

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
MAY 24, 2023
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Teeyona Crumpton – Treasurer Barbara L. Saunders – Secretary John Bish Martha J. Ritter, Phd ShoShana Skates Board Members Absent:	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION: _____
 SECOND: _____
 VOTE:
 PASS
 FAIL

R230524.01 Approval of the May 24, 2023 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the May 24, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION: _____
 SECOND: _____
 VOTE:
 PASS
 FAIL

R230524.02 Minutes of the April 26, 2023 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the April 26, 2023 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

C. AMERICAN PARADIGM SCHOOLS

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

—

SECOND:

—

VOTE:

PASS

FAIL

R230524.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

PASS

FAIL

R230524.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE		
NAME	TITLE	START DATE
April River-Bowers	Administrative Operations	5/1/2023

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Natalie Leon (LOA)	Administrative Assistant	3/28/23
Amanda Gestl (LOA)	BCBA	8/23/21
Nadejah Polite (LOA)	6 th Grade Math Teacher	4/10/23 – 6/2/23
Samantha Harris (LOA)	Instructional Assistant	5/9/23 – 10/9/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

PASS

FAIL

R230524.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
A&J Personal Touch Cleaning Service	\$45,950/month	2023-24 SY

The Pathway School	\$8,300/student	Extended School Year 2023 Summer
Kokua Education	Daily Guest Teacher: \$293/day Long-Term Guest Teacher: \$348/day Half-Day Guest Teacher: \$164/day Excess Hours: \$55/hr	Staffing Services 2023-24 SY

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R230524.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

SECOND:

R230524.07. Approval of 2023-24 School Year Budget

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2023-24 School Year Budget, as presented.

VOTE:

PASS

FAIL

ROLL CALL

Anita Vega-Kaiser -
Teresa Grumbrecht -
Teeyona Crumpton -
Barbara L. Saunders -
John Bish -
Martha J. Ritter, Phd -
ShoShana Skates -

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

PASS

FAIL

R230524.08. Approval of 2023-24 School Year Calendar

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2023-24 School Year Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

PASS

FAIL

R230524.09. Approval of 2022-23 Emergency Time Template Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2022-23 Emergency Time Template Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

R230524.10. Approval of 2023-24 Flexible Instructional Day Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the 2023-24 Flexible Instructional Day Plan, as presented.

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R230524.11. Approval of Chief Executive Officer Employment Contract

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Chief Executive Officer Employment Contract, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JUNE 28, 2023 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

PASS

FAIL

—