

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
APRIL 6, 2022
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is 6:03 p.m. My name is Karin Coger. I am the Vice-President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Karin Cogger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq.
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY KARIN COGER

I'd like to state, for purposes of the Minutes of this meeting that on April 6, 2022, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure). The provisions of this paragraph shall not apply to any meeting involving the appointment or selection of any person to fill a vacancy in any elected office.

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically concerning Resolution R220406.09 which relates to a potential compensatory education claim.

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. APPROVAL OF AGENDA

MOTION:

R220406.01 Approval of the April 6, 2022 Agenda

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SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the April 6, 2022 Agenda.

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VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[] PASS

<i>Who</i>	<i>What</i>

[] FAIL

D. APPROVAL OF MINUTES

MOTION:

R220406.02 Minutes of the March 2, 2022 Meeting

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SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the March 2, 2022 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

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VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[] PASS

<i>Who</i>	<i>What</i>

[] FAIL

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

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- B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220406.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220406.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Naomi Pitts (new hire)	Instructional Assistant	3/1/22
Rebecca Estlack (new hire)	Payroll Coordinator	3/21/22
Angela Bilbe (new hire)	Librarian	3/24/22

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Angela Bilbe (resignation)	Librarian	03/28/22

Keith Bossert (resignation)	Special Education Teacher	3/17/22
Joseph Bauer (resignation)	Middle School Instructor	3/2/22
Nafeesa Abdul-Akbar (LOA)	School Counselor	1/31/22
Danielle Terry (LOA)	Dean of Students	12/20/21
Rita Lachcik (LOA)	One-to-One	TBD

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

SECOND:

VOTE:

PASS

FAIL

R220406.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Intelligent Network, Inc.	\$66,800	IT Maintenance. Bid in accordance with applicable laws. Reimbursable in accordance with Federal E-rate program.
Realty Landscaping	\$11,540/year	Landscaping services 3-year term Annual compensation increases by 3% in years 2 and 3.
Step Up Academy	\$10,375.00	Extended School Year services for one (1) student.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

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MOTION:

R220406.06 Purchase Contract/s Resolution

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SECOND:

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

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VOTE:
[] PASS
[] FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Edward Don & Company	Insulated Warmers (x5): \$1,758.98/each Milk Coolers (x8): \$2,517.5/each Total: \$24,755.04	Kitchen appliances. Bids obtained

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

R220406.07 Approval of Transportation Memorandum of Understanding and Plan

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and accepts the Transportation Memorandum of Understanding and Plan, as presented.

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VOTE:
[] PASS
[] FAIL

FURTHER RESOLVED, the CEO, in consultation with General Counsel, is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220406.08 Approval of ARP ESSER Health and Safety Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the ARP ESSER Health and Safety Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220406.09. Confidential Settlement and Release Agreement for Student No. 10035133

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 10035133 as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R220406.10. Approval of 2020 Form 990

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the 2020 Form 990 as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING MAY 4, 2022 AT 6:00 P.M.

ADJOURNMENT AT ___:___ P.M.

MOTION:

SECOND:

VOTE:

220406

PASS

FAIL

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