

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
NOVEMBER 21, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:05 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Teeyona Crumpton – Treasurer Karin Coger Board Members Absent: Teresa Grumbrecht – Vice-President Barbara L. Saunders – Secretary	Deborah Smith Eric Strauss Anna Culp Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

 TEEYONA CRUMPTON

 SECOND:

 KARIN COGER

 VOTE:

 PASS
 FAIL

R221121.01 Approval of the November 21, 2022 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 21, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

 TEEYONA CRUMPTON

 SECOND:

 KARIN COGER

 VOTE:

R221121.02 Minutes of the October 26, 2022 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 26, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

[X] PASS

[] FAIL

<i>Who</i>	<i>What</i>
<i>T. Crumpton</i>	<i>Indicated certain corrections to the minutes.</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

- a. Ms. Deborah Smith—Chief Executive Officer of Memphis Street Academy Charter School*
 - i. Reviewed and discussed with the Board the November 2022 CEO report, previously disseminated to the Board;*
 - ii. Reviewed and discussed attendance data and efforts made to increase attendance; and*
 - iii. Informed the Board that attendance incentives have been successful.*

C. AMERICAN PARADIGM SCHOOLS

- a. Ms. Ashley Redfearn—Chief Executive Officer of American Paradigm Schools*
 - i. Directed the Board to review the November 2022 Board report, previously disseminated with the Board.*

D. BUSINESS CONTROLLER

- a. Mr. Peter Costa—Santilil & Thomson, LLC*
 - i. Reviewed and discussed with the Board the financial reports, previously disseminated to the Board; and*
 - ii. Informed the Board that ~\$8.1M in ESSER funds were budgets, with ~1.1M spent.*

E. GENERAL COUNSEL

- a. None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 TEEYONA CRUMPTON
 SECOND:
 KARIN COGER
 VOTE:
 PASS
 FAIL

R221121.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TEEYONA CRUMPTON
 SECOND:
 KARIN COGER
 VOTE:
 PASS
 FAIL

R221121.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Ewan, Christina (new hire)	Special Education Teacher	10/3/2022
Brown, Joseph (new hire)	NTA	10/3/2022
Abraham , Shannon (new hire)	Math Teacher	10/17/2022

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Amanda Gestl (LOA)	BCBA	Intermittent
Danielle Terry (LOA)	Elementary Climate Dean	Intermittent
Kathleen (Gillespie)Timiski (LOA)	Receptionist /Administrative Assistant	10/3/2022

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 TEEYONA CRUMPTON
 SECOND:
 KARIN COGER
 VOTE:
 [X] PASS
 [] FAIL

R221121.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
CLHEAR Solutions, LLC	Audiologist: \$185.00/hr	Audiological services

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
D.Smith	Explained vendor will provide support for 504 eligible students.

MOOT

R221121.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:
TEEYONA CRUMPTON
SECOND:
KARIN COGER
VOTE:
POSTPONE

221121.07 Approval of Amended Board Meeting Calendar

WHEREAS, by Resolution 221028.07, the Board of Trustees of First Philadelphia Preparatory Charter School authorized and directed Ms. Vega-Kaiser to determine appropriate amended dates for the currently scheduled November and December Board meetings; and

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Amended Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Unanimously voted to postpone the resolution.</i>

MOTION:
TEEYONA CRUMPTON
SECOND:
KARIN COGER
VOTE:
 PASS
 FAIL

221121.08 Approval of Holiday Bonus

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of First Philadelphia Preparatory Charter School offering a Holiday Bonus in the amount of \$500 for full-time staff and \$350 or part-time staff.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
TEEYONA CRUMPTON
SECOND:
KARIN COGER
VOTE:
 PASS
 FAIL

R221121.09 2021-22 Draft Audit Financial Statements

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2021-22 Draft Audit Financial statements, as presented, for First Philadelphia Preparatory Charter School.

ROLL CALL

Anita Vega-Kaiser – *aye*
Teresa Grumbrecht – *absent*
Teeyona Crumpton – *aye*
Barbara L. Saunders – *absent*
Karin Coger – *aye*

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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<i>E.Strauss</i>	<i>+Reviewed and discussed with the Board the 2021-22 draft audit report.</i>
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MOTION:
 TEEYONA CRUMPTON
 SECOND:
 KARIN COGER
 VOTE:
 PASS
 FAIL

R221121.10 Head Start MOU

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves the Memorandum of Understanding with the School District of Philadelphia’s Office of Early Childhood Education, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Provided explanation regarding MOU to the Board.</i>

B. DISCUSSION AND ANNOUNCEMENTS

Ms. Karin Coger noted she will be resigning from the Board in the future.

NEXT BOARD MEETING: TBD AT 6:00 P.M.

ADJOURNMENT AT 7:16 P.M.

MOTION:
 TEEYONA CRUMPTON
 SECOND:
 KARIN COGER
 VOTE:
 PASS
 FAIL

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