

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

NOVEMBER 4, 2020

6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 6:41p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser - President Teresa Grumbrecht - Treasurer Barbara L. Saunders - Secretary Board Members Absent: Karin Coger - Vice President	Deborah Smith Ashley Redfearn Scott Kramer Kristine Magargee Katie Santilli Michael Thomson Peter Costa David Annecharico, Esq. Dean Krebs, Esq. Jessica Bassett

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION

 BARBARA L. SAUNDERS

 SECOND

 TERESA GRUMBRECHT

 VOTE:
 PASS
 FAIL

R201104.01 Approval of the November 4, 2020 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the November 4, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. Approval of Minutes

MOTION

BARBARA L.
SAUNDERS

SECOND

TERESA
GRUMBRECHT

VOTE:

PASS

FAIL

R201104.02 Minutes of the October 7, 2020 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the October 7, 2020 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. Community Comment

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. First Philadelphia Preparatory Charter School CEO

- a. The Board reviewed the November 2020 CEO report, previously disseminated to the Board.*

C. American Paradigm Schools CEO

- a. The Board reviewed the November 2020 APS report, previously disseminated to the Board.*

D. General Counsel

- a. None*

E. Business Controller

- a. The Board reviewed the October 2020 financial report, previously disseminated to the Board.*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

BARBARA L. SAUNDERS

SECOND

TERESA GRUMBRECHT

VOTE:

TABLED

R201104.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA L. SAUNDERS

SECOND

TERESA GRUMBRECHT

VOTE:

TABLED

R201104.04 2019-20 Draft Audit Financial Statements

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2019-20 Draft Audit Financial Statements, as presented, for First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

ROLL CALL

- Anita Vega-Kaiser -
- Karin Coger -
- Teresa Grumbrecht -
- Barbara L. Saunders -

MOTION

BARBARA L. SAUNDERS

SECOND

TERESA GRUMBRECHT

VOTE:

TABLED

R201104.05 Approval of IRS Form 990

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the IRS Form 990, as presented

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

ROLL CALL

Anita Vega-Kaiser -
 Karin Coger -
 Teresa Grumbrecht -
 Barbara L. Saunders -

MOTION

BARBARA L.
 SAUNDERS

SECOND

TERESA
 GRUMBRECHT

VOTE:

TABLED

R201104.06 Approval of Amended 2020-21 School Year Budget

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the amended 2020-21 School Year Budget, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

ROLL CALL

Anita Vega-Kaiser -
 Karin Coger -
 Teresa Grumbrecht -
 Barbara L. Saunders -

MOTION

BARBARA L.
 SAUNDERS

SECOND

TERESA
 GRUMBRECHT

VOTE:

PASS

FAIL

R201104.07 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES / PROMOTION		
NAME	TITLE	EFFECTIVE DATE
Christine Callahan (new hire)	Counselor	10.26.20
Laquatta Burwell (position change)	NTA now positioned as a Classroom Assistant	10.6.20
Dianne Hernandez (position change)	One to One now positioned as a Classroom Assistant	10.5.20
Angie Pagan (position change)	NTA now positioned as a Classroom Assistant	10.5.20

Danaya Williams (position change)	One to One now positioned as a Classroom Assistant	10.7.20
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TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Mackenzie Rosenfelt (resignation)	Special Education Teacher	10.16.20
Mariah Powell (resignation)	Counselor	10.16.20
Syheem Lee (resignation)	Student Support	10.14.20
Shakira Barfield (resignation)	One to One	10.09.20
Keyahna Robbins (resignation)	One to One	10.9.20
Edna Looby (resignation)	One to One	10.9.20
Christina Hall (resignation)	NTA	10.9.20

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA L.
SAUNDERS

SECOND

TERESA
GRUMBRECHT

VOTE:

[X] PASS

[] FAIL

R201104.08 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
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Therapy Source	Varied Rates	Therapy services Psychological evaluation services
Humanus	Varied Rates	Staff services for: (a) behavioral specialists; (b) counseling (c) substitute teachers; (d) nursing services; (e) psychological services; and (f) therapy Services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOOT

R201104.09 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION

BARBARA L.
SAUNDERS

SECOND

TERESA
GRUMBRECHT

VOTE:

[X] PASS

R201104.10 M&T Bank Authorized Signatories

WHEREAS, the Board of Trustees of First Philadelphia Preparatory Charter School desires to modify the Authorized Signatories on the accounts of First Philadelphia Preparatory Charter School at M&T Bank.

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies and approves of the M&T Bank

FAIL

Certified Banking Resolutions of Corporation, as presented and incorporated into this resolution as more fully stated therein.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA L.
SAUNDERS

R201104.11 Confidential Settlement and Release Agreement for NS

SECOND

TERESA
GRUMBRECHT

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves of the Confidential Settlement and Release Agreement between it and NS as presented.

VOTE:

PASS

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

FAIL

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER 2, 2020 AT 6:00PM

ADJOURNMENT AT 7:00PM

MOTION

BARBARA L. SAUNDERS

SECOND

TERESA GRUMBRECHT

VOTE:

PASS

FAIL