

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
AUGUST 23, 2023
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:01 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President John Bish - Treasurer Dr. Martha J. Ritter ShoShana Skates	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer
Board Members Absent: Barbara L. Saunders – Secretary	Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION *BY ANITA VEGA-KAISER*

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

TERESA GRUMBRECHT

SECOND:

SHOSHANA SKATES

VOTE:

 PASS

 FAIL

R230823.01 Approval of the August 23, 2023 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 23, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA GRUMBRECHT

SECOND:

JOHN BISH

VOTE:

 PASS

 FAIL

R230823.02 Minutes of the July 20, 2023 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the July 20, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D Krebs</i>	<i>Noted that, in regards to the discipline resolution on tonight's agenda, the student's parent was informed of tonight's meeting and the school administration reached out to the parent before this meeting but were unable to make contact.</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. Ms. Deborah Smith, CEO of FPPCS*
 - i. Reviewed and discussed with the Board the August 2023 CEO report, previously disseminated to the Board.*

C. AMERICAN PARADIGM SCHOOLS

- a. Ms. Ashley Redfearn, CEO of APS*
 - i. Reviewed and discussed with the Board the August 2023 APS report, previously disseminated to the Board.*

D. BUSINESS CONTROLLER

- a. Mr. Peter Costa*
 - i. Reviewed and discussed with the Board the July 2023 financials, previously disseminated.*

E. GENERAL COUNSEL

- a. Dean Krebs, Esq.*
 - i. Reviewed with the Agenda with the Board*

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 TERESA GRUMBREC HT
 SECOND:
 SHOSHANA SKATES
 VOTE:
 PASS
 FAIL

R230823.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TERESA GRUMBREC HT
 SECOND:
 JOHN BISH
 VOTE:
 PASS
 FAIL

R230823.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE		
NAME	TITLE	START DATE
Ankiel-Kohn, Carron R. (new hire)	Middle School English Language Arts Teacher	8/21/23
Butler , Rachel Marie (new hire)	Middle School Teacher	8/21/23
Crouthamel , Martha (new hire)	Middle School Teacher	8/21/23
Cuevas, Hannah J. (new hire)	High School English Teacher	8/21/23
Gottemoller, Alayna P. (new hire)	Elementary Teacher	8/21/23
Gruber, Teresa K. (new hire)	Elementary Teacher	8/21/23
Jones, Stacy-Ann Theresa (new hire)	Special Education Teacher	8/21/23

McCree , Karen (new hire)	Special Education Coordinator	8/21/23
Moyer , Alyssa L. (new hire)	Guidance Counselor	8/21/23
Murray, Angel Lynn (new hire)	Middle School Teacher	8/21/23
Negrete, Luzmaria (new hire)	Payroll Coordinator	8/21/23
Nelting, Elizabeth A. (new hire)	Health and Physical Education Teacher	8/21/23
Poli, Breanne (new hire)	Elementary Teacher	8/21/23
Razzi, Benjamin (new hire)	Support Teacher	8/21/23
Springer, Miranda H. (new hire)	Elementary Teacher	8/21/23
Tertulien, Rose (new hire)	Middle School Teacher	8/21/23
Thomas, Richard W. (new hire)	Maintenance Support	8/21/23
Villalta, Bethann (new hire)	Elementary Teacher	8/21/23

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Asman, Chelsea (resignation)	Teacher - elementary	6/9/2023
Bethea, Stacey (resignation)	Teacher - special education	6/9/2023
Catlett, Natasha (resignation)	Student support - nta	8/17/2023
Charles, Morgan (resignation)	Teacher - elementary	7/20/2023
Fox, Christina (resignation)	Teacher - elementary	6/9/2023

Friel, Erica (resignation)	Teacher - elementary	6/9/2023
Gonzalez, Auria (resignation)	Student support - instructional assistant	6/9/2023
Leon, Natalie (resignation)	Dean Students	7/31/2023
Phillips, Emily (resignation)	Student services - counselor	8/17/2023
Morgan Williams (LOA)	2nd grade Teacher	8/21/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

SHOSHANA
SKATES

SECOND:

TERESA
GRUMBREC
HT

VOTE:

[X] PASS

[] FAIL

R230823.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Elliot-Lewis	\$29,980	2023-24 SY HVAC Maintenance
Pediatric Therapeutic Services	School counselor: \$70.99/hr	2023-24 SY Staffing services
Green Tree School & Services	\$368.87/day/student	Placement services One (1) Student
Birch Agency	Speech Pathologist: \$90/hr	2023-24 Staffing Services

	<p>Speech Pathologist Assistant: \$70/hr</p> <p>Occupational Therapist Assistant: \$70/hr</p> <p>Occupational Therapist: \$92/hr</p> <p>Physical Therapist Assistant: \$70/hr</p> <p>Physical Therapist: \$92/hr</p> <p>Sign Language Interpreter: \$50/hr</p> <p>School Psychologist: \$100/hr</p> <p>School Social Worker: \$65/hr</p> <p>School Nurse: \$65/hr</p> <p>School LPN: \$65/hr</p> <p>Orientation and Mobility Specialist: \$60/hr</p> <p>Teacher of the Visually Impaired: \$60/hr</p> <p>Teacher of the Deaf and Hard of Hearing:\$70/hr</p> <p>Behavioral/Intervention Specialist: \$80/hr</p> <p>Special Education Teachers: \$85/hr</p> <p>General Education Teachers” \$38-45/hr</p> <p>Art/Music/Band Teachers: \$55</p> <p>Paraprofessionals/Educational Aides/Teacher Aides: \$55/hr</p> <p>Special Education Supervisors/Case Managers: \$85/hr</p> <p>School Counselors: \$55/hr</p> <p>ESL Teachers : \$55/hr</p>	<p>Actual costs in executed contract may be reasonably adjusted based on negotiations.</p>
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R230823.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

R230816.07 Approval of 2023-24 Employee Handbook

TERESA
GRUMBREC
HT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the 2023-24 Employee Handbook, as presented.

SECOND:

Notes of Discussion / Advance Regulatory and Financial Comment:

SHOSHANA
SKATES

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

[X] PASS

[] FAIL

MOTION:

R230816.08 Approval of 2023-24 Student Handbook

SHOSHANA SKATES

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the 2023-24 Student Handbook, as presented.

SECOND:

TERESA GRUMBRECHT

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

PASS

FAIL

MOTION:

R230816.09 Approval of Grant Management Policy

SHOSHANA SKATES

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Grant Management Policy, as presented.

SECOND:

JOHN BISH

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

PASS

FAIL

UPON MOTION BY TERESA GRUMBRECHT AND SECOND BY JOHN BISH, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED IN 708(A)(4)(5) AND OTHER CONFIDENTIAL MATTERS. SPECIFICALLY, THE BOARD ENTERED INTO EXECUTIVE SESSION TO DISCUSS R230823.10, R230823.11, R230823.12, R230823.13 AND R230823.14 WHICH PERTAIN TO ALLEGED COMPENSATORY EDUCATIONAL CLAIMS; R230823.15 WHICH RELATES TO ALLEGED DISCREPENCIES IN WAGE PAYMENTS; AND R230823.16 WHICH RELATES TO A STUDENT DISCIPLINARY MATTER.

UPON MOTION FOR TERESA GRUMBRECHT AND SECOND BY JOHN BISH, THE BOARD ENTERED INTO OPEN SESSION.

MOTION:

R230823.10 Approval of Confidential Settlement and Trust Agreement re: Student No. 10045948

SHOSHANA SKATES

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 10045948, as presented.

SECOND:

JOHN BISH

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

SHOSHANA SKATES

SECOND:
JOHN BISH
VOTE:
 PASS
 FAIL

R230823.11 Approval of Confidential Settlement and Trust Agreement re: Student No. 9727378

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 9727378, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
SHOSHANA SKATES
SECOND:
JOHN BISH
VOTE:
 PASS
 FAIL

R230823.12 Approval of Confidential Settlement and Trust Agreement re: Student No. 8604402

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 8604402, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
SHOSHANA SKATES
SECOND:
JOHN BISH
VOTE:
 PASS
 FAIL

R230823.13 Approval of Confidential Settlement and Trust Agreement re: Student No. 9171781

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 9171781, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
SHOSHANA SKATES
SECOND:
JOHN BISH

R230823.14 Approval of Confidential Settlement and Trust Agreement re: Student No. 9808956

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 9808956, as presented.

VOTE:

PASS

FAIL

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

PASS

FAIL

MOTION:

TERESA
GRUMBRECHT

SECOND:

MARTHA
RITTER

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R230823.15 Approval of Payment Agreement

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Payment Agreement, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R230823.16 Expulsion of Student No. 9137955

RESOLVED, Student No. 9137955 is permanently expelled from First Philadelphia Preparatory Charter School effective August 23, 2023;

FURTHER RESOLVED, the Findings of Fact and Conclusions of Law of the Board of Trustees on file with First Philadelphia Preparatory Charter School and the record of the formal expulsion hearing of Student No. 9137955 (“Hearing Record”) is adopted; and

FURTHER RESOLVED, the Hearing Record is made a part of Student No. 9137955’s permanent record.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER 27, 2023 AT 6:00 P.M.

ADJOURNMENT AT 8:23 P.M.

MOTION:

TERESA GRUMBRECHT

SECOND:

MARTHA RITTER

230823

FPPCS BOARD MEETING MINUTES

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VOTE:

PASS

FAIL