

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
MARCH 22, 2023
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Teeyona Crumpton – Treasurer Barbara L. Saunders – Secretary	Deborah Smith Ashley Redfearn Kristine Magargee Peter Costa Dean Krebs, Esq. John Bish Martha J. Ritter, Phd ShoShana Skates
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

TEEYONA
CRUMPTON

SECOND:

TERESA
GRUMBRECHT

VOTE:

☒ PASS

☐ FAIL

R230322.01 Approval of the March 22, 2023 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the March 22, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

R230322.02 Minutes of the February 22, 2023 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the February 22, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

[X] PASS

[] FAIL

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>None</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Deborah Smith, CEO of FPPCS*
 - i. *Reviewed and discussed with the Board the March 2023 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed attendance and enrollment data;*
 - iii. *Shared information about recent Zoo trip and other school events with the Board, such as Marywood Band trip;*
 - iv. *Discussed with the Board building updates, including in regards to HVAC, walk-in box for cafeteria, and resurfacing parking lot and re-strip;*
 - v. *Discussed visit of author Tami Charles with the Boards;*
 - vi. *Discussed with the Board the Vetri Cooking club; and*
 - vii. *Discussed causes of lower attendance for 5-8th grade.*

C. AMERICAN PARADIGM SCHOOLS

- a. *Ms. Ashley Redfearn, CEO of APS, and Ms. Kristine Magargee, CAO of APS, reviewed and discussed with the Board the March 2023 APS report, previously disseminated to the Board.*

D. BUSINESS CONTROLLER

- a. *Mr. Peter Costa, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the February 2023 financial reports, previously disseminated;*
 - ii. *Informed the Board that there was \$178k cash on hands;*
 - iii. *Informed the Board that there was \$1.8m in disbursements;*
 - iv. *Informed the Board that the 2023-24 budget has started being drafted;*
 - v. *Discussed ESSER funds distribution, nothing \$1M for learning loss;*

vi. Discussed that FPPCS may want to consider refinancing its bonds.

E. GENERAL COUNSEL

a. Dean Krebs, Esq.

i. Updated the Board on status of SOFI

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

TERESA
GRUMBRECHT

SECOND:

TEEYONA
CRUMPTON

VOTE:

[X] PASS

[] FAIL

R230322.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA L.
SAUNDERS

SECOND:

TEEYONA
CRUMPTON

VOTE:

[X] PASS

[] FAIL

R230322.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE		
NAME	TITLE	START DATE
Todd Fausnacht (new hire)	Guidance Counselor	3/20/23
Rinny Akins-Carter (new hire)	Non-teaching Assistant	3/14/23

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Amanda Gestl (Intermittent LOA)	BCBA	9/21/21
Anthony Ciccaglione (LOA)	MS Social Studies Teacher	2/4/23

MOTION:

TEEYONA
CRUMPTON

SECOND:

TERESA
GRUMBRECHT

VOTE:

[X] PASS

[] FAIL

Rebecca Estlack (resignation)	School Fiscal Officer	3/3/23
Kieran Kramer (termination)	Food Service Director	3/6/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Shared information about the Board regarding HR changes</i>

R230322.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Holstein White	\$80,000	Engineering Proposal for HVAC replacement. Cost not inclusive of additional hourly engineering services, if required.
Janus Associates, Inc. d/b/a/ BHS	\$2.51/Employee/Month	Employee Assistance Program services 3-Year Contract Supplemental services available at additional cost. Cost per employee may fluctuate depending on number of employees and utilization.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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MOTION:

TERESA
GRUMBRECHT

SECOND:

TEEYONA
CRUMPTON

VOTE:

☒ PASS

☐ FAIL

<i>D. Smith</i>	<i>Informed the Board regarding purpose of Holstein White contract</i>
<i>A. Vega-Kaiser</i>	<i>Noted review of contracts by finance committee</i>
<i>D. Krebs</i>	<i>Discussed BHS contract</i>

R230322.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Office Basics	\$78,041.69	Cafeteria Furniture Paid with food service grants

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>D. Smith</i>	<i>Noted that funding for these purchases is with grants already approved by PDE .</i>

MOTION:

TEEYONA
CRUMPTON

SECOND:

TEREA
GRUMBRECHT

VOTE:

☒ PASS

☐ FAIL

R230322.07 Approval of Amended Positive Behavior Support Policy

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Amended Positive Behavior Support Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>D. Smith & D. Krebs</i>	<i>Provided information to the Board regarding policy changes</i>

MOTION:

TEEYONA
CRUMPTON

SECOND:

TERESA
GRUMBRECHT

VOTE:

[X] PASS

[] FAIL

R230322.08 Approval of Special Education Staff Compensation Plan

WHEREAS, the Board of Trustees of First Philadelphia Preparatory Charter School acknowledges the nation-wide shortage of special education staff (the “Shortage”);

RESOLVED, in recognition of the Shortage, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Special Education Staff Compensation Plan, as presented, for special education coordinators and certified special education staff who work with special education students.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Noted that changes will be effective in 2023-24 SY</i>
<i>A. Vega-Kaiser</i>	<i>Noted discussion by finance committee of proposed changes.</i>

UPON MOTION BY TEEYONA CRUMPTON AND SECOND BY TERESA GRUMBRECHT, THE BOARD ENTERED INTO EXECUTION SESSION FOR PURPOSES DESCRIBED UNDER 65 P.A.C.S. § 708(A)(4)(5) AS WELL AS OTHER CONFIDENTIAL MATTERS. SPECIFICALLY, TO DISCUSS R230322.09 BELOW WHICH RELATES TO ALLEGED COMPENSATORY EDUCATION CLAIM.

UPON MOTION BY TEEYONA CRUMPTON AND SECOND BY TERESA GRUMBRECHT THE BOARD ENTERED INTO OPEN SESSION.

MOTION:

TEEYONA
CRUMPTON

SECOND:

TERESA
GRUMBRECHT

VOTE:

[X] PASS

[] FAIL

R230322.09 Confidential Settlement and Release Agreement for Student No. 10037064

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Confidential Settlement and Release Agreement for Student No. 10037064.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

+ Ms. Vega-Kaiser shared with the Board ongoing efforts for Board recruitment.

NEXT BOARD MEETING: APRIL 26, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:35 P.M.

MOTION:

TEEYONA GRUMBRECHT

SECOND:

BARBARA L. SAUNDERS

VOTE:

☒ PASS

☐ FAIL

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