

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
NOVEMBER 21, 2022
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

<p>Board Members Present:</p> <p>Anita Vega-Kaiser – President Teresa Grumbrecht – Vice-President Teeyona Crumpton – Treasurer Barbara L. Saunders – Secretary Karin Coger</p> <p>Board Members Absent:</p>	<p>By Invitation: Non-Board Members:</p> <p>Deborah Smith</p> <p>Ashley Redfearn Kristine Magargee Scott Kramer</p> <p>Michael Thomson Peter Costa</p> <p>Dean Krebs, Esq.</p>
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B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION: _____
SECOND: _____
VOTE:
 PASS
 FAIL

R221121.01 Approval of the November 21, 2022 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 21, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION: _____
SECOND: _____
VOTE:
 PASS
 FAIL

R221121.02 Minutes of the October 26, 2022 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 26, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL

C. AMERICAN PARADIGM SCHOOLS

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R221121.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

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MOTION:

R221121.04 Human Resources Resolution

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SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

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VOTE:

PASS

FAIL

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Ewan, Christina	Special Education Teacher	10/3/2022
Brown, Joseph	NTA	10/3/2022
Abraham , Shannon	Math Teacher	10/17/2022

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Amanda Gestl	BCBA	Intermittent
Danielle Terry	Elementary Climate Dean	Intermittent
Kathleen (Gillespie)Timiski	Receptionist /Administrative Assistant	10/3/2022

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R221121.05 Professional Services Contract/s Resolution

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SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

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VOTE:

PASS

FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
CLHEAR Solutions, LLC	Audiologist: \$185.00/hr	Audiological services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R221121.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

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SECOND:

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VOTE:

[] PASS

[] FAIL

221121.07 Approval of Amended Board Meeting Calendar

WHEREAS, by Resolution 221028.07, the Board of Trustees of First Philadelphia Preparatory Charter School authorized and directed Ms. Vega-Kaiser to determine appropriate amended dates for the currently scheduled November and December Board meetings; and

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Amended Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

221121.08 Approval of Holiday Bonus

SECONDED:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of First Philadelphia Preparatory Charter School offering a Holiday Bonus in the amount of \$500 for full-time staff and \$350 or part-time staff.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R221121.09 2021-22 Draft Audit Financial Statements

SECONDED:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2021-22 Draft Audit Financial statements, as presented, for First Philadelphia Preparatory Charter School.

VOTE:

PASS

FAIL

ROLL CALL

- Anita Vega-Kaiser –
- Teresa Grumbrecht –
- Teeyona Crumpton –
- Barbara L. Saunders –
- Karin Coger –

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R221121.10 Head Start MOU

SECONDED:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves the Memorandum of Understanding with the School District of Philadelphia’s Office of Early Childhood Education, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER _____, 2022 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

PASS

FAIL

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