

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE

DATE & TIME:  
SEPTEMBER 27, 2023  
6:00 P.M.

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Barbara L. Saunders – Secretary Dr. Martha J. Ritter  <b>Board Members Absent:</b> ShoShana Skates	Deborah Smith  Ashley Redfearn Kristine Magargee Scott Kramer  Peter Costa  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER***

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
  
 TERESA GRUMBRECHT  
  
 SECOND:  
  
 BARBARA L. SAUNDERS  
  
 VOTE:  
 PASS  
 FAIL

**R230927.01 Approval of the September 27, 2023 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the September 27, 2023 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION:  
  
 TERESA GRUMBRECHT  
  
 SECOND:  
  
 BARBARA L. SAUNDERS  
  
 VOTE:  
 PASS

**R230927.02 Minutes of the August 23, 2023 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the August 23, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

[ ] FAIL

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
None	None

**B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**

- a. Ms. Deborah Smith, CEO of FPPCS
  - i. Reviewed and discussed with the Board the September 2023 CEO report, previously disseminated to the Board.

**C. AMERICAN PARADIGM SCHOOLS**

- a. Ms. Ashley Redfearn, CEO of APS
  - i. Reviewed and discussed with the Board the September 2023 APS report, previously disseminated to the Board.

**D. BUSINESS CONTROLLER**

- a. Mr. Peter Costa, Santilli & Thomson, LLC
  - i. Reviewed and discussed with the Board the September 2023 CEO report, previously disseminated to the Board.

**E. GENERAL COUNSEL**

- a. Mr. Dean Krebs, Esq., Sand & Sidel, P.C.
  - i. Reviewed the Agenda with the Board.

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

**R230927.03 Report of the Business Controller**

TERESA  
GRUMBREC  
HT

SECOND:

BARBARA  
L.  
SAUNDERS

VOTE:

PASS

FAIL

MOTION:

TERESA  
GRUMBREC  
HT

SECOND:

BARBARA  
L.  
SAUNDERS

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**R230927.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES / RATE CHANGE / POSITION CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Martha Acosta (new hire)	IA	8/28/23
Labrina A. Brown (new hire)	IA	8/21/23
Teresa K. Gruber (new hire)	Teacher	8/7/23
Bethann Villalta (new hire)	ES Teacher	8/7/23
Breanne Poli (new hire)	ES Teacher	8/7/23
Benjamin Razzi (new hire)	SPED Support Teacher	8/7/23
Nicholas DeMorat (new hire)	Teacher	8/7/23
Rose Tertulien (new hire)	Teacher	8/7/23
Montanna K. Muhammad (new hire)	NTA	8/28/23
Zionna E. Pitts (new hire)	Admin Assistant	8/28/23
Elizabeth Kirsch	ES Teacher	8/21/23

(new hire)		
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TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Carron R. Ankiel-Kohn (resignation)	MS Teacher	8/4/23
Natasha Catlett (resignation)	NTA	8/11/23
Emily Phillips (resignation)	Counselor	8/17/23
Gina Saunders (resignation)	IA	8/22/23
Johanna Vega (termination)	IA	8/31/22
Rebecca Havu (LOA)	HS Science Teacher	8/14/22
Samantha Harris (LOA)	IA	5/9/23 – 6/9/23 8/21/23 – 10/10/23
Samantha McLaughlin (LOA)	Teacher	9/8/23 (intermittent)
Morgan Williams (LOA)	Teacher	11/13/23

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>D. Smith</i>	<i>Reviewed and discussed with the Board the HR changes</i>

MOTION:

TERESA  
GRUMBREC  
HT

SECOND:

BARBARA  
L.  
SAUNDERS

**R230927.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

PASS

FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Aspire Educational Services, Inc.	Psycho-Educational Evaluations (Initial & Re-Evaluation): \$1,450 fee  Bilingual Psycho-Educational Evaluations / Re-Evaluations: \$3,500 fee  IEE: \$4,000  Expedited Evaluation: \$250 fee  Risk Assessment: \$600 fee  Classroom Observation / Case Consultation / IEP Meetings / Hourly Rate (No Call/No Show): \$175/hr  Court Proceedings: \$400/hr  FBA/PBSP: \$1,250  Case Consultation / IEP Meetings by a BCBA, BC, or LBS: \$130/hr  Behavioral Health Technician (BHT) : \$48/hr	2023-24 SY  Staffing services

	<p>Speech Pathologist: \$90-110/hr</p> <p>OT: \$85-100/hr</p> <p>PT: \$85-100/hr</p> <p>School Nurse: \$65/hr</p> <p>School Counselor/Mental Counselor: \$68/hr</p> <p>Certified SPED Teacher: \$58/hr</p> <p>Certified General Education Teacher: \$50/hr</p> <p>Non-Certified Teacher: \$48/hr</p> <p>Long-Term Sub: \$40/hr</p> <p>Paraprofessional: \$32/hr</p> <p>PCA: \$28/hr</p> <p>IA: \$37/hr</p>	
<p>Cenacle Leadership Group, LLC</p>	<p>Per Diem Substitute: \$215/day</p> <p>Long-Term Substitute: \$267/day</p> <p>Per diem Paraprofessional: \$185/day</p>	<p>2023-24 SY</p> <p>Staffing Services</p>

	Long-Term Paraprofessional: \$220/day	
UHS of Doylestown, LLC	<p>Emotional Support School Full Day – RSY: \$252/day</p> <p>Emotional Support Half Day – RSY: \$145/day</p> <p>Emotional Support School – ESY: \$160/day</p> <p>Emotional Support Elementary School Full Day – RSY: \$269/day</p> <p>Emotional Support Elementary School Half Day – RSY: \$145/day</p> <p>Emotional Support Elementary – ESY: \$164/day</p> <p>Autism School Full Day- RSY: \$355/day</p> <p>Autism School Elementary Full Day - RSY Autism: \$368/day</p> <p>School Half Day – RSY: \$204/day</p> <p>Autism School – ESY: \$240/day</p> <p>Autism II School Full Day – RSY: \$400/day</p>	<p>2023 – 24 SY</p> <p>Placement / SPED student services</p>



	<p>Autism II School Half Day – RSY: \$241/day</p> <p>Autism II School – ESY: \$262/day</p> <p>60 Day Diagnostic Program: \$344/day</p> <p>ASD 60 Day Diagnostic: \$361/day</p> <p>Personal Care Aide or 1:1: \$26/hr</p> <p>Physical Therapy: \$179/hr</p> <p>Occupational Therapy: \$168/h</p> <p>Speech Therapy: \$130/hr</p> <p>Feeding Team Services: \$168/hr</p> <p>Augmentative Assistive Communication Services: \$148/hr</p> <p>Brain Steps Services: \$130/hr</p> <p>Vision Services: \$174/hr</p> <p>Orientation and Mobility Services: \$174/hr</p> <p>Technology for Visions Services: \$174/hr</p> <p>Hearing Services (including Audiology):</p>	
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	<p>\$201/hr</p> <p>Interpreter Services* \$560/day</p> <p>C Print Captionist Services: \$470/day</p>	
Team Tutor	<p>\$70 per hour (academic subjects)</p> <p>\$85 per hour (Wilson Reading; OG; Phonics Boost programs),</p> <p>\$90 per hour (Test Prep),</p> <p>\$150 per hour for small group (max of 6 students)</p> <p>\$70 per hour IEP Attendance</p>	<p>2023-24 SY</p> <p>Tutoring Services</p>
Delta-T Group	<p>LPN: \$50/hr</p> <p>RN: \$60/hr</p> <p>Teacher Aid/Paraprofessional: \$30/hr</p> <p>RBT: \$35.10/hr</p> <p>RBT (Certified): \$40.85/hr</p> <p>Teacher: \$38/hr</p> <p>Certified Teacher: \$40/hr</p>	

	Psychological Evaluation: \$1200 fee  Assessments: \$500 fee  Bilingual Evaluation: \$2800 fee	
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**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

NONE

**R230927.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

TERESA  
GRUMBRECHT

SECOND:

BARBARA  
L.  
SAUNDERS

**R230927.07 Temple Teacher Residency MOU**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School authorizes and directs the CEO, Business Controller, and General Counsel to negotiate terms and conditions for the Temple Teacher Residency MOU, as presented.

VOTE:  
 PASS  
 FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>S. Kramer</i>	<i>Reviewed and discussed with the Board the purpose of the proposed MOU</i>

MOTION:  
TERESA  
GRUMBREC  
HT  
SECOND:  
BARBARA  
L.  
SAUNDERS

**R230927.08. Certified Teacher Referral Program for Non-Employees**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter Schools approve the certified teacher referral program for non-employees, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>S. Kramer</i>	<i>Reviewed and discussed with the Board the purpose of the proposed program</i>

VOTE:  
 PASS  
 FAIL

MOTION:  
TERESA  
GRUMBREC  
HT  
SECOND:  
BARBARA  
L.  
SAUNDERS

**R230927.09. Approval of Project GO MOU**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter Schools ratifies and approves of the Project GO MOU, as presented

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>D. Krebs</i>	<i>Reviewed and discussed with the Board the purpose of the proposed MOU</i>

VOTE:  
 PASS  
 FAIL

MOTION:  
TERESA  
GRUMBREC  
HT  
SECOND:  
BARBARA  
L.  
SAUNDERS

**R230927.10. Approval of 2023-26 Title I Comprehensive Plan**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter Schools ratifies and approves of the 2023-26 Title I Comprehensive Plan, as presented

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

VOTE:  
 PASS

FAIL

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY TERESA GRUMBRECHT, THE BOARD ENTERED CLOSED EXECUTIVE SESSION FOR THE PURPOSES UNDER 65 PA.C.S. §708(A)(4)(5) TO DISCUSS R230927.11, WHICH RELATES TO ALLEGED EDUCATION COMPENSATION CLAIM.

UPON MOTION BY TEEYONA CRUMPTION AND SECOND BY BARBARA L. SAUNDERS, THE BOARD ENTERED OPEN SESSION.

MOTION:

**R230927.11 Confidential Settlement and Release Agreement for Student No. 8942903**

TERESA  
GRUMBRECHT

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 8942903, pending final legal review.

BARBARA  
L.  
SAUNDERS

***Notes of Discussion / Advance Regulatory and Financial Comment:***

VOTE:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

PASS

FAIL

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: OCTOBER 25, 2023 AT 6:00 P.M.

**ADJOURNMENT AT 8:16 P.M.**

MOTION:

TERESA GRUMBRECHT

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL