

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE

DATE & TIME:  
FEBRUARY 28, 2024  
6:00 P.M.

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter ShoShana Skates  <b>Board Members Absent:</b>	Deborah Smith  Ashley Redfearn Kristine Magargee Scott Kramer  Peter Costa  David Annecharico, Esq. Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER**

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

**R240228.01 Approval of the February 28, 2024 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the February 28, 2024 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

PASS

**R240228.02 Minutes of the January 24, 2024 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the January 24, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

[ ] FAIL

<i>Who</i>	<i>What</i>

MOTION:

**R240228.03 Minutes of the February 22, 2024 Meeting**

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the February 22, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

[ ] PASS

[ ] FAIL

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

- A. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**
- B. AMERICAN PARADIGM SCHOOLS**
- C. BUSINESS CONTROLLER**
- D. GENERAL COUNSEL**

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

PASS

FAIL

**R240228.04 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

PASS

FAIL

**R240228.05 Approval of 2023 Form 990**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the 2023 Form 990, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

PASS

FAIL

**R240228.06 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
<i>None</i>	<i>None</i>	<i>None</i>

<b>TERMINATIONS / RESIGNATIONS / LOA</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>

Samantha L. Harris (resignation)	Student Support IA	2/9/24
Yusaf Marshall (termination)	NTA	2/14/24
Rebecca Havu (LOA)	HS Teacher	8/14/2022
Samantha McLaughlin (LOA)	Teacher	8/28/2023
Madelon Held (LOA)	HS Teacher	2/2/2024
Phillip Harris (LOA)	Maintenance	12/1/2023

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>

MOTION:

\_\_\_\_\_

SECOND:

\_\_\_\_\_

VOTE:

PASS

FAIL

**R240228.07 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Delta-T Group	Standard Evaluation: \$1,200  Additional Assessment with Standard Evaluation: FBA, Autism, & Neuro: \$500  Bilingual Evaluation: \$2,800	Special education evaluations

	Record Review: \$450	
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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240228.08 Point Park University MOU**

\_\_\_\_\_  
SECOND:

WHEREAS, Point Park University (“PPU”) has a program to allow for uncertified teachers to become certified (the “Program”).

\_\_\_\_\_  
VOTE:  
 PASS  
 FAIL

WHEREAS, First Philadelphia Preparatory Charter School (“FPPCS”) and PPU desire to enter into a partnership whereby FPPCS may offer uncertified FPPCS staff to become enrolled in the Program, and FPPCS may, subject to budgetary constraints and in the CEO’s determination and discretion, pay the applicable tuition to PPU on behalf of those uncertified FPPCS staff, to allow such uncertified FPPCS staff to become certified as part of the Program (the “Agreement”).

RESOLVED, the Board of Trustees of FPPCS hereby authorizes the CEO, in consultation with the business controller and legal counsel to negotiate the terms of the Agreement and to enter into such Agreement with PPU.

FURTHER RESOLVED, the Board of Trustees of FPPCS hereby authorizes that the CEO shall, in consultation with the business controller and legal counsel, negotiate and enter into agreements with those uncertified FPPCS staff members, who, subject to budgetary constraints and in the CEO’s determination and discretion, become enrolled in the Program as part of the Agreement and who FPPCS paid the tuition for, for the repayment of tuition FPPCS paid on their behalf.

FURTHER RESOLVED, the CEO shall provide to the Board of Trustees of FPPCS regular updates on the progress and expenditures related to the Agreement.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240228.08 Expulsion of Student No. 9199100**

SECOND:

RESOLVED, Student No. 9199100 is permanently expelled from First Philadelphia Preparatory Charter School effective February 28, 2024;

VOTE:

PASS

FAIL

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 9199100 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 9199100’s permanent record.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240228.08 Expulsion of Student No. 8983896**

SECOND:

RESOLVED, Student No. 8983896 is permanently expelled from First Philadelphia Preparatory Charter School effective February 28, 2024;

VOTE:

PASS

FAIL

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 8983896 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 8983896’s permanent record.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240228.09 Confidential Settlement and Release Agreement for Student No. 9540378**

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9540378, pending final legal review.

VOTE:

PASS

FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: MARCH 27, 2024 AT 6:00 P.M.

**ADJOURNMENT AT \_\_:\_\_ P.M.**

MOTION:

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SECOND:

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VOTE:

[ ] PASS

[ ] FAIL

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