

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
SEPTEMBER 1, 2021
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser – President Karin Coger – Vice President Teresa Grumbrecht – Treasurer Barbara L. Saunders – Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq. Jessica Bassett
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

SECOND:

VOTE:

PASS

FAIL

R210901.01 Approval of the September 1, 2021 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the September 1, 2021 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:

SECOND:

VOTE:

R210901.02 Minutes of the August 4, 2021 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the August 4, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. FIRST PHILADELPHIA PREPARATORY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R210901.03 Report of the Business Controller

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SECOND:

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

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VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

VOTE:

[] PASS

[] FAIL

R210901.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES / RETURN TO SERVICE/ POSITION CHANGE		
NAME	TITLE	START DATE
Kieran Kramer (new hire)	Food Service Director	6/7/2021
Keith Bossert (new hire)	Special Ed Teacher 5th	8/23/2021
Sherie Butler (new hire)	English Middle School Teacher 6th	8/23/2021
Christian Bateman (new hire)	Physical Education Teacher 5-8	8/23/2021
Amanda Carson (new hire)	Social Studies H.S. Teacher 10th	8/23/2021
Jon Osborn (new hire)	Special Education Coordinator 6-12	8/23/2021
Clayton Davis (new hire)	H.S. English Teacher 10th/12th	8/23/2021
Maxwell Jencarelli (new hire)	Social Studies H.S. Teacher 11th	8/23/2021
Rebecca Weis (new hire)	English Middle School Teacher 6th	8/23/2021
Brittanie Burgos (new hire)	Building Sub K-12	8/23/2021
Jonathan Tomaro (new hire)	Music Teacher 5-8	8/23/2021
Gabriella Smith (new hire)	Kinder Special ED Teacher	8/23/2021
Daniel Higgins (new hire)	Music Teacher 5-8	8/23/2021
Osarumen Iyamu (new hire)	Elementary Teacher 4th	8/23/2021
Joycelynn Parker (new hire)	Elementary Teacher 1st	8/23/2021
Natasha Catlett (new hire)	NTA - Student Support	8/23/2021
Megan Browne (new hire)	Elementary Teacher K-5	8/23/2021
Nysia Wood (new hire)	NTA - Student Support	8/23/2021
Michelle Kealey (new hire)	Special Education Coordinator K-5	8/23/2021
Kellianne Minniti (Return from Maternity Leave/FMLA)	8th Grade Special Ed Teacher	8/23/2021

TERMINATIONS / RESIGNATIONS / LOA
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NAME	TITLE	EFFECTIVE DATE
Stephanie Candoi (resignation)	H.S. ELA Teacher	7/30/2021
Ashlee Bartol (resignation)	Art Teacher 5-8	6/23/2021
Chara Hausler (resignation)	6th ELA Teacher	6/23/2021
Christine Callahan (resignation)	Counselor	6/23/2021
Robyn Adelman (resignation)	5th Grade Teacher	6/23/2021
Cheryl Horton (resignation)	Special Ed Coordinator	8/20/2021
Valerie Croft (resignation)	ESY Teacher - Summer Contractor	7/30/2021
Allison Daly (resignation)	ESY Teacher - Summer Contractor	7/30/2021
Jacqueline Smoke (resignation)	ESY Teacher - Summer Contractor	7/30/2021
Eric Frey (resignation)	H.S. Math Teacher	8/24/2021
Lauren Amendolara (FMLA)	Counselor	8/23/2021
Shuying Liu (Maternity Leave/FMLA)	School Operations Manager	8/26/2021
Amanda Ruiz (FMLA)	Special Ed Teacher	8/23/2021
Dana D'Agostino (Maternity Leave/FMLA)	Special Ed Teacher	8/24/2021

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

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SECOND:

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VOTE:

[] PASS

[] FAIL

R210901.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services Inc.	<u>Plowing:</u> 1" - 4": \$1250 4.1" - 7": \$1625	Snow removal services

	7.1"-11": \$2000 \$11"+: \$2500 <u>Shoveling:</u> 1" - 4": \$750 4.1" – 7": \$1125 7.1" - 11": \$1625 \$11"+: \$2250 <u>Salt Application:</u> \$1000 Additional hourly rates	Contractor shall inform FPPCS in writing once Services performed during the Term exceed \$15,000 in total invoices and shall also inform FPPCS when Services to be performed would result in total invoices during the Term exceeding \$20,000. 2021-22 SY
Team Tutor	Tutoring: \$70/hr Wilson Reading/Phonics Boost Program: \$150/hr	Tutoring Services 2021-22 SY

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R210901.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions

MOTION:

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SECOND:

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VOTE:

R210901.07 Approval of Employment Incentives

RESOLVED, American Paradigm Schools is hereby authorized and directed to offer the incentives and benefits, as presented, to candidates for employment until such time as directed otherwise by the Chief Executive Officer of First Philadelphia Preparatory Charter School.

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R210901.08 Educational Assistance Plan

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SECOND:

RESOLVED, First Philadelphia Preparatory Charter School hereby adopts the Educational Assistance Plan Policy as presented;

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VOTE:

PASS

FAIL

FURTHER RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby designates two thousand dollars (\$2,000) as the Educational Assistance Amount available through the Educational Assistance Plan during the 2021/2022 fiscal year.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: OCTOBER 6, 2021 AT 6:00 P.M.

ADJOURNMENT AT ___:___ P.M.

MOTION:

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SECOND:

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VOTE:

PASS

FAIL

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