

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
NOVEMBER 3, 2021
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Karin Cogger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Fanty Marc Evin Rezavker Michael Thomson Peter Costa Dean Krebs, Esq. Jessica Bassett
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

SECOND:

VOTE:

PASS

FAIL

R211103.01 Approval of the November 3, 2021 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 3, 2021 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:

SECOND:

VOTE:

R211103.02 Minutes of the October 6, 2021 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 6, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R211103.03 Report of the Business Controller

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

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VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

PASS

FAIL

R211103.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Shakirah Walker (new hire)	Student Support - IA	10/4/2021
Lois Trantas (compensation change)	Registrar	7/1/2021
Keith Bossert (compensation change)	Sped Teacher	7/6/2021
Jazzmen Cuevas (FMLA)	Elementary Teacher	10/29/2021- 03/28/2022
Colleen D'Amico (FMLA)	Physical Education Teacher	10/12/2021- 01/10/2022

TERMINATIONS / RESIGNATIONS / LOA		
NAME	TITLE	EFFECTIVE DATE
Jon Osborn (resignation)	Sped Coordinator	10/15/2021
Daniel Higgins (resignation)	Middle School Teacher	10/04/2021
Lauren Amendolara (resignation)	Middle School Counselor	10/04/2021
Todd Cottrell (resignation)	High School Teacher	10/19/2021
Amanda Ruiz (resignation)	Special Education Teacher	10/27/2021
Kellianne Minniti (resignation)	Special Education Teacher	08/26/2021

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

SECOND:

VOTE:

PASS

FAIL

R211103.05 Approval of ESL Teacher and Part-Time Special Education Compliance Management Position

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School, upon recommendation by the Chief Executive Officer, hereby ratifies and accepts the creation of the following two additional positions at First Philadelphia Preparatory Charter School, effective immediately:

- ESL Teacher
- Part-Time Special Education Compliance Manager

FURTHER RESOLVED, the Board of Trustees of First Philadelphia

Preparatory Charter School hereby directs the Chief Executive Officer, in consultation with the Business Controller, to make allowances and adjustments for compensation for these positions in the current budget, in amounts reasonably determined appropriate by the Chief Executive Officer.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R211103.06 Approval of Teacher Preparatory Period Compensation

WHEREAS, First Philadelphia Preparatory Charter School teachers are allotted preparatory periods during the 2021-22 School Year workweek to prepare for class instruction (“Preparatory Periods”);

WHEREAS, First Philadelphia Preparatory Charter School has directed teachers to perform additional teaching responsibilities during times that conflict with their allotted Preparatory Periods (the “Directed Teachers”), preventing those teachers from fully utilizing Preparatory Periods and resulting in those teachers instead preparing for class instruction outside of the normal workweek;

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby directs and authorizes the Chief Executive Officer, in consultation with the Business Controller and General Counsel, to provide additional compensation to Directed Teachers, in a manner and amount determined reasonably appropriate by the Chief Executive Officer, due to being unable to fully utilize Preparatory Periods.

FURTHER RESOLVED, this resolution is effective as of August 30, 2021.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

R211103.07 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
General Healthcare Resources, LLC	CSN: \$65.00/hr RN: \$55.00/hr LPN: \$45.00/hr Para: \$32.00/hr Program Advisor: \$79.75/hr PT: \$74.00/hr OT: \$75.00/hr SLP: \$78.00/hr	Health care and therapy staffing

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R211103.08 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	Noone	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:

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SECOND:

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VOTE:

[] PASS

[] FAIL

R211103.09 Adoption of IU Policies

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby adopts the Philadelphia Intermediate Unit's policies and procedures under the federal requirements of 34 CFR Part 300.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER 1, 2021 AT 6:00 P.M.

ADJOURNMENT AT __:__ P.M.

MOTION:

SECOND:

VOTE:

PASS

FAIL

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