

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
JUNE 16, 2022
4:30 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Karin Coger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Scott Kramer Michael Thomson Peter Costa
Board Members Absent:	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that on June 7, 2022, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure). The provisions of this paragraph shall not apply to any meeting involving the appointment or selection of any person to fill a vacancy in any elected office.

Additional Notes for Minutes of Meeting:

C. APPROVAL OF AGENDA

MOTION:

—

SECOND:

—

VOTE:

[] PASS

R220616.01 Approval of the June 16, 2022 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 16, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

FAIL |

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R220616.02 Approval of Fund Balance

—

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School designates estimated ending fund balance for the year ended June 30, 2022, as follows:

—

VOTE:

PASS

Designated for Working Capital/School Performance: \$6,750,000

FAIL

Available for Appropriation: \$2,078,000

Designated for Non-Liquid Assets: \$2,800,000

Total Fund Balance: \$11,628,000

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R220616.03 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
A&J Personal Touch Cleaning Services	\$41,950.00/month	Janitor services
Community Counsel Education Services	\$15,500/student	2022-23 SY Special Education Placement
Santilli & Thomson	<u>Base Compensation</u> \$ 92 per Student Year 1 \$ 97 Per Student Year 2 \$101 Per Student Year 3 \$106 Per Student Year 4 \$112 Per Student Year 5 <u>Additional Charges</u> \$3,500 for a Food Services Fund \$3,500 for grant accounting in \$100,000 increments; excludes consolidated grants \$5,000 for Food Service Bid as needed. <u>Per Hour</u> Principals: \$225 Associates: \$185 Accountants: \$160 Support Staff: \$135 <u>Additional services</u> As may be negotiated.	Business controller services

Step-Up Academy	\$71,800	Approved Private School
Delta School	\$200/day/student; OR \$5,400/program/student	Extended School Year Three (3) Students
Delta-T	Paraprofessional: \$28/hr CNA: \$31/hr Teacher – Long-term Sub: \$38/hr Teacher – Short-term Sub: 208/day	Staffing services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

PASS

FAIL

R220601.04 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
CDW-G	Cost: \$850 / unit Quantity: 30 Total: \$25,500	Lenovo computers
CDW-G	<u>Dell Chromebooks</u> Cost: \$365.38 / unit Quantity: 200 Total: \$73,076.00 <u>Google Chrome Education Upgrade</u> Cost: \$31 / unit Quantity: 200 Total: \$6,200.00 TOTAL: \$79,276.00	Dell Chromebooks Google Chrome Education Upgrade

Apple	Cost: \$1,579.00 Quantity: 35 Total: \$55,265.00	Apple computers
-------	--	-----------------

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R220616.05 Approval of 2022-23 Employee Handbook

—

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby approves the 2022-23 Employee Handbook, as presented

—

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R220616.06 Approval of CEO Employment Contract

—

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the CEO Employment Contract with Ms. Deborah Smith, as presented.

—

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby authorizes the President, in consultation with General Counsel and Business Controller, to negotiate and execute any contract necessary to effectuate this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R220616.07 Confidential Settlement and Release Agreement for Student No. 9121085

—

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9121085 as presented.

—

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R220616.08 Confidential Settlement and Release Agreement for Student No. 9704934

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 9704934 as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

R220616.09 Confidential Settlement and Release Agreement for Student No. 8603951

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 8603951 as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST 24, 2022 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

—