE:

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