

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
DECEMBER 19, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:10 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Teeyona Crumpton – Treasurer Barbara L. Saunders – Secretary Board Members Absent: Karin Coger	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

TEEYONA CRUPTON

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL

R221219.01 Approval of the December 19, 2022 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the December 19, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOTION:

TEEYONA CRUMPTON

SECOND:

BARBARA L. SAUNDRES

VOTE:

PASS

R221219.02 Minutes of the November 21, 2022 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the November 21, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

[] FAIL

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. *Ms. Deborah Smith, Chief Executive Officer of FPPCS*
 - i. *Reviewed and discussed with the Board the December 2022 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed with the Board the attendance, enrollment, and discipline data;*
 - iii. *Informed the Board of upcoming Federal program and ESSER monitoring;*
 - iv. *Informed the Board of recent hiring of Mr. Baker as Dean, as well as well as commenting on how a former FPPCS student who is now a contracted substitute teacher is providing keen insight;*
 - v. *Shared with the Board recent parent/family engagement conducted by the school;*
 - vi. *Shared with the Board that Philadelphia Tabernacle Church recently donated to FPPCS families;*
 - vii. *Shared with the Board recent door decorating contest; and*
 - viii. *Shared with the Board Vetri cooking program.*

C. AMERICAN PARADIGM SCHOOLS

- a. *Ashley Redfearn, Chief Executive Officer of APS*
 - i. *Reviewed and discussed with the Board the December 2022 CEO report, previously disseminated to the Board; and*
 - ii. *Informed the Board of recent attendance at Pennsylvania Society in NYC.*

D. BUSINESS CONTROLLER

- a. *Mr. Peter Costa, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the*
 - ii. *Reviewed and discussed with the November 2022 financial reports;*
 - iii. *Informed the Board that, five months into fiscal year, everything looks good; and*

iv. Informed the Board the school is meeting its debt ratio; noting that the school needs 1.1 and has 2.3.

b. Board:

i. Discussed potentially updating entrance gate, including adding an intercom.

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

MOTION:
TEEYONA CRUMPTON
SECOND:
BARBARA L. SAUNDERS
VOTE:
 PASS
 FAIL

R221121.07 Approval of Amended Board Meeting Calendar

WHEREAS, by Resolution 221028.07, the Board of Trustees of First Philadelphia Preparatory Charter School authorized and directed Ms. Vega-Kaiser to determine appropriate amended dates for the then scheduled November and December Board meetings; and

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Amended Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Acknowledged that Sunshine Act advertisements occurred. Suggested having same Board meeting dates for next year to avoid holidays.</i>

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
BARBARA L. SAUNDERS
SECOND:
TERESA GRUMBRECHT
VOTE:
 PASS
 FAIL

R221219.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TEEYONA CRUMPTON
 SECOND:
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R221219.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RATE CHANGE / POSITION CHANGE		
NAME	TITLE	START DATE
Aime Stillwagon (new hire)	MS Librarian	11/14/22
Gary Baker (new hire)	Dean	11/28/22
Ryan Ruffing (new hire)	MS SPED teacher	11/8/22
Fushia Kilson (new hire)	NTA	11/8/22
Michael Broadbent (rate change)	Facility Director	12/16/22

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Laquatta Burwell (resignation)	IA	11/21/2022
Shannon Abraham (resignation)	MS Math	11/22/22
Danielle Terry (LOA)	Intermittent FMLA	12/20/21-TBD
Rebecca Estlack (LOA)	Intermittent FMLA	11/12/2022 TBD
Kathleen Timinski (Gillespie) (LOA)	FMLA	11/03/2022- 01/03/2023

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Smith</i>	<i>Shared with the Board information regarding HR changes</i>

MOOT

R221219.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R221219.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

UPON MOTION BY BARBARA L. SAUNDERS AND SECOND BY TEEYONA CRUMPTON, THE BOARD ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. §708(A)(4). SPECIFICALLY, CONCERNING CHARLES JOHNSON V. AMERICAN PARADGIM SCHOOLS D/B/A FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL (2:22-CV-02760), FILED IN THE EASTERN DISTRICT OF PENNSYLVANIA.

UPON MOTION BY BARBARA L. SAUNDERS AND SECOND BY TEEYONA CRUMPTON, THE BOARD ENTERED INTO OPEN SESSION.

MOTION:

BARBARA
L.
SAUNDERS

SECOND:

TEEYONA
CRUMPTON

VOTE:

PASS

FAIL

R221219.07 Confidential Settlement and Release Agreement re: Charles Johnson

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement regarding Charles Johnson, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JANUARY 25, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:12 P.M.

MOTION:
BARBARA L. SAUNDERS

SECOND:

TEEYONA CRUMPTON

VOTE:

PASS

FAIL

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