

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:  
AUGUST 4, 2021  
6:00 P.M.

**Minutes**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:29 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly advertised in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser – President Karin Coger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith  Ashley Redfearn Kristine Magargee Scott Kramer  Peter Costa  Dean Krebs, Esq. Jessica Bassett
<b>Board Members Absent:</b>	

**B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER**

*I would like to state, for purposes of the Minutes of this meeting, that on August 4, 2021, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:*

*(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically concerning Resolutions R210804.14 and R210804.15 below.*

*(x) Discuss Confidential Matters. To review and discuss agency business that, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.*

**C. APPROVAL OF AGENDA**

MOTION:  
  
KARIN COGER  
  
SECOND:  
  
BARBARA L. SAUNDERS  
  
VOTE:  
  
[ X ] PASS  
  
[ ] FAIL

**R210804.01 Approval of the August 4, 2021 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 4, 2021 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>

## D. APPROVAL OF MINUTES

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

TERESA  
GRUMBRECHT

VOTE:

[ X ] PASS

[ ] FAIL

### R210804.02 Minutes of the June 2, 2021 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the June 2, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

#### *Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

## SECTION II: REPORTS

### A. COMMUNITY COMMENT

NONE

### B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO

- a. *Deborah Smith, First Philadelphia Preparatory Charter School CEO*
  - i. *Ms. Smith first discussed meal distribution for June and July, which totaled 9,154 meals and 7,084 meals, respectively.*
  - ii. *She then reviewed enrollment. Among other things, she explained:*
    1. *That the school continues to work on enrollment;*
    2. *That the school usually over-enrolls students because it loses many students come the first day of school. By over-enrolling, she said, the school has a cushion to make up for the loss of those students; and*
    3. *The number of students the school is looking to recruit for each grade.*
  - iii. *In response to a question from Ms. Vega-Kaiser, Ms. Smith further explained enrollment and the "Enrollment Chart" provided to the Board in advance of the meeting. She stated that, when the school loses students, it is typically not because parents are dissatisfied; rather, it is because families move out of the city or to another state.*
  - iv. *Ms. Smith then discussed the staff members who would not be returning to the school for the 2021-2022 school year. She stated that:*
    1. *The school is not being competitive as it was in the past in regards to retaining and recruiting staff;*
    2. *The most competitive positions to fill are in Special Education and Math;*
    3. *Eight staff members left the school for personal reasons; and*
    4. *Five staff members were recruited by other schools.*
  - v. *Ms. Smith then reviewed new hires and open positions.*
  - vi. *Next, Ms. Smith discussed the school's summer programs. She reviewed:*
    1. *The High School Credit Recovery Plan (the "Plan"). She outlined how many students completed what credits and explained that the*

- Plan did not go as well as the school had hoped. She said that the school would offer programs in the fall and spring to give students another opportunity to participate in the Plan and make up credits.*
2. *Springboard. Ms. Smith discussed family workshops, which were held every week. She explained that at the workshops, families were asked to participate in a lesson on reading. The family workshops, she said, taught skills that parents could use at home to help students succeed at school.*
- vii. *Ms. Smith then stated that the school added a Director of Climate and Culture to assist the deans. The first task, she said, is to solidify what the school represents. Referring to materials provided to the Board in advance of the meeting, she discussed the “Five Fab Norms” program and how the school would motivate students to participate in the program.*
  - viii. *Ms. Smith then outlined how the school was working on encouraging parent engagement. She explained that it is important for the school to show teachers and families that engagement is at the forefront of the school’s initiatives. Programs to increase engagement, she said, would include:*
    1. *Monthly “unity builders.”*
    2. *A parent newsletter;*
    3. *Administration Office hours for parents; and*
    4. *A monthly calendar detailing planned engagement events.*
  - ix. *Next, Ms. Smith discussed that status of the high school. She explained initiatives that would be used to encourage high school student attendance.*
  - x. *Ms. Smith concluded her presentation by discussing the school’s partnership with the Barnes Foundation. The partnership would:*
    1. *Offer professional development activities for arts teachers;*
    2. *Sponsor trips to the Barnes Museum;*
    3. *Offer science lessons for fifth graders; and*
    4. *Offer literacy sessions for students for the third and seventh grades.*
  - xi. *Ms. Smith explained that the school continues to look for other partnership opportunities.*
  - xii. *In response to a question from Ms. Crumpton, a discussion ensued amongst the Board and Ms. Smith regarding staggered arrival times for each grade.*
  - xiii. *Ms. Smith then explained that, in order to strengthen the school community, students would be grouped by grade and start their day together in the gym or cafeteria before going to the classroom.*
  - xiv. *In response to a question from Ms. Vega-Kaiser, Ms. Smith discussed the tradition of “ringing the bell” to signify the number of years the school had been open.*

### **C. AMERICAN PARADIGM SCHOOLS CEO**

- a. *Ashley Redfearn, American Paradigm Schools CEO*
  - i. *Ms. Redfearn began her discussion by outlining the Diversity, Equity, and Inclusion statement of American Paradigm Schools (“APS”). She detailed the development of the statement and reviewed the statement with the Board.*
  - ii. *Ms. Redfearn then discussed the collaboration of the APS CEOs on matters including health and safety plans, annual reports, and public relations.*

- iii. *Next, Ms. Redfearn discussed the hiring of Fany Marc, the new Director of Coaching. She also thanked Matthew Glass, the former Director of Coaching, for his service.*
- iv. *Ms. Redfearn then discussed the promotion of Dr. Nicole Allison to Director of Caring School Community.*
- b. *Scott Kramer, APS Chief Talent Officer*
  - i. *Referring to materials provided to the Board in advance of the meeting, Mr. Kramer presented the Human Resources Report. Among other things, he reviewed:*
    - 1. *The Staffing Update for the School. Mr. Kramer detailed the school's number of hires and openings. He also discussed the total number of new hires expected for the 2021-2022 school year.*
    - 2. *APS's partnership with Arcadia University. The partnership with Arcadia University would:*
      - a. *Teach Science teachers how to tie in Social Justice lessons with Science lessons and pay teachers for participation in those sessions;*
      - b. *Offer two high school students full tuition through a Residency Program if those students agree to major in Education and subsequently return to First Philadelphia Preparatory Charter school or Tacony Academy Charter School to teach for one year;*
    - 3. *The school's hiring meetings and staff Referral Program. Mr. Kramer stated that many new hires were coming from APS employee referrals.*
    - 4. *Teacher shortages and articles discussing those shortages.*
- c. *Kristine Magargee, APS Chief Academic Officer*
  - i. *Ms. Magargee began by discussing how APS is working to retain teachers. COVID-19, she said, has caused many teachers to leave their positions due to stress and other reasons. She explained that APS was aiming to include teachers in APS's activities and ensure that teachers know their voices and concerns are heard. She noted that teachers were part of developing the curriculum.*
  - ii. *Ms. Magargee then discussed "learning loss" due to the COVID-19 pandemic. In order to address learning loss, Ms. Magargee discussed, among other things:*
    - 1. *That the math department has developed approximately 600 documents in order to provide curriculum roadmaps for teachers;*
    - 2. *That the math department will provide model classrooms where teachers can observe each other and be coached; and*
    - 3. *The Illustrative Mathematics program.*
  - iii. *Ms. Magargee then presented the Pupil Services Report for First Philadelphia Preparatory Charter School. Among other things, she noted that Pupil Services had helped on various Special Education matters.*
  - iv. *Ms. Magargee then reviewed the APS Data Team Report. She noted that data was being used to develop individualized programs for students.*

- d. *In response to a question from Ms. Crumpton, Ms. Smith explained that technology like Alexia would continue to be provided to students even when school is in-person. The technology used during the pandemic, she said, will be incorporated into students' school day and be used to complete homework.*
- e. *In response to a further question from Ms. Crumpton, Ms. Magargee explained that the Data Team was trying to determine how the FOCUS program might be used to assist parents in determining student progress in comparison to standards. Further discussion ensued.*

**D. GENERAL COUNSEL**

- a. *Dean Krebs, Esq., Sand & Saidel, P.C.*
  - i. *None*

**E. BUSINESS CONTROLLER**

- a. *Peter Costa, Santilli & Thomson, LLC*
  - i. *Mr. Costa explained that he had met with the Finance Committee the previous week and that the audit was in its beginning stages. Since the audit just began, he said, not everything has been finalized, and the balance sheet being presented to the Board was an internal balance sheet.*
  - ii. *Referring to materials provided to the Board in advance of the meeting, Mr. Costa discussed the school's cash on hand, which, as of June 21, 2021, totaled approximately \$10.5 million, or 125 days.*
  - iii. *Mr. Costa then reviewed the disbursements for the month of June, noting those disbursements greater than \$10,000/*
  - iv. *Next, Mr. Costa briefly reviewed the Treasury Report, which, he said, was attached to the Board packet.*
  - v. *Mr. Costa then discussed the three proposals received for in response to the Request for Proposals for auditor. Mr. Costa explained that the previous auditor had merged with another firm that did not have experience with charter schools. He therefore recommended that the Board choose another auditor. He then detailed all three auditors and their proposals.*
    - 1. *Ms. Vega-Kaiser added that when the Finance Committee met, it decided to choose the auditor who was the lowest bidder because Mr. Costa has worked with that auditor previously. Mr. Costa's experience was the primary driver of the decision.*
- b. *The Board then discussed new hires and other Human Resources issues.*
  - i. *In response to a question from Ms. Saunders, Mr. Kramer explained that the lowest-paid employee at the school earned \$12.60 per hour. Detailed discussion ensued regarding the hourly wage offered by the school and its competitors and the role of enhanced unemployment benefits on staff hiring and retention.*
  - ii. *Ms. Vega-Kaiser then requested that the Board be apprised of the school's retention efforts.*
  - iii. *Mr. Kramer then explained that all principals are calling teachers to check in as to how teachers are doing. Mr. Kramer said that APS wanted to develop as many programs like this as possible.*
    - 1. *Ms. Smith noted that the school has received positive feedback from teachers about the program.*

- 2. Ms. Vega-Kaiser added that the program shows teachers that they are valued.
- iv. Ms. Smith also commented on the school's retention efforts, noting that being in-person may help with the retention of staff.

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
TERESA GRUMBRECHT  
SECOND:  
BARBARA L. SAUNDERS  
VOTE:  
 PASS  
 FAIL

**R210804.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
BARBARA L. SAUNDERS  
SECOND:  
TERESA GRUMBRECHT  
VOTE:  
 PASS  
 FAIL

**R210804.04 Approval of Fund Balance**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School designates estimated ending fund balance for the year ended June 30, 2021 as follows:

Designated for Working Capital/School Performance	\$3,250,000
Available for Appropriation	\$578,000
Designated for Non-Liquid Assets	<u>\$2,100,000</u>
<b>Total Fund Balance</b>	<b><u>\$5,928,000</u></b>

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Peter Costa</i>	<p><i>Among other things, Mr. Costa provided:</i></p> <ul style="list-style-type: none"> <li>• <i>The computation of past and present numbers;</i></li> <li>• <i>An explanation of the present calculation;</i></li> <li>• <i>That the total fund balance was over \$5.9 million dollars, which was back to where the school fund balance was two years ago;</i></li> <li>• <i>The reasons for the increase in that balance, including that last year showed a loss, there were</i></li> </ul>

	<i>savings to the school this year due to the COVID-19 pandemic, and the school received ESSER grants.</i>
--	--

MOTION:

TERESA GRUMBRECHT

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL

**R210804.05 Human Resources Resolution**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES / RETURN / POSITION CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
None	None	None

<b>TERMINATIONS / RESIGNATIONS</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
James Durkin (resignation)	SPED Teacher	6/30/21
Deborah Thompson (resignation)	SPED Teacher	6/30/21
Ashley Burkert (resignation)	SPED Teacher	6/30/21
Michelle Morgan (resignation)	SPED Coordinator	6/30/21
Sherri Wallace (resignation)	Director of SPED	6/30/21
Danielle Cafaro (resignation)	HS Math Teacher	6/30/21
Theo Brandes (resignation)	MS Math Teacher	6/30/21
Tracey Everman (resignation)	HS English Teacher	6/30/21
James Strouss (resignation)	HS Social Studies Teacher	6/30/21
Taylor Diciacco (resignation)	K-4 Art Teacher	6/30/21



Ashlee Bartol (resignation)	MS Art Teacher	6/30/21
Stephanie Candoi (resignation)	HS English Teacher	6/30/21
Margaret Haug (resignation)	MS Music Teacher	6/30/21
Jessie DiPuma (resignation)	SPED Teacher	6/30/21
Charles DiPuma (resignation)	HS Music Teacher	6/30/21
Joshua O'Hanlon (resignation)	MS ELA Teacher	6/30/21
Angie Pagan (resignation)	Assistant	6/30/21
Michelle Riley (resignation)	1st Grade Teacher	6/30/21
Grace Stafford (resignation)	4th Grade Teacher	6/30/21

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA  
GRUMBRECHT

SECOND:

BARBARA L.  
SAUNDERS

VOTE:

[ X ] PASS

[ ] FAIL

**R210804.06 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below; and

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Maschio's Food Service	See contract	Food Service Contract with a Food Service Management Company  Final renewal year under current contract

Spectrum Staffing Solutions, Inc.	\$25.00/hr	NTA/Hall Monitors
Center School	\$37,032.00/student	Private School One (1) student
Withum	\$29,500	Annual Audit

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board, Ms. Smith	Discussion ensued regarding the staffing of hall monitors. Ms. Smith stated that the school would like to hire its own hall monitors. She said that Spectrum Staffing Solutions, Inc. is a staffing company that will be used as a fallback in the event the school cannot hire its own hall monitors.

MOOT

**R210804.07 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate the terms and conditions for the Purchase Contract/s described below; and

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

MOTION:

BARBARA L. SAUNDERS

SECOND:

TERESA GRUMBRECHT

VOTE:

[ X ] PASS

[ ] FAIL

**R210804.08 Approval of 2021-22 Student Handbook and Code of Conduct**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the 2021-2022 Student Handbook and Code of Conduct, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Deborah Smith	Ms. Smith provided an overview of the changes that had been made in the 2021-2022 Student Handbook and Code of Conduct (the "Handbook").

<i>Dean Krebs, Esq.</i>	<p><i>Mr. Krebs further described the changes that had been made to the Handbook. He stated that there had been extensive collaboration with and support from APS in developing the Handbook. Mr. Krebs then outlined the material changes that had been made to the Handbook, including:</i></p> <ul style="list-style-type: none"> <li>• <i>Updates concerning the homelessness policy;</i></li> <li>• <i>Updates to policies regarding Special Education students. More specifically, Mr. Krebs discussed disciplinary exclusion processes for Special Education students and changes that had been made to the language of the section to ensure parents understand the process.</i></li> <li>• <i>Changes to language regarding the Individuals with Disabilities Education Act (“IDEA”) and the school’s duty to report to authorities, if appropriate.</i></li> <li>• <i>Clarification of language regarding the Family Educational Rights and Privacy Act (“FERPA”).</i></li> <li>• <i>Clarification to language regarding grievances to ensure that it is clear to parents the processes and procedures they must undertake if they have a grievance.</i></li> <li>• <i>Updates to dress code policy. Mr. Krebs explained that references to “boys” and “girls” in the dress code policy had been changed to “Option 1” and “Option 2” so that no student feels discriminated against due to their gender identity.</i></li> <li>• <i>The addition of language regarding Act 110, which had been recently passed in Pennsylvania. Act 110, he explained, provides processes to ensure that a person convicted of sexual assault is not in the same classroom as the victim. Mr. Krebs also discussed the school’s responsibilities regarding expelling students convicted of sexual assault.</i></li> </ul>
<i>Board; attendees</i>	<p><i>In response to questions from Ms. Crumpton, discussion ensued amongst the Board, Ms. Smith, Mr. Krebs, and Ms. Redfearn regarding language in the Handbook related to the grading system and diversity, equity, and inclusion language.</i></p>

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

TERESA  
GRUMBRECHT

VOTE:

[ X ] PASS

[ ] FAIL

### **R210804.09 Approval of ARP ESSER Health and Safety Plan**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the ARP ESSER Health and Safety Plan, as presented.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Deborah Smith</i>	<p><i>Ms. Smith discussed Center for Disease Control and Prevention (“CDC”) guidelines and the return to in-person learning. The ARP ESSER Health and Safety Plan, she said, would go to Ms. Vega-Kaiser for signature following Board approval.</i></p>

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

TERESA  
GRUMBRECHT

VOTE:

PASS

FAIL

### **R210804.10 Approval of Amended English as a Second Language Policy**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the Amended English as a Second Language Policy, as presented.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board; Dean Krebs, Esq.</i>	<i>Discussion ensued regarding changes to the English as a Second Language Policy. Mr. Krebs outlined the process by which the school works with the Charter School Office ("CSO") to develop the school's policy disclosure. This process, he said, includes a preliminary review by the CSO. Mr. Krebs explained that the CSO had nominal changes to the school's English as a Second Language Policy, including the addition of one sentence making clear how quickly the school identifies English as a Second Language learners. The school, he said, was already doing this in practice, but simply needed to commit the policy to writing.</i>

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

KARIN COGER

VOTE:

PASS

FAIL

### **R210804.11 Approval of Amended Enrollment Policy**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the Amended Enrollment Policy, as presented.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Dean Krebs, Esq.</i>	<i>Mr. Krebs explained that after the CSO's preliminary review, APS reached out to the CSO for clarification about their comments. Mr. Krebs then explained those comments, which focused on enrollment practices. Discussion ensued.</i>

MOTION:

KARIN COGER

SECOND:

BARBARA L.  
SAUNDERS

VOTE:

PASS

FAIL

### **R210804.12 Approval of Application for Lease Reimbursement**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the application for reimbursement of a charter school lease for 2020-2021.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Peter Costa</i>	<i>Mr. Costa discussed the application for reimbursement. He explained that Board approval was needed in order to make the application.</i>

MOTION:  
 BARBARA L. SAUNDERS  
 SECOND:  
 TERESA GRUMBRECHT  
 VOTE:  
 PASS  
 FAIL

**R210804.13 Approval of Academic and Support Agreement**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the Academic and Support Agreement between it and American Paradigm Schools, as presented.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
 KARIN COGER  
 SECOND:  
 BARBARA L. SAUNDERS  
 VOTE:  
 PASS  
 FAIL

**R210804.14 Confidential Settlement and Trust Agreement of XP**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves of the Confidential Settlement and Trust Agreement for XP, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
 KARIN COGER  
 SECOND:  
 BARBARA L. SAUNDERS  
 VOTE:  
 PASS  
 FAIL

**R210804.15 Confidential Settlement and Trust Agreement of NR**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves of the Confidential Settlement and Trust Agreement for NR, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
 BARBARA L. SAUNDERS  
 SECOND:  
 KARIN COGER  
 VOTE:  
 PASS  
 FAIL

**R210804.16 Reaffirm Terms of Board of Trustees**

RESOLVED, in accordance with Section 6.3.2(a) of the First Philadelphia Preparatory Academy Charter School By-Laws, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby re-installs the following Trustees for the terms of office listed below:

Teresa Grumbrecht: 7/1/21 – 6/30/24  
 Barbara Saunders: 7/1/21 – 6/30/24  
 Anita Vega-Kaiser: 7/1/19 – 6/30/22

Karin Coger: 7/1/20 – 6/30/23  
 Teeyona Crumpton: 7/1/21 – 6/30/23

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Dean Krebs, Esq.	<i>In response to a question from Ms. Vega-Kaiser, discussion ensued regarding terms of office. Mr. Krebs detailed, per the school's By-Laws, the process by which terms are determined. He then explained the status of the terms of each Board member. Next, Mr. Krebs discussed the term limits for the Parent Trustee in accordance with Section 4.2 of the school's By-Laws. Discussion ensued regarding steps being taken to recruit replacement Board members for those whose terms would soon expire.</i>

MOTION:

KARIN COGER

SECOND:

BARBARA L.  
SAUNDERS

VOTE:

PASS

FAIL

**R210804.17 Board Officers**

RESOLVED, in accordance with Section 6.3.2(b) of the First Philadelphia Preparatory Academy Charter School By-Laws, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby elects the following individuals for their respective officer position, beginning August 5, 2021 and ending June 30, 2022.

<b>Trustee</b>	<b>Position</b>
Anita Vega-Kaiser	President
Karin Coger	Vice-President
Barbara L. Saunders	Secretary
Teresa Grumbrecht	Treasurer

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Barbara L. Saunders	<i>Ms. Saunders nominated Ms. Vega Kaiser to retain her position as President and discussed the reasons for her nomination. Ms. Vega-Kaiser accepted the nomination and explained her goals.</i>
Teresa Grumbrecht; Barbara L. Saunders	<i>Ms. Grumbrecht and Ms. Saunders nominated Ms. Coger to retain her position as Vice President. Ms. Coger accepted the nomination and stated that she has enjoyed her tenure as Vice President.</i>
Anita Vega-Kaiser	<i>Ms. Vega Kaiser nominated Ms. Saunders to retain her position as Secretary and discussed the reasons for her nomination. Ms. Saunders accepted the nomination.</i>
Karin Coger; Barbara L. Saunders	<i>Ms. Coger and Ms. Saunders nominated Ms. Grumbrecht to retain her position as Treasurer. Ms. Grumbrecht accepted the nomination.</i>
Anita Vega-Kaiser	<i>Ms. Vega-Kaiser noted that Ms. Crumpton's input is sincerely appreciated.</i>

MOTION:  
 BARBARA L. SAUNDERS  
 SECOND:  
 KARIN COGER  
 VOTE:  
 PASS  
 FAIL

**R210804.18 Appointment of Delegate Trustee to American Paradigm Schools**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby appoints Anita Vega-Kaiser as Delegate Trustee to the Board of Trustees of American Paradigm Schools.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board; Ashley Redfearn</i>	<i>Discussion ensued regarding the role of the Delegate Trustee on the APS Board. Ms. Saunders added that Board Presidents have been attending APS Board meetings as observers, but they will now have a voice on the Board. Ms. Redfearn stated that APS welcomes the new Delegate Trustees to the APS Board, and Ms. Vega-Kaiser noted that Ms. Redfearn had always been a champion for the APS schools.</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

- 1. THOSE IN ATTENDANCE AT THE BOARD OF TRUSTEES MEETING DISCUSSED PREPARATIONS FOR THE FIRST DAY OF SCHOOL.**
- 2. THE IMPORTANCE OF A PARENT-SCHOOL PARTNERSHIP WAS ALSO DISCUSSED.**
- 3. MS. SMITH COMMENTED THAT IT TAKES ALL MEMBERS OF THE SCHOOL COMMUNITY TO MAKE THE SCHOOL WORK.**

NEXT BOARD MEETING: SEPTEMBER 1, 2021 AT 6:00 P. M.

**ADJOURNMENT AT 8:19 P.M.**

MOTION:  
 KARIN COGER  
 SECOND:  
 BARBARA L. SAUNDERS  
 VOTE:  
 PASS  
 FAIL

—