

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

MARCH 3, 2021

6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 6:02 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser - President Karin Coger - Vice President Teresa Grumbrecht - Treasurer Barbara L. Saunders - Secretary Teeyona Crumpton	Deborah Smith Gerald L. Santilli Ashley Redfearn Scott Kramer Kristine Magargee Katie Santilli Michael Thomson Peter Costa Dean Krebs, Esq.
Board Members Absent:	

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION
 KARIN COGER
 SECOND
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R210203.01 Approval of the March 3, 2021 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the March 3, 2021 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. Approval of Minutes

MOTION
 TERESA GRUMBRECHT
 SECOND

R210203.02 Minutes of the February 3, 2021 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the

BARBARA L.
SAUNDERS

VOTE:

[X] PASS

[] FAIL

February 3, 2021 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
Board	General discussion

SECTION II: REPORTS

A. Community Comment

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
None	None

B. First Philadelphia Preparatory Charter School CEO

- a. *Ms. Deborah Smith—Chief Executive Officer of First Philadelphia Preparatory Charter School*
 - i. *Reviewed and discussed the March 2021 CEO report, previously disseminated to the Board;*
 - ii. *Informed the Board that the school was 4 delay the 1880 enrollment number;*
 - iii. *Informed the Board that attendance numbers were increasing at the elementary and high school, noting that the Deans have been proactive in engaging students and parents.*
 - iv. *Informed the Board that FPPCS had 5,535 student enrollment applications, with the school needing to 130 kindergarten slots;*
 - v. *Informed the Board of recent Epicenter uploads*
 - vi. *Informed the Board of recent ACCESS testing which began January 25th, with 41/80 students having completed testing;*
 - vii. *Shared with the Board photos of safety/PPE, and also discussed with the Board actions the school is taking to increase health and safety, including using plastic barriers, directing the flow of student traffic using tape; use of social distancing marlers; spreading out desks; and personal plastic barriers for each desk as well as a moveable barrier for teachers.*
 - viii. *Shared with the Board ideas for how ESSERS funds will be used, including for safety (building updates, PPE, nursing, barriers), technology (chromebooks, desktops, laptops, etc), and instruction (summer programming)*

- ix. *Informed the Board that no date had been set to switch to a hybrid model; however, survey were recently sent to parents about it which the school intends to compare with similar surveys sent to staff;*
- x. *The Board and school administrators discussed the use of PPE and how to use it effectively;*
- xi. *Discussed with the Board various facility improvements, such as touchless water bottle filling station; air certification in progress; and bipolar ionization.*
- xii. *Discussed with the Board recent HR changes, including the hiring of an elementary teacher, math teacher, and high school principal.*
- xiii. *Informed the Board of upcoming DEI on March 5;*
- xiv. *Informed the Board of various professional development topics, including Text Dependent Analysis, self-care through Uplift Philly, Eureka Math, Wit and Wisdom ELA Program, Units of Study, and Engage NY*
- xv. *Informed the Board of various administrative initiatives, as further described in the March 2021 CEO report;*
- xvi. *Informed the Bard of various parent and student engagements, as further described in the March 2021 CEO report;*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the March 2021 APS report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed with the Board the Facility Preparations Report, previously disseminated to the Board;*
 - iii. *Informed the Board that APS is analyzing and customizing the needs of each affiliated school to ensure a safe reopening;*
 - iv. *Informed the Board that everyone wants schools to reopen, but they need to reopen safely.*
 - v. *Informed the Board that recommendations to reopen will be based on CDC guidance and rates of transmission, with just last week the transmission rate was reduced to moderate instead of substantial;*
 - vi. *Informed Board of recent partnership with CHOP to get vaccinations;*
 - vii. *Indicated to the Board that many facility investments are investments the school would want regardless;*
 - viii. *Answered Board questions about cleaning staff and bathrooms, noting that there will be an increase overall with cleaning everywhere and that if school does reopen for hybrid, it will undergo weekly deep cleanings;*
 - ix. *Answered Board questions about safety protocols being taught to students*

D. General Counsel

- a. *Mr. Dean Krebs, Esq.—Sand & Sidel, P.C.*
 - i. *Reminded the Board that the Annual Financial Interest Forms are May 1st.*

E. Business Controller

- a. *Mr. Peter Costa—Santilli & Thomson, LLC*
 - i. *Reviewed and discussed the Board the January 2021 financial reports, previously disseminated to the;*
 - ii. *Informed the Board that all expenses are been posted as of the end of January;*
 - iii. *Informed the Board that the budget anticipated 330 SPED students but had been paid for 353;*
 - iv. *Informed the Board that cash was at \$9.4M, reflecting 113 days of cash*
 - v. *Reviewed the P&L*
 - 1. *Indicated that variances by major class were all positive except nominal negative variance in Other Purchased Services;*
 - 2. *Noted that COVID resulted in savings, such as SPED and related transportation*
 - vi. *Answered Board questions about how SPED savings can be used, specifically whether money can be used for future settlements, by informing the Board that any savings goes into the total fund balance and that some of the fund balance can be used;*
 - vii. *Board, Mr. Costa, and school administrators discussed SPED costs and purpose of putting students in private placements.*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

BARBARA L. SAUNDERS

SECOND

KARIN COGER

VOTE:

[X] PASS

R210203.04 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

[] FAIL

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA L. SAUNDES

SECOND

TERESA GRUMBRECHT

VOTE:

[X] PASS

[] FAIL

R210203.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES / RETURN		
NAME	TITLE	EFFECTIVE DATE
Jheneal Dixon (new hire)	Math Teacher	08/2021
Jocelyn Parker (new hire)	Elementary	082021

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Kareen Supre (resignation)	Classroom Assistant	2/26/2021

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

TERESA GRUMBRECHT

SECOND

BARBARA L. SAUNDERS

VOTE:

[X] PASS

[] FAIL

R210203.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Hardcourts Commercial Flooring, Inc.	\$18,500	Repair concrete gym floor Good faith effort was conducted to obtain three quotes
Peter Bradley Constructon, Inc.	\$20,500	Repair damaged walls Good faith effort was conducted to obtain three quotes
Tri-State HVAC Equipment	\$136,013.20	AtmosAir Bipolar Ionizers Building A Publicly bid
Tri-State HVAC Equipment	\$155,656.00	AtmosAir Bipolar Ionizers Building B Publicly bid
Brett DiNovi & Associates, LLC	\$55/hr for Clinical Associates \$115/hr for Behavior Consultant	Clinical associates and behavioral consultants. 2021-22 SY.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOOT

R210203.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: APRIL 7, 2021 AT 6:00PM

ADJOURNMENT AT 7:18PM

MOTION

KC

SECOND

BS

VOTE:

PASS

FAIL

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