

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:
AUGUST 4, 2021
6:00 PM

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser - President Karin Coger - Vice President Teresa Grumbrecht - Treasurer Barbara L. Saunders - Secretary Teeyona Crumpton	Deborah Smith Ashley Redfearn Kristine Magargee Scott Kramer Michael Thomson Peter Costa Dean Krebs, Esq. Jessica Bassett
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I'd like to state, for purposes of the Minutes of this meeting that on August 4, 2021, the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically concerning Resolutions R210804.14 and R210804.15 below.

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Additional Notes for Minutes of Meeting:

C. Approval of Agenda

MOTION

R210804.01 Approval of the August 4, 2021 Agenda

—
SECOND

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the August 4, 2021 Agenda.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[] PASS

<i>Who</i>	<i>What</i>

[] FAIL

D. Approval of Minutes

MOTION

R210804.02 Minutes of the June 2, 2021 Meeting

—
SECOND

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the June 2, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

[] PASS

<i>Who</i>	<i>What</i>

[] FAIL

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is Dean Krebs with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. First Philadelphia Preparatory Charter School CEO**
- C. American Paradigm Schools CEO**
- D. General Counsel**
- E. Business Controller**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

R210804.03 Report of the Business Controller

—
SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.04 Approval of Fund Balance

—
SECOND

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School designates estimated ending fund balance for the year ended June 30, 2021 as follows:

VOTE:

[.] PASS

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Designated for Working Capital/School Performance	\$3,250,000
Available for Appropriation	\$578,000
Designated for Non-Liquid Assets	<u>\$2,100,000</u>
Total Fund Balance	<u>\$5,928,000</u>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—
SECOND

—
VOTE:

[] PASS

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R210804.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES / RETURN / POSITION CHANGE		
NAME	TITLE	EFFECTIVE DATE
None	None	None

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
James Durkin	SPED Teacher	6/30/21
Deborah Thompson	SPED Teacher	6/30/21
Ashley Burkert	SPED Teacher	6/30/21
Michelle Morgan	SPED Coordinator	6/30/21
Sherri Wallace	Director of SPED	6/30/21
Danielle Cafaro	HS Math Teacher	6/30/21
Theo Brandes	MS Math Teacher	6/30/21
Tracey Everman	HS English Teacher	6/30/21
James Strouss	HS Social Studies Teacher	6/30/21
Taylor Diciacco	K-4 Art Teacher	6/30/21
Ashlee Bartol	MS Art Teacher	6/30/21
Stephanie Candoi	HS English Teacher	6/30/21
Margaret Haug	MS Music Teacher	6/30/21
Jessie DiPuma	SPED Teacher	6/30/21
Charles DiPuma	HS Music Teacher	6/30/21

Joshua O'Hanlon	MS ELA Teacher	6/30/21
Angie Pagan	Assistant	6/30/21
Michelle Riley	1st Grade Teacher	6/30/21
Grace Stafford	4th Grade Teacher	6/30/21

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—
SECOND

VOTE:
[] PASS
[] FAIL

R210804.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Maschio's Food Service	See contract	Food Service Contract with a Food Service Management Company Final renewal year under current contract
Spectrum Staffing Solutions, Inc.	\$25.00/hr	NTA/Hall Monitors
Center School	\$37,032.00/student	Private School One (1) student
Withum	\$29,500	Annual Audit

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:
[] PASS
[] FAIL

R210804.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

MOTION

SECOND

VOTE:
[] PASS
[] FAIL

R210804.08 Approval of 2021-22 Student Handbook and Code of Conduct

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the 2021-22 Student Handbook and Code of Conduct, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:
[] PASS
[] FAIL

R210804.09 Approval of ARP ESSER Health and Safety Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the ARP ESSER Health and Safety Plan, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.10 Approval of Amended English as Second Language Policy

SECONDED

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the Amended English as Second Language Policy, as presented

VOTE:
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.11 Approval of Amended Enrollment Policy

SECONDED

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approves of the Amended Enrollment Policy, as presented

VOTE:
[] PASS
[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.12 Approval of Application for Lease Reimbursement

SECONDED

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves the application for reimbursement of a charter school lease for 2020-21.

VOTE:
[] PASS
[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.13 Approval of Academic and Support Agreement

SECONDED

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the Academic and Support Agreement between it and American Paradigm Schools as presented.

VOTE:
[] PASS
[] FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.14 Confidential Settlement and Trust Agreement of XP

—
SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves of the Confidential Settlement and Trust Agreement for XP, as presented.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.15 Confidential Settlement and Trust Agreement of NR

—
SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School approves of the Confidential Settlement and Trust Agreement for NR, as presented.

VOTE:

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[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.16 Reaffirm Terms of Board of Trustees

—
SECOND

RESOLVED, in accordance with Section 6.3.2(a) of the First Philadelphia Preparatory Academy Charter School Bylaws, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby re-installs the following Trustees for the terms of office listed below:

VOTE:

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Teresa Grumbrecht: 7/1/21 – 6/30/24
 Barbara Saunders: 7/1/21 – 6/30/24
 Anita Vega-Kaiser: 7/1/19 – 6/30/22
 Karin Coger: 7/1/20 – 6/30/23
 Teeyona Crumpton: 7/30/21 – 6/30/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R210804.17 Board Officers

—
SECOND

RESOLVED, in accordance with Section 6.3.2(b) of the First Philadelphia Preparatory Academy Charter School Bylaws, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby elects the

VOTE:
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[] FAIL

following for their respective officer position, beginning August 5, 2021 and ending June 30, 2022.

Trustee	Position
	President
	Vice-President
	Secretary
	Treasurer

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

R210804.18 Appointment of Delegate Trustee to American Paradigm Schools

SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby appoints _____ as a delegate trustee to the Board of Trustees of American Paradigm Schools.

VOTE:
[] PASS
[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: SEPTEMBER 1, 2021 AT 6:00PM

ADJOURNMENT AT __:___ PM

MOTION

SECOND

VOTE:

[] PASS

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