

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

MAY 5, 2021

6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 6:41p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser - President Karin Coger - Vice President Teresa Grumbrecht - Treasurer Barbara L. Saunders - Secretary Teyona Crumpton	Deborah Smith Ashley Redfearn Peter Costa
Board Members Absent:	Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

1. I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION
KARIN COGER
SECOND
BARBARA L. SAUNDERS
VOTE:
[X] PASS
[] FAIL

R210505.01 Approval of the May 5, 2021 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the May 5, 2021 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. Approval of Minutes

MOTION
TERESA GRUMBRECHT
SECOND
BARBARA L. SAUNDERS
VOTE:
[X] PASS

R210505.02 Minutes of the April 7, 2021 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the April 7, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. First Philadelphia Preparatory Charter School CEO

- a. *Ms. Deborah Smit, CEO of FPPCS*
 - i. *Reviewed and discussed with the Board the May 2021 CEO report, previously disseminated to the Board.*
 - ii. *Reviewed and shared with the Board the enrollment data, noting that current enrollment was 1870 with the target number being 1880; noted that school is having kids enroll/disenroll due to transient population though 13 kids will be enrolling next week;*
 - iii. *Reviewed and discussed with the Board the current SPED enrollment;*
 - iv. *Reviewed current attendance rates with the Board, noting 92% at elementary but 75% at high school; noted that attendance was higher in April and the school is reviewing what motivational programs can be utilized to increase attendance, specifically they are allowing students to determine incentive; recognized that end-of-year always proves to be the most difficult with attendance;*
 - v. *Indicated to the Board that numerous teachers want to continue teaching through Springboard collaborative;*
 - vi. *Provided various building safety updates with the Board, including water bottle filling stations had been installed as well as bipolar ionization;*
 - vii. *Informed the Board of various teacher transition and IT support;*
 - viii. *Informed the Board that kindergarten returned in April 19th and parents had been informed to keep them apprised of changes; noted no COVID-19 issues thus far;*
 - ix. *Updated the Board on the Food services program;*
 - x. *Informed Board of Food service program;*
 - xi. *Informed the Board that the next grades to return will be 1st and 8th grade in mid-May;*

- xii. *Informed Board of Teacher Appreciation week was on May 3- May 7, noting teachers had expressed that they did not get this at SDP;*
- xiii. *Informed Board of School Spirit Fridays, such as dressing in different, fun clothing;*
- xiv. *Provided the Board on update on college enrollment; nothing 50 students as of today had applied, 46 had been accepted;*
- xv. *Informed the Board that FPPCS was meeting with students who had less than necessary credits for graduation; but expects seniors to have credits necessary.*
- xvi. *Board brainstormed ideas to get students more excited about college tours.*
- xvii. *Informed the Board of graduations in June at Quartett Club*
- xviii. *Informed Board of Career Week: June 14-18*
- xix. *Informed Bard of May 27 Spring Musicale, which would be broadcasted on Facebook and website; it would be a a re-play of old concerts.*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Directive of APS*
 - i. *Reviewed and discussed with the Board the May 2021 APS report, previously disseminated to the Board;*
 - ii. *Informed and shared Board the DEI statement;*
 - iii. *Informed Board of CEO collaborations;*
 - iv. *Informed the Board of recent submission of Science Leadership Application to engage in next science standards—first time in 10 yearrs that PA has made shift in science standards;*
 - v. *Informed the Board of engagement with professional development with mind on renewal; and*
 - vi. *Noted that COVID has provided opportunities for closer collaboration with schools because of advent of video-conferencing technologies.*

D. General Counsel

- a. *Dean Krebs, Esq.*
 - i. *Expressed appreciation to school administration, APS, Board for completing financial interest forms;*
 - ii. *Reminded the Board of webinar tomorrow to learn about charter renewal; and*
 - iii. *Reminded the Board of shared folder for charter renewal application was being kept.*

E. Business Controller

- a. *Mr. Peter Costa, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the February 2021 financials.*
 - 1. *Informed the Board there were 365 SPED students*

2. *Informed the Board there was \$10M cash, with \$691k expenditures.*
 3. *Reviewed the Profitis and Loss statement, nothing expenses were \$15M but with \$4M positive in revenue; \$308k more than budgeted; that legal was overbudget; and technology was \$81k but that was just on bills received thus far*
- ii. *Reviewed and discussed with the Board the March 2021 financials.*
1. *Noted that the school was ahead of budget;*
 2. *Indicated that bills were getting paid quicker since they are getting received quicker;*
 3. *Reviewed the profits and loss statement*
 - a. *Noted \$18,721,000 paid as of April, which was \$450k ahead of budget;*
 - b. *Noted that school was black in all major clases;*
 - c. *Discussed legal contingencies regarding SPED;*
 - d. *Noted that some legal expenses in March were moved and reclassified on legal contingencies;*
 - e. *Reviewed the technology line item, noting that invoices are coming in and it will likely be over budgeted though because of COVIF/ESSERS, it would perhaps be balanced;*
 - f. *Expressed that the overall budget reflected a surplus.*

SECTION III: OLD BUSINESS

MOTION
 TERESA GRUMBRECHT
 SECOND
 KARIN COGER
 VOTE:
 PASS
 FAIL

R210407.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Krebs</i>	<i>This resolution pertains to the February 2021 financials, previously disseminated to the Board for the April 7, 2021 Board meeting</i>
<i>P. Costa</i>	<i>As discussed above</i>
<i>Board</i>	<i>General discussion</i>

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
 BARBARA L. SAUNDERS
 SECOND
 KARIN COGER
 VOTE:
 PASS
 FAIL

R210505.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
 TERESA GRUMBRECHT
 SECOND
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R210505.04 Approval of 2020-21 School Year Budget

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the 2021-22 School Year Budget, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

ROLL CALL

Anita Vega-Kaiser - aye
 Karin Coger - aye
 Teresa Grumbrecht - aye
 Barbara L. Saunders - aye
 Teeyona Crumpton - aye

MOTION
 BARBARA L. SAUNDERS
 SECOND
 TERESA GRUMBRECH
 VOTE:
 PASS
 FAIL

R210505.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES / RETURN / POSITION CHANGE		
NAME	TITLE	EFFECTIVE DATE

None	None	None
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TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Dianne Hernandez (resignation)	Student Support	4/19/21

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion
D. Smith	Indicated employee wanted to stay virtual; she was unable to return to the building.

MOTION
 BARBARA SAUNDERS
 SECOND
 KARIN COGER
 VOTE:
 PASS
 FAIL

R210505.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Community Counsel Education Services	\$14,500 / student	2021/22 School Year Education Placement
US Medical Staffing	Special Education: Teacher: \$44.50 Teacher Aide: \$20.35 PCA/1:1: \$20.35 Bus Aide: \$19.36 Licensed Social Worker: \$53.00	Addendum, updated rates for 2021/22 School Year Staffing services

	Guidance Counselor: \$39.00	
	Licensed Practical Nurse: \$44.20	
	Registered Nurse: \$55.30	

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Indicated that CCES does not have 40/10 spot</i>
<i>D. Smith</i>	<i>Noted that HR goes to college fairs to seek out SPED teachers and there are partnerships with Cabrini, Newman, and Arcadia</i>

MOOT

R210505.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION

TERESA GRUMBRECHT

SECOND

BARBARA L. SAUNDERS

VOTE:

R210505.08 Board Meeting Calendar for 2021-22 School Year

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Board Meeting Calendar for the 2021-22 School Year of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

[X] PASS

[] FAIL

MOTION

TERESA GRUMBRECHT

SECOND

BARBARA L. SAUNDERS

VOTE:

[X] PASS

[] FAIL

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed continuing Zoom and other ways to engage the community to participate in public meetings once the Board goes in-person again.</i>
<i>Board</i>	<i>General discussion</i>

R210505.09 Title I Family Engagement Policy

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Title I Family Engagement Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>D. Smith</i>	<i>Indicated upcoming meeting with parents to keep parents informed of Title I and spending</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: JUNE 2, 2021 AT 6:00PM

ADJOURNMENT AT 7:56PM

MOTION

TERESA GRUMBRECHT

SECOND

BARBARA SAUNDERS

VOTE:

[X] PASS

[] FAIL

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