

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
APRIL 6, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:03 p.m. My name is Karin Coger. I am the Vice-President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa
Board Members Absent: Anita Vega-Kaiser – President	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I'd like to state, for purposes of the Minutes of this meeting that on April 6, 2022, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure). The provisions of this paragraph shall not apply to any meeting involving the appointment or selection of any person to fill a vacancy in any elected office.

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically concerning Resolution R220406.09 which relates to a potential compensatory education claim.

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation

and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. APPROVAL OF AGENDA

MOTION:
 TERESA GRUMBRECHT
 SECOND:
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R220406.01 Approval of the April 6, 2022 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the April 6, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>Board</i>	<p><i>Pursuant to 65 Pa.C.S.A. § 712.1(e), the Board unanimously approved to amend the Agenda for the following purposes:</i></p> <p>(1) <i>Resolution “R220406.10.” was added to the Agenda, instead of the regularly scheduled May 2022 Board meeting since, as recommended by P. Costa, waiting until after the Board approval in May would impose a short timeframe to facilitate the school’s filing of its annual Form 990.</i></p> <p>(2) <i>The language of R220406.08 was amended to more accurately reflect the nature of the document being sought for approval.</i></p>

D. APPROVAL OF MINUTES

MOTION:
 TERESA GRUMBRECHT
 SECOND:
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R220406.02 Minutes of the March 2, 2022 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the March 2, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO

- a. Ms. Deborah Smith—Chief Executive Officer of American Paradigm Schools
 - i. Reviewed and discussed with the Board the April 2021 CEO report, previously disseminated to the Board.
 - ii. Reviewed and discussed with the Board the current enrollment and daily attendance;
 - iii. Shared with the Board that 161/163 staff member returned a letter of intent form;
 - iv. Shared with the Board various school events, including Read Across America, CSC Celebration with Staff v. Student basketball game and upcoming Poetry Month;
 - v. Shared with the Board how FPPCS recently submitted two female teams to participate in Community College of Philadelphia’s engineering challenge;
 - vi. Shared with the Board post-secondary events, including a visit by the National Guard and presentation by Local 420 Steamfitters;
 - vii. Provided the Board an update concerning AP classes, with 35 students taking the AP test
 - viii. Highlighted Ethan Codada and Yedidiyah Jackson for having been selected by the nominating committee to attend the 3rd Annual Achievers Brunch which honors African American male seniors.
 - 1. Mr. Jackson was in attendance at the meeting and the Board expressed their congratulations.
 - ix. Shared with the Board the success of implementing incentives to be in attendance at school, including awarding a student-selected trip to see Morbius;
 - x. Shared with the Board athletic updates;
 - xi. Updated the Board on arts projects, including an upcoming Spring Concert and an elective fair to allow students to pick their arts classes for next year.

C. AMERICAN PARADIGM SCHOOLS CEO

- a. Ms. Ashley Redfearn—Chief executive Officer of American Paradigm Schools
 - i. Reviewed and discussed with the Board the April 2022 CEO report;
 - ii. Highlighted collaborations with CEOs and recent facility/safety matters;
- b. Mr. Scott Kramer—Chief Talent Officer of American Paradigm Schools
 - i. Reviewed and discussed with the Board the April 2022 CEO report;
 - ii. Discussed recent recruitment events, the number of individuals who have been interviewed throughout the APS network and the collecting of intent to return forms;

- c. Ms. Kristine Magargee—Chief Academic Officer of American Paradigm Schools
 - i. Reviewed and discussed with the Board the April 2022 CEO report;
 - ii. Discussed with the Board professional development concerning ELA, including preparing schools for PSSA;
 - iii. Highlighted Math Team collaborations with schools, including expanding Illustrative Mathematics, learning walks, and development of culturally relevant math practices;
 - iv. Discussed with the Board DEI academic efforts, such as including new texts within the curriculum to increase perspectives and diversity of characters and history, and which pilot programs have shown have increased student engagement and voice;
 - v. Informed the Board of Data Team actions, including recent PIMS uploads, configuring SBG Standards, and highlighting various platforms being utilized by APS;
 - vi. Highlighted Pupil Services and Caring School Community efforts.

D. BUSINESS CONTROLLER

- a. Peter Costa—Santilli & Thomson, LLC
 - i. Reviewed and discussed with the Board the February 2022 financial reports; and
 - ii. Reviewed and discussed with the Board the 2020 Form 990.

E. GENERAL COUNSEL

- a. None

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 BARBARA L. SAUNDERS
 SECOND:
 TEEYONA CRUMPTON
 VOTE:
 PASS
 FAIL

R220406.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

TERESA
GRUMBREC
HT

SECOND:

TEEYONA
CRUMTON

VOTE:

PASS

FAIL

R220406.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Naomi Pitts (new hire)	Instructional Assistant	3/1/22
Rebecca Estlack (new hire)	Payroll Coordinator	3/21/22
Angela Bilbe (new hire)	Librarian	3/24/22

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Angela Bilbe (resignation)	Librarian	03/28/22
Keith Bossert (resignation)	Special Education Teacher	3/17/22
Joseph Bauer (resignation)	Middle School Instructor	3/2/22
Nafeesa Abdul-Akbar (LOA)	School Counselor	1/31/22
Danielle Terry (LOA)	Dean of Students	12/20/21
Rita Lachcik (LOA)	One-to-One	TBD

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

BARBARA
L.
SAUNDER

SECOND:

TEEYONA
CRUMPTON

VOTE:

PASS

FAIL

R220406.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Intelligent Network, Inc.	\$66,800	IT Maintenance. Bid in accordance with applicable laws. Reimbursable in accordance with Federal E-rate program.
Realty Landscaping	\$11,540/year	Landscaping services 3-year term Annual compensation increases by 3% in years 2 and 3.
Step Up Academy	\$10,375.00	Extended School Year services for one (1) student.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

MOTION:

TEYONA CRUMPTON

SECOND:

KARIN COGER

VOTE:

[X] PASS

[] FAIL

R220406.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Edward Don & Company	Insulated Warmers (x5): \$1,758.98/each Milk Coolers (x8): \$2,517.5/each Total: \$24,755.04	Kitchen appliances. Bids obtained

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

R220406.07 Approval of Transportation Memorandum of Understanding and Plan

KARIN
COGER

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and accepts the Transportation Memorandum of Understanding and Plan, as presented.

BARBARA
SAUNDERS

VOTE:

FURTHER RESOLVED, the CEO, in consultation with General Counsel, is authorized to execute any document or delegate any task necessary to effectuate this resolution.

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

R220406.08 Approval of ARP ESSER Health and Safety Plan

BARBARA
L.
SAUNDERS

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Amended COVID Safety Plan, as presented.

TERESA
GRUMBREC
HT

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

PASS

FAIL

R220406.09. Confidential Settlement and Release Agreement for Student No. 10035133

MOTION:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 10035133 as presented.

KARIN
COGER

SECOND:

BARBARA
SAUNDERS

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

PASS

FAIL

MOTION:

R220406.10. Approval of 2020 Form 990

BARBARA
L.
SAUNDERS

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the 2020 Form 990 as presented.

SECOND:

Notes of Discussion / Advance Regulatory and Financial Comment:

TERESA
GRUMBRECHT

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

PASS

FAIL

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING MAY 4, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:36 P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

TERESA GRUMBRECHT

VOTE:

PASS

FAIL

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