

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
DECEMBER 1, 2021
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Karin Coger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq. Jessica Bassett Eric Strauss
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that on December 1, 2021, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically, concerning R211118.10 below.

C. APPROVAL OF AGENDA

MOTION:

SECOND:

VOTE:
 PASS
 FAIL

R211201.01 Approval of the December 1, 2021 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the December 1, 2021 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

R211201.02 Minutes of the November 3, 2021 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the November 3, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R211201.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R211201.04 Human Resources Resolution

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

[] PASS

[] FAIL

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Vincent Simmons (new hire)	5 th Grade Social Studies and Science Teacher	11/1/21
Sean Corcoran (new hire)	Maintenance	11/8/21
Christy Borgmann (new hire)	PT SPED Compliant Manager	11/15/21
Michael McMillon (new hire)	5 th Grade ELA Teacher	11/29/21
Dana D'Agostino (LOA Return)	Middle School Sped Teacher	11/15/21
Shuying Liu (LOA Return)	School Operations Manager	11/15/21

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Megan McLoughlin (resignation)	Substitute Teacher	11/01/21
Scott Schaffer (resignation)	High School Math Teacher	11/23/21
Rebecca Weis (resignation)	Middle School English Teacher	11/05/21
Amanda Carson (resignation)	High School Social Studies Teacher	11/05/21
Hayley Lund (resignation)	Middle School English Teacher	11/23/21
James Alexander (resignation)	High School Sped Teacher	11/15/21
Joseph Bauer (LOA)	Middle School Social Studies Teacher	11/01/21-01/24/22

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

--	--

MOTION:

R211201.05 Professional Services Contract/s Resolution

SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

PASS
 FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Delta-T Group, Inc.	Paraprofessionals: \$24/hr RN: \$55/hr LPN: \$45/hr Standard Evaluation: \$900 FBA /w Standard Evaluation: \$900 (w/o \$450) Neuro /w Standard Evaluation: \$900 (w/o \$450) Autistic /w Standard Evaluation: \$900 (w/o \$450) Record Review: \$450 Bilingual Evaluation (Spanish): \$2200 In-Person IEP Meeting: \$150	Staffing services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R211201.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

MOTION:

R211201.07 2020-21 Draft Audit Financial Statements

—

SECOND:

—

VOTE:

[] PASS

[] FAIL

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2020-21 Draft Audit Financial Statements, as presented, for First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

ROLL CALL

- Anita Vega-Kaiser:
- Karin Coger:
- Teresa Grumbrecht:
- Barbara L. Saunders:
- Teeyona Crumpton:

MOTION:

R211201.08 Approval of Offer Letter Term Length

—

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby authorizes the Chief Executive Officer, in consultation with the Business Controller, General Counsel, and American Paradigm Schools, to include within offer letters for employment at First Philadelphia Preparatory Charter School reasonable term lengths, as determined appropriate by the Chief Executive Officer on an individual basis for each offer letter recipient.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R211201.09 Approval of Holiday Bonus

—

SECOND:

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School offers a Holiday Bonus in the amount of \$500 to full time First Philadelphia Preparatory Charter School staff members and \$350 to part-time First Philadelphia Preparatory Charter School staff members.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R211201.10 Confidential Settlement and Release Agreement for AR

—

SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter ratifies and approves of Confidential Settlement and Release Agreement between it and AR, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JANUARY 5, 2022 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

PASS

FAIL

—