

FIRST PHILADELPHIA PREPARATORY  
CHARTER SCHOOL  
4300 TACONY STREET  
PHILADELPHIA, PA 19124

**BOARD OF TRUSTEES MEETING**

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

DECEMBER 2, 2020

6:00 PM

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is \_\_\_\_\_ p.m. My name is Anita Vega-Kaiser. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Anita Vega-Kaiser - President Karin Cogger - Vice President Teresa Grumbrecht - Treasurer Barbara L. Saunders - Secretary	Deborah Smith Jennifer Marsico Pashen Jackson Dr. Sherri Wallace
<b>Board Members Absent:</b>	Gerald L. Santilli Ashley Redfearn Scott Kramer Dr. Kristine Magargee Katie Santilli
	Michael Thomson Peter Costa
	David Annecharico, Esq. Dean Krebs, Esq. Jessica Bassett
	Frances S. Feldbaum Brian DiMattesa

**B. DISCLOSURE: EXECUTIVE SESSION BY ANITA VEGA-KAISER**

*1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

*OR*

*I would like to state, for purposes of the Minutes of this meeting that on \_\_\_\_\_, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:*

*( ) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights*

granted by law, including those granted by Title 2 (relating to administrative law and procedure).

( ) *Labor Relations.* To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

( ) *Purchase or Lease of Real Property.* To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

( ) *Consultation with Professional Advisor or Attorney.* To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

( ) *Discuss Confidential Matters.* To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

---

### C. Approval of Agenda

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

#### **R201202.01 Approval of the December 2, 2020 Agenda**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the December 2, 2020 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

### D. Approval of Minutes

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

#### **R201202.02 Minutes of the November 4, 2020 Meeting**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the November 4, 2020 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:  
[ ] PASS  
[ ] FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is Dean Krebs with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

- B. First Philadelphia Preparatory Charter School CEO**
- C. American Paradigm Schools CEO**
- D. General Counsel**
- E. Business Controller**

**SECTION III: OLD BUSINESS**

MOTION  
\_\_\_\_\_  
SECOND  
\_\_\_\_\_  
VOTE:

**R201104.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

--	--

MOTION

**R201104.04 2019-20 Draft Audit Financial Statements**

—  
SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the 2019-20 Draft Audit Financial Statements, as presented, for First Philadelphia Preparatory Charter School.

—  
VOTE:

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**ROLL CALL**

Anita Vega-Kaiser -  
Karin Coger -  
Teresa Grumbrecht -  
Barbara L. Saunders -

MOTION

**R201104.05 Approval of IRS Form 990**

—  
SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the IRS Form 990, as presented

—  
VOTE:

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**ROLL CALL**

Anita Vega-Kaiser -  
Karin Coger -  
Teresa Grumbrecht -  
Barbara L. Saunders -

MOTION

**R201104.06 Approval of Amended 2020-21 School Year Budget**

—  
SECOND

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the amended 2020-21 School Year Budget, as presented.

—  
VOTE:

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

--	--

**ROLL CALL**

Anita Vega-Kaiser -  
 Karin Coger -  
 Teresa Grumbrecht -  
 Barbara L. Saunders -

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

**R201202.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

**R201202.04 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

<b>HIRES / POSITION CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Stephanie Greenberg (new hire)	ESL Teacher	10.31.2020
Jennifer Marsico (new hire)	Principal K-8	11.16.2020
Sherri Wallace (new hire)	Director of Special Education	11.16.2020
Jasmine Parker	Classroom Assistant	11.23.2020

(new hire)		
Amber McLeod (return LOA)	Science Teacher	11.23.20
Nadejah Polite (return LOA)	Building Substitute	11.17.20

<b>TERMINATIONS / RESIGNATIONS</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Joseph Clark (resignation)	Chemistry Teacher	11.26.20
Taionna Charity (resignation)	One to One	11.24.20
Sarah White (resignation)	Elementary Teacher	11.10.20

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>

MOTION

\_\_\_\_\_  
SECOND

\_\_\_\_\_  
VOTE:

[ ] PASS

[ ] FAIL

**R201202.05 Uniform Professional Services Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Pediatric Therapeutic Services, Inc.	Psychology: \$89.99/hr  Special Education Teacher: \$61.99/hour	Amending staffing contract, previously approved by the Board at the September 2020 meeting via Resolution R200902.05.  Amendment adds two (2) additional services.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOOT

**R201202.06 Uniform Purchases Resolution**

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

**R201202.07 Holiday Bonus for FPPCS Staff Members**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School shall offer a Holiday Bonus in the amount of \$250.00 to full time staff and \$150.00 to part time staff.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>



MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

**R201202.08 Approval of Emergency Instructional Time Template**

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Emergency Instructional Time Template, as presented; and

FURTHER RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the weekly instructional calendar, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: JANUARY 6, 2021 AT 6:00PM

**ADJOURNMENT AT \_\_:\_\_\_ PM**

MOTION

\_\_\_\_\_

SECOND

\_\_\_\_\_

VOTE:

[ ] PASS

[ ] FAIL

—