

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
JANUARY 25, 2023
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:05 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Barbara L. Saunders – Secretary	Deborah Smith Ashley Redfearn Scott Kramer Peter Costa
Board Members Absent: Teyyona Crumpton – Treasurer	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

BARBARA L.
SAUNDERS

SECOND:

TERESA
GRUMBRECHT

VOTE:

PASS

FAIL

R230125.01 Approval of the January 25, 2023 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the January 25, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA L.
SAUNDERS

SECOND:

TERESA
GRUMBRECHT

VOTE:

PASS

FAIL

R230125.02 Minutes of the December 19, 2023 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the December 19, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Deborah Smith, CEO of FPPCS*
 - i. *Reviewed and discussed with the Board the January 2023 CEO report, previously disseminated the Board;*
 - ii. *Shared with the Board the enrollment and attendance data, noting increases when compared with last year;*
 - iii. *Shared with the Board disciplinary data regarding suspensions, highlighting they have reduced since November;*
 - iv. *Informed the Board that FPPCS received approximately 5,400 student applications and noted open slots including 150 for Kindergarten, 12 1st Graders, and 12 4th Graders;*
 - v. *Discussed with the Board the potential visit of Tami Charles, a K-12 author;*
 - vi. *Shared with the Board schools events, including Soup Bowl donations and yoga/ meditation;*
 - vii. *Shared with the Board upcoming school events and trips to universities;*
 - viii. *Shared attendance incentives, such as senior ice skating trip; and*
 - ix. *Informed the Board of upcoming Matilda musical in March.*

C. AMERICAN PARADIGM SCHOOLS

- a. *Ms. Ashley Redfearn, CEO of APS*

i. Informed the Board that the January 2023 APS report was submitted to the Board and was available for any questions or comments.

D. BUSINESS CONTROLLER

- a. Mr. Peter Costa, Santilli & Thomson, LLC
 - i. Reviewed and discussed with the Board the December 2022 financial reports, previously disseminated to the Board.

E. GENERAL COUNSEL

- a. Dean Krebs, Esq.
 - i. Informed the Board about Statement of Financial Interest Forms.

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 BARBARA L. SAUNDERS
 SECOND:
 TERESA GRUMBRECHT
 VOTE:
 PASS
 FAIL

R230125.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 BARBARA L. SAUNDERS
 SECOND:
 TERESA GRUMBRECHT
 VOTE:
 PASS
 FAIL

R230125.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE		
NAME	TITLE	START DATE
Sabrina Reichart (new hire)	Elementary Teacher	12/19/2022
Natalie Leon (new hire)	Administrative Assistant	12/9/2022

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Erin Gallagher (resignation)	HS SS Teacher	12/23/2022
Cristina Gonzalez (resignation)	Administrative Assistant	12/23/2022
Andrew Northrup (resignation)	MS Music Teacher	12/23/2022
Ryan Ruffing (termination)	HS SpEd Teacher	12/1/2022
Malihah Spivey (resignation)	IA	12/23/2022
Danielle Terry (Intermittent FMLA)	Dean of Students	12/20/21-TBD
Rebecca Estlack (Intermittent FMLA)	Fiscal Coordinator	11/12/2022 TBD
Kathleen Timinski (Gillespie) (FMLA)	Admin. Assistant	11/03/2022- 01/27/2023
Rebecca Havu (Intermittent FMLA)	HS Science Teacher	10/14/2022
Chelsea Asman (FMLA)	Elementary Teacher	1/23/2023

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Shared reasons for HR changes.</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA
L.
SAUNDERS

SECOND:

TERESA
GRUMBREC
HT

VOTE:

[X] PASS

[] FAIL

R230125.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions

Springboard Collaborative	Support Package Fee: \$10,000 Student Bundle Fee (per Expected Enrollment): \$500 Expected Enrollment: 40 Expected Total Payment: \$30,000	Literacy program for Winter/Spring 2023 Total payment will reflect actual enrollment.
Academic Gains LLC	Behavior Consultant: \$95/hr Behavior Technician: \$40.50/hr FBA: \$1,425	Staffing services
Brett DiNOvi & Associates PA, LLC	Clinical Associates: \$55/hr Behavior Consultant/LBS: \$115/hr	Staffing services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOOT

R230125.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

BARBARA
L.
SAUNDERS

SECOND:

TERESA
GRUMBREC
HT

VOTE:

PASS

FAIL

R230125.07 Approval of Resignation of Karin Coger

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the resignation of Karin Coger from the Board of Trustees of First Philadelphia Preparatory Charter School, effective January 18, 2023

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

ROLL CALL

Anita Vega-Kaiser – *aye*
Teresa Grumbrecht – *aye*
Teeyona Crumpton – *absent*
Barbara L. Saunders - *aye*

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: FEBRUARY 22, 2023 AT 6:00 P.M.

ADJOURNMENT AT 6:49 P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

TERESA GRUMBRECHT

VOTE:

PASS

FAIL