

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
MARCH 2, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Karin Coger – Vice President Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer
Board Members Absent: Teresa Grumbrecht – Treasurer	Lydia Jerchau Dr. Nicole Allison Victoria Wood Michael Thomson Peter Costa Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I'd like to state, for purposes of the Minutes of this meeting that on March 2, 2022, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically concerning Resolution R220302.07 which relates to a potential compensatory education claim.

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. APPROVAL OF AGENDA

MOTION:

BARBARA L.
SAUNDERS

R220302.01 Approval of the March 2, 2022 Agenda

SECOND:
TEEYONA
CRUMPTON

VOTE:

PASS

FAIL

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the March 2, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:

KARIN COGER

SECOND:

TEEYONA
CRUMPTON

VOTE:

PASS

FAIL

R220302.02 Minutes of the February 2, 2022 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the February 2, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO

- a. *Ms. Deborah Smith—CEO of First Philadelphia Preparatory Charter School*
 - i. *Reviewed and discussed with the Board the March 2022 CEO report, previously disseminated to the Board;*
 - ii. *Informed the Board of recent CSO visit, indicating that CSO stated it was evident from their visit that arts, literacy and caring school were present during the visit;*
 - iii. *Informed the Board of World Read Aloud Day;*
 - iv. *Shared with the Board various events the school undertook for Black History Month;*
 - v. *Provided high school updates to the Board, including that the marking period ended January 28th;*

- vi. *Informed the Board of student participation in Widener University enrollment program and that 37 students have at least one acceptance to college;*
- vii. *Shared with the Board information about Automotive Technical Training Center;*
- viii. *Informed the Board that Sweetheart Valentine Dance was postponed;*
- ix. *Updated Board on Spring Sports, noting that cheerleading squad will be cheering all home games, even baseball and softball. Indicated that the students are very excited;*
- x. *Informed the Board of the partnership with Frankford Friends School to celebrate Black History month;*
- xi. *Shared remembrance of Bolaji Adetola who tragically passed away in June 2021; his jersey #24 is hanging near the gymnasium.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ashley Redfearn—CEO of American Paradigm Schools*
 - i. *Expressed pride that CSO recognized that strong evidence of FPPCS’s mission during their visit, including caring school community, and expressed that it is through collaboration with all school stakeholders that this is accomplished; and*
 - ii. *Shared the history of FPPCS with the Board.*
- b. *Ms. Lydia Jerchau—Director of Pupil Services*
 - i. *Expressed to the Board that the Pupil Services team adores FPPCS and that the team provides support for SPED, ECYEH, and EL*
 - ii. *Discussed the team’s support for IDEA, including that the team meets almost daily with FPPCS to ensure compliance adherence; expressed it was a pleasure working with SDP auditors for upload purposes to Epicenter; and noted that 82 files were reviewed by SDP for which there was 100% accuracy rate; and SDP auditor was “beaming”.*
 - iii. *Discussed the team’s support for ECYEH, including that the team works with FPPCS’ liaison to ensure students are supported; and noted that in November APS participated in Red Shirt Day to collect items for FPPCS children and youth who are experiencing homelessness.*
 - iv. *Discussed with the Board EL status, noting that 100% of students have been accessed and that Spanish is the most common language among EL; and*
 - v. *Expressed to the Board that APS and FPPCS strives to ensure students can thrive in a discrimination free environment.*
- c. *Ms. Victoria Wood—College Counselor*
 - i. *Shared with the Board events and programs promoted by APS to ensure FPPCS students know of opportunities available to them, including tours, SAT school day, Federal Student Aid ID Day, College Application Week, Scholarship Information Session, among others*
 - ii. *Shared with the Board the use of Naviance lessons to prepare students with life after high school; and*
 - iii. *Shared College application data with the Board, showing an increase of students applying from 2019-20.*
- d. *Dr. Nicole Allison—Director of Caring School Communities*

- i. Informed the Board that Caring School Community is a CASEL SElect, meaning its been designated as a high quality programming;
- ii. Shared with the Board the CASEL Core 5 Framework;
- iii. Indicated to the Board that her job is to work with CSC Leadership at each school to ensure implementation of CSC;
- iv. Shared with the Board images of posters and projects evidencing CSC at FPPCS.
- v. Answered Board questions about how APS/FPPCS are getting parents involved in their student’s lives regarding CSC.

D. BUSINESS CONTROLLER

- a. Mr. Peter Costa—Santilli & Thomson, LLC
 - i. Reviewed and discussed with the Board the January 2022 financial reports;
 - ii. Informed the Board that there were no major discrepancies— budget and expenses were in order;
 - iii. Informed the Board that budget anticipated 1880 enrollment, though current enrollment was at 1825;
 - iv. Informed the Board that cash was at \$13M cash, reflecting 148 days;
 - v. Informed the Board that next year’s budget should be ready by April Board meeting;
 - vi. Reviewed P&L, noting school is ahead of budget with positive variances throughout; and
 - vii. Expressed desire to keep as much in fund balance as possible to cover any loss of revenue.

E. GENERAL COUNSEL

- a. Dean Krebs, Esq.
 - i. Reminded Board to provided Financial Interest Statements.

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 TEEYONA CRUMPTON
 SECOND:
 KARIN COGER
 VOTE:
 PASS
 FAIL

R220302.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion.</i>
<i>P. Costa</i>	<i>As discussed above.</i>

TEEYONA
CRUMPTON

SECOND:

KARIN
COGER

VOTE:

[X] PASS

[] FAIL

R220302.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Kim Atias (new hire)	SPED Coordinator	2/28/22
Tashodd Smith (new hire)	NTA	2/14/22

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Natalie Hoaksema (resignation)	Librarian	2/25/22
Melissa Sherwin (resignation)	Art Teacher	2/25/22
Jeffrey Stafford (retirement)	Science Teacher	2/4/22
Nafessa Abdul-Akbar (LOA)	School Counselor	1/31/22
Danielle Terry (LOA)	Dean of Students	12/20/21
Rita Lacknik (LOA)	1-to-1	TBD
Jazmeen Cuevas (LOA)	Elementary Teacher	1/3/22

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Discussed HR changes with the Board</i>
<i>S.Kramer</i>	<i>Noted a recent offer was made to another SPED coordinator</i>
<i>Board</i>	<i>General discussion</i>

MOOT

R220302.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R220302.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:

KARIN
COGER

SECOND:

TEEYONA
CRUMPTON

VOTE:

PASS

FAIL

R220302.07 Amended Confidential Settlement and Release Agreement for Student 8458960

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Amended Confidential Settlement and Release Agreement between it and Student 8458960 as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING APRIL 6, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:38 P.M.

MOTION:

KARIN COGER

SECOND:

TEEYONA CRUMPTON

VOTE:

PASS

FAIL

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