

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE

DATE & TIME:
JUNE 28, 2023
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Teeyona Crumpton – Treasurer Barbara L. Saunders – Secretary John Bish Dr. Martha J. Ritter ShoShana Skates Board Members Absent:	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION: _____
 SECOND: _____
 VOTE:
 PASS
 FAIL

R230628.01 Approval of the June 28, 2023 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 28, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION: _____
 SECOND: _____
 VOTE:
 PASS
 FAIL

R230628.02 Minutes of the May 24, 2023 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May 24, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

C. AMERICAN PARADIGM SCHOOLS

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

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SECOND:

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VOTE:

[] PASS

[] FAIL

R230628.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.04 Approval of 2022-23 Lease Reimbursement

SECONDED:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the application for reimbursement of a charter school lease for the 2022-23 fiscal year.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.05 Approval of Fund Balance

SECONDED:

RESOLVED, that the Board of the Trustees of First Philadelphia Preparatory Charter School designates the estimated ending fund balance for the year ending June 30, 2023, as follows:

VOTE:

[] PASS

[] FAIL

Designated for Working Capital/School Performance	\$8,250,000
Available for Appropriation	\$3,678,000
Designated for Non-Liquid Assets	\$4,300,000
Total Fund Balance	<u>\$16,228,000</u>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.04 Human Resources Resolution

SECONDED:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

[] PASS

[] FAIL

HIRES / RATE CHANGE / POSITION CHANGE		
NAME	TITLE	START DATE
Martha Crouthamel (new hire)	Summer Program Teacher	6/20/23

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Samantha Harris (LOA)	IA	8/21/23 – 10/10/23
Amanda Gestl (LOA)	BCBA	Intermittent
Phillip Harris (LOA)	Maintenance	Intermittent

Wendy Weaver (resignation)	4 th Grade Teacher	6/2/23
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R230628.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Community Council Education Services	\$19,500/student Interim Placement: \$133.33/day	2023-24 SY Student Placement Services
Vetri MOU	\$2500 fee	Student cooking class
BAYADA Home Health Care, Inc.	RN: \$54.00/hr LPN: \$43.00/hr	2023-24 SY Healthcare Services
A Step Up Academy	Student # 1: \$90,425.00/year Student # 2: \$76,375.00	2023-24 SY Student Placement Services Two (2) Students
Delta-T	\$4,400/student	2023 Summer ESY Two (2) Students
Overbrook School for the Blind	\$100/hr	2023-24 SY Itinerant Vision Services
Academic Gains	Behavior Consultants: \$95/hr	2023-24 SY

	Clinical Technician: \$60/hr Behavior Technician: \$41/50 Functional Behavior Assessments: \$100/hr	Staffing Services
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R230628.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

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SECOND:

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VOTE:

[] PASS

[] FAIL

R230628.07 Approval of 2023-24 Board Meeting Calendar

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2023-24 Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.08. Approval of Retirement Policy

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Retirement Policy, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.09. Approval of Retirement Policy

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Retirement Policy, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.10 Approval of Board Terms

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the current Board terms, as presented below:

VOTE:

PASS

FAIL

Shoshana Skates: 7/1/23 – 6/30/25 (Parent Trustee)
 John Bish: 7/1/23 – 6/30/26
 Martha Ritter: 7/1/23 – 6/30/26
 Teresa Grumbrecht: 7/1/21 – 6/30/24
 Barbara Saunders: 7/1/21 – 6/30/24
 Anita Vega-Kaiser: 7/1/22 – 6/30/25

ROLL CALL:

Anita Vega-Kaiser -
 Teresa Grumbrecht -
 Teeyona Crumpton -
 Barbara L. Saunders -
 John Bish -
 Dr. Martha J. Ritter -
 ShoShana Skates -

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.11 Approval of Board Officers

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Board officers for the term of July 1, 2023 to June 30, 2024, as presented:

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VOTE:

<i>OFFICER</i>	<i>NAME</i>
PRESIDENT	
VICE-PRESIDENT	
TREASURER	
SECRETARY	

[] PASS

[] FAIL

ROLL CALL:

- Anita Vega-Kaiser -
- Teresa Grumbrecht -
- Teeyona Crumpton -
- Barbara L. Saunders -
- John Bish -
- Dr. Martha J. Ritter -
- ShoShana Skates -

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.12 Approval of Safety, Security, & Threat Report

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SECOND:

RESOLVED, the Board of Trustees First Philadelphia Preparatory Charter School ratifies and approves of the Safety, Security, and Threat Report, as presented.

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VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

[] PASS

[] FAIL

MOTION:

R230628.13 Approval of Confidential Settlement and Trust Agreement re: Student No. 9703459

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 9703549, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.14 Approval of Confidential Settlement and Trust Agreement re: Student No. 10090414

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 10090414, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230628.15 Approval of Confidential Settlement and Trust Agreement re: Student No. 9068275

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Confidential Settlement and Trustee Agreement re: Student No. 9068275, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST 23, 2023 AT 6:00 P.M.

ADJOURNMENT AT __:___ P.M.

MOTION:

SECOND:

VOTE:

PASS

230628

FPPCS BOARD MEETING AGENDA

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