

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
DECEMBER 20, 2023
5:30 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter ShoShana Skates Board Members Absent:	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa David Annecharico, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION: **R231220.01 Approval of the December 20, 2023 Agenda**

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SECOND: RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the December 20, 2023 Agenda.

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VOTE: ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

[] PASS

[] FAIL

MOTION: **R231220.02 Minutes of the November 15, 2023 Meeting**

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SECOND: RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the November 15, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

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VOTE: ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

[] PASS

[] FAIL

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SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

A. BUSINESS CONTROLLER

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

C. AMERICAN PARADIGM SCHOOLS

D. GENERAL COUNSEL

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R231220.03 Report of the Business Controller

SECONDED:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[] PASS

Notes of Discussion / Advance Regulatory and Financial Comment:

[] FAIL

<i>Who</i>	<i>What</i>

MOTION:

R231220.04 Human Resources Resolution

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

[] PASS

[] FAIL

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Cassandra Wranitz (new hire)	Elementary Teacher	12/19/2023
Jamie Clark (new hire)	Elementary Teacher	12/19/2023

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Rebecca Havi (Intermittent LOA)	HS teacher	8/14/2022
Samantha McLaughlin (Intermittent LOA)	Kindergarten teacher	8/28/2023
Kelly Kiernicki (LOA)	ESL Coordinator	11/10/2023
Charise Moeller (LOA)	HS Music teacher	10/25/2023
Phillip Harris (Intermittent LOA)	Maintenance	12/1/2023
Sabrina Reichart (LOA)	Elementary Teacher	10/16/2023

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

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R231220.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	N/A	N/A

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOOT

R231220.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

None	None
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MOTION:

R231220.07 Approval Audit Report

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SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts and approves the Audit Report year ending 2023, as presented.

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VOTE:

ROLL CALL

PASS

FAIL

Anita Vega-Kaiser -
Teresa Grumbrecht -
John Bish -
Barbara L. Saunders -
Dr. Martha J. Ritter -
ShoShana Skates –

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JANUARY 24, 2024 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

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