

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:  
SEPTEMBER 28, 2022  
6:00 P.M.

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:12 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Teeyona Crumpton – Treasurer Barbara L. Saunders – Secretary  <b>Board Members Absent:</b> Karin Coger	Deborah Smith Dr. Erina Pearlstein Jennifer Marsico Pashen Jackson  Ashley Redfearn Kristine Magargee Scott Kramer  Michael Thomson Peter Costa  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER**

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

TEEYONA  
CRUMPTON

SECOND:

TERESA  
GRUMBRECHT

VOTE:

PASS

FAIL

**R220928.01 Approval of the September 28, 2022 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the September 28, 2022 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA  
CRUMPTON

SECOND:

**R220928.02 Minutes of the August 24, 2022 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the August

TERESA  
GRUMBRECHT

24, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

PASS

FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	General discussion

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
None	None

**B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL**

- a. *Ms. Deborah Smith—CEO of First Philadelphia Preparatory Charter School*
  - i. *Reviewed and discussed with the Board the September 2022 CEO report, previously disseminated to the Board;*
  - ii. *Reviewed and discussed with the Board the enrollment data, noting that at this time of year there is fluctuating enrollment as individuals who were enrolled from last year do not return and those slots are filled;*
  - iii. *Shared attendance data with the school, noting higher attendance at elementary school than high school, with high school at ~90%;*
  - iv. *Shared with the Board the Bell Ceremony, including a picture of a student who has been at the school since kindergarten;*
  - v. *Shared back to school night attendance;*
  - vi. *Shared with the Board the Health and Safety Grant; and*
  - vii. *Shared upcoming school events.*
- b. *Ms. Jennifer Marsico—Elementary School Principal of First Philadelphia Preparatory Charter School*
  - i. *Reviewed and discussed with the Board the September 2022 CEO report, previously disseminated to the Board;*
  - ii. *Discussed 90% attendance goal, noting that the school will send out daily notifications for absences; teachers will reach out to parents and maintain consistent communications with parents for additional absences; and discussed various attendance incentives;*
  - iii. *Shared STAR Achievement Goal to increase proficiency by 10% overall and discussed strategies to meet this goal; and*

- iv. *Shared highlights, including Silly Sock day, Hispanic Heritage month kick-off, and back to school night which 250 families attended.*
- c. *Ms. Pashan Jackson—Middle School Principal of First Philadelphia Preparatory Charter School*
  - i. *Reviewed and discussed with the Board the September 2022 CEO report, previously disseminated to the Board;*
  - ii. *Shared STAR assessment participating percentage and assessment results; and*
  - iii. *Informed the Board of strategies to implement discipline alternatives to suspensions;*
- d. *Dr. Erina Pearlstein—High School Principal of First Philadelphia Preparatory Charter School*
  - i. *Reviewed and discussed with the Board the September 2022 CEO report, previously disseminated to the Board;*
  - ii. *Shared attendance goals and strategies;*
  - iii. *Shared STAR goals and strategies; and*
  - iv. *Informed the Board of the bi-weekly meetings to discuss student data.*

#### **AMERICAN PARADIGM SCHOOLS**

- e. *Ms. Ashley Redfearn—CEO of American Paradigm Schools*
  - i. *Reviewed and discussed with the Board the September 2022 APS report, previously disseminated to the Board;*
  - ii. *Shared CEO collaborations; and*
  - iii. *Updated the Board regarding facility updates.*
- f. *Mr. Scott Kramer—CTO of American Paradigm Schools*
  - i. *Reviewed and discussed with the Board the September 2022 APS report, previously disseminated to the Board;*
  - ii. *Informed the Board of recent HR orientation with staff;*
  - iii. *Informed the Board of partnership with Charter Nutrition; and*
  - iv. *Shared with the Board that Arcadia wants to place students at the school.*
- g. *Ms. Kristine Magargee—CAO of American Paradigm Schools*
  - i. *Reviewed and discussed with the Board the September 2022 APS report, previously disseminated to the Board; and*
  - ii. *Provided MTSS and Illustrative Math updates.*

#### **C. BUSINESS CONTROLLER**

- a. *Mr. Peter Costa—Santilli & Thomson, LLC*

i. Reviewed and discussed with the Board the August 2022 financial reports, previously disseminated to the Board

**D. GENERAL COUNSEL**

a. None

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

TEYONA CRUMPTON

SECOND:

TERESA GRUMBRECHT

VOTE:

PASS

FAIL

**R220928.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA L. SAUNDERS

SECOND:

**R220928.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

PASS

FAIL

<b>HIRES / RETURN TO SERVICE / POSITION CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Phillip Harris (new hire)	Building Maintenance	9/9/22
Bernard Bradley (new hire)	Building Maintenance	9/16/22
Sara Leibovitz (new hire)	Second Grade Teacher	9/2/22
Mohammed Mayah (new hire)	HS Teacher	9/2/22
Stacey Bethea (new hire)	K-2 SPED	9/2/22
Katelyn Muff (new hire)	Fourth Grade Teacher	8/29/22

**TERMINATIONS / RESIGNATIONS / LOA**

NAME	TITLE	EFFECTIVE DATE
Darren Lewis (resignation)	Dean of Students	8/31/22
Tanya Folk (resignation)	First Grade Teacher	9/24/22
Dianne Hernandez (LOA)	Paraprofessional	9/14/21

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
D.Smith	Discussed resignations with the Board

MOTION:

TEEYONA  
CRUMPTON

SECOND:

BARBARA.  
L.  
SAUNDERS

VOTE:

[X] PASS

[ ] FAIL

**R220928.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
BSI Construction, LLC	Original Total Cost: \$133,285.00  Original Painting Cost without BSI fees: \$79,222.50  New Painting Cost with BSI fees: \$135,259.49  Change Order #1: \$1,445.00  New Total Cost: \$180,435.54	Plumbing, carpentry, painting, and concrete work. Original Board Approval: R220602.05  Subsequent bidding for painting revealed high cost; FPPCS is seeking ratification of new cost that includes increased painting costs as well as a change order for services.
Bayada	\$52.50/hr	Nursing services
Elliot-Lewis	\$29,980/year	HVAC Preventative Maintenance

**Notes of Discussion / Advance Regulatory and Financial Comment:**

MOOT

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Expressed that</i>

**R220601.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

BARBARA L. SAUNDERS

SECOND:

TEEYA CRUMPTON

VOTE:

[X] PASS

[ ] FAIL

**R220921.07 Approval of Project GO MOUs**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Project GO Memorandum of Understandings with the Philadelphia District Attorney’s office, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

UPON MOTION BY BARBARA L/ SAUNDERS AND SECOND BY TERESA GRUMBRECHT, THE BOARD UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S. § 708(A)(4) AND 65 PA.C.S. §716. SPECIFICALLY, TO DISCUSS RESOLUTIONS R220921.08 AND R220921.09 WHICH RELATES TO POTENTIAL COMPENSATORY EDUCATION CLAIMS, AS WELL AS FOR ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS

CONCERNING RESOLUTION R220921.10.

UPON MOTION BY BARBARA L. SAUNDERS AND SECOND BY TERESA GRUMBRECHT, THE BOARD VOTE UNANIMOUSLY TO ENTER INTO OPEN SESSION.

MOTION:  
TEEYONDA  
CRUMPTON

**R220921.08 Confidential Settlement and Release Agreement for Student No. 8795083**

SECOND:  
TERESA  
GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Trust Agreement between itself and Student No. 8795083 as presented

VOTE:

PASS

FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
TEEYONDA  
CRUMPTON

**R220921.09 Confidential Settlement and Release Agreement for Student No. 30242**

SECOND:  
TERESA  
GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Trust Agreement between itself and Student No. 30242 as presented

VOTE:

PASS

FAIL

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
TEEYONDA  
CRUMPTON

**R220921.10 Charter Agreement Resolution**

SECOND:  
TERESA  
GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School (“Charter Board”) hereby authorizes the execution and delivery of the Charter (the “Charter”), made and entered into as of July 1, 2022 (the “Effective Date”), by and between THE SCHOOL DISTRICT OF PHILADELPHIA (the “School District”), acting by and through the Board of Education, with its principal place of business at 440 North Broad Street, Philadelphia, Pennsylvania 19130, and the FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL, a Pennsylvania nonprofit corporation (the “Charter School”) acting through and by its Charter Board with its principal place of business at 4300 Tacony St., Philadelphia, PA 19124, as presented;

VOTE:

PASS

FAIL



FURTHER RESOLVED, pursuant to Article I, Section C, Paragraph 3 of the Charter the Charter Board states that no members of the Charter Board or their immediate family, as defined under the Pennsylvania Public Official and Employee Ethics Act (“Ethics Act”), will have business dealings with the Charter School, and that the Charter Board will comply with the Ethics Act; and

FURTHER RESOLVED, the following persons are Trustees of the Charter Board:

NAME	ADDRESS	EMAIL ADDRESS
Anita Vega-Kaiser	4300 Tacony St., Philadelphia, PA 19124	akaiser@ap-schools.org
Karin Coger	4300 Tacony St., Philadelphia, PA 19124	kcoger@ap-schools.org
Teresa Grumbrecht	4300 Tacony St., Philadelphia, PA 19124	tgrumbrecht@ap-schools.org
Barbara L. Saunders	4300 Tacony St., Philadelphia, PA 19124	bsaunders@ap-schools.org
Teeyona Crumpton	4300 Tacony St., Philadelphia, PA 19124	tcrumpton@ap-schools.org

; and

FURTHER RESOLVED, the aforementioned Trustees are authorized to execute and request payments under the Charter.

**ROLL CALL**

Anita Vega-Kaiser – aye  
 Karin Coger – absent  
 Teresa Grumbrecht – aye  
 Barbara L. Saunders – aye  
 Teeyona Crumpton - aye

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: OCTOBER 26, 2022 AT 6:00 P.M.

**ADJOURNMENT AT 8:08 P.M.**

MOTION:

BARBARA L. SAUNDERS

SECOND:

TERESA GRUMBRECHT

VOTE:

PASS

FAIL

—