

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
NOVEMBER 15, 2023
5:30 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter ShoShana Skates	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa
Board Members Absent:	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION: **R231115.01 Approval of the November 15, 2023 Agenda**

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SECOND: RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 15, 2023 Agenda.

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VOTE: ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

[] PASS

[] FAIL

MOTION: **R231115.02 Minutes of the October 25, 2023 Meeting**

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SECOND: RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 25, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

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VOTE: ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

[] PASS

[] FAIL

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

C. AMERICAN PARADIGM SCHOOLS

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R231115.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

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MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R231115.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE / RETURN LOA		
NAME	TITLE	START DATE
Samantha McLaughlin (return LOA)	ES Teacher	8/28/23 – 9/8/23
Morgan Williams (return LOA)	ES Teacher	8/21/23 – 11/10/23
Yvette Perry (new hire)	IA	10/23/23
Narberth Rice (new hire)	Dean	10/23/23

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Pashen Jackson (termination)	Principal	11/9/23
Rebecca Havu (intermittent LOA)	HS Science Teacher	8/14/22
Kelly Kiernicki (LOA)	ESL Coordinator	10/12/23
Angela M. McClain (resignation)	IA	10/2/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R231115.05 Professional Services Contract/s Resolution

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SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

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VOTE:
[] PASS
[] FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services, Inc.	<u>Snow Plowing Service</u> 1" – 4" : \$1,250.00 4.1" – 7" : \$1,625.00 7.1" – 11" : \$2,000.00 11" – 11"+ : \$2,500.00 Snow Shoveling Service: 1" – 4" : \$750.00 4.1" – 7" : \$1,125.00 7.1" – 11" : \$1,675.00 11" – 11"+ : \$2,250.00	2023-24 SY

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

NONE

R231115.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:

R231115.07 Expulsion of Student No. 8124165

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SECOND:

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VOTE:

PASS

FAIL

RESOLVED, Student No. 8124165 is permanently expelled from First Philadelphia Preparatory Charter School effective November 16, 2023;

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 8124165 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 8124165’s permanent record.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

ROLL CALL

- Anita Vega-Kaiser -
- Teresa Grumbrecht -
- John Bish -
- Barbara L. Saunders -
- Dr. Martha J. Ritter -
- ShoShana Skates –

MOTION:

R231115.08 Approval of Holiday Bonus

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of First Philadelphia Preparatory Charter School offering a Holiday Bonus of \$500 to all staff.

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VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>

FAIL

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER _____, 2023 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

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