

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19124

SPECIAL BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

OCTOBER 2, 2020

2:30 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is 2:36 p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in today's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business today's. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Anita Vega-Kaiser - President Karin Cogger - Vice President Teresa Grumbrecht - Treasurer Barbara L. Saunders - Secretary	Ashley Redfearn Scott Kramer David Annecharico, Esq. Dean Krebs, Esq.
Board Members Absent:	Deborah Smith

B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER

I would like to state, for purposes of the Minutes of this meeting that on September 29, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION
 ANITA VEGA-
 KAISER
 SECOND
 BARBARA L.
 SAUNDERS
 VOTE:
 PASS
 FAIL

R201002.01 Approval of the October 2, 2020 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the October 2, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: NEW BUSINESS

A. RESOLUTIONS

MOTION
 BARBARA L.
 SAUNDERS
 SECOND
 KAREN COGER
 VOTE:
 PASS
 FAIL

R201002.02 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES / PROMOTION		
NAME	TITLE	EFFECTIVE DATE
None	None	None

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Dr. Marilyn Martinez (resignation)	Chief Executive Officer	9/29/20
Tameka Matthew (resignation)	Leader in Residence	9/29/20

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
 BARBARA L. SANDES
 SECOND
 KAREN COGER
 VOTE:
 PASS
 FAIL

R201002.03 Approval of Interim CEO

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the appointment of Deborah Smith as Interim Chief Executive Officer of First Philadelphia Preparatory Charter School effective October 2, 2020, until a permanent CEO is affirmed by the Board of Trustees of First Philadelphia Preparatory Charter School;

FURTHER RESOLVED, the business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of any document necessary to effectuate this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION
 BARBARA L. SAUNDES
 SECOND
 KAREN COGER
 VOTE:
 PASS
 FAIL

R201002.04 E-Signature Authority

BE IT RESOLVED, by authority of the Board of Trustees of First Philadelphia Preparatory Charter School, it is hereby resolved by authority of the same, that Ms. Deborah Smith, who is the Interim Chief Executive Officer of the above named body, is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department’s e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Board of Trustees of First Philadelphia Preparatory Charter School to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department’s Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer’s authority to execute agreements electronically on behalf of the body until such notice is received by the Department’s Office of Chief Counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION

BARBARA L. SAUNDERS

SECOND

KAREN COGER

VOTE:

[X] PASS

[] FAIL

R201002.05 Resignation: Julani Ghana, Trustee

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School honors Julani Ghana for his service as a Trustee of First Philadelphia Preparatory Charter School;

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the resignation of Julani Ghana from the First Philadelphia Preparatory Charter School Board of Trustees, effective September 30, 2020.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R201002.06 Resignation: John MacDonald, Trustee

MOTION

BARBARA L.
SAUNDERS

SECOND

KAREN COGER

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School honors John MacDonald for his service as a Trustee of First Philadelphia Preparatory Charter School;

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School accepts the resignation of John MacDonald from the First Philadelphia Preparatory Charter School Board of Trustees, effective October 1, 2020.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

The Board welcomed Ms. Deborah Smith to her role as Interim Chief Executive Officer of First Philadelphia Preparatory Charter School.

Ms. Smith expressed eagerness in building relationships and reaching out to school community.

NEXT BOARD MEETING: OCTOBER 7, 2020 AT 6:00PM

ADJOURNMENT AT 3:06PM

MOTION

KAREN COGER

SECOND

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL

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