

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

JUNE 17, 2020

6:00 PM

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is _____ p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
<p>Karin Coger Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders Duane White</p>	<p>Dr. Carleene Slowik</p> <p>Ashley Redfearn Gerald L. Santilli Scott Kramer Kristine Magargee Katie Santilli</p> <p>Peter Costa</p> <p>David Annecharico, Esq. Dean Krebs, Esq.</p>
<p>Board Members Absent:</p>	

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

I would like to state, for purposes of the Minutes of this meeting that on June 9th, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

I would like to state, for purposes of the Minutes of this meeting that on June 17th, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such

matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200617.01 Approval of the June 17, 2020 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the June 17, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. Approval of Minutes

MOTION

SECOND

R200617.02 Minutes of the May 20, 2020 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the May

VOTE:
[] PASS
[] FAIL

20, 2020 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

- B. First Philadelphia Preparatory Charter School CEO**
- C. American Paradigm Schools CEO**
- D. General Counsel**
- E. Business Controller**

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

—
SECOND

—
VOTE:

[] PASS

[] FAIL

R200617.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—
SECOND

—
VOTE:

[] PASS

[] FAIL

R200617.04 Approval of Fund Balance Designation

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School designates estimated ending fund balance for the year ending June 30, 2020 as follows:

Designated for Working Capital	\$2,000,000
Available for Appropriation	\$ 2,300,000
Designated for Non Liquid Assets	<u>\$1,100,000</u>
Total Fund Balance	<u>\$5,400,000</u>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—
SECOND

—
VOTE:

[] PASS

[] FAIL

R200617.05 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE
None	None	None

TERMINATIONS / RESIGNATIONS

NAME	TITLE	EFFECTIVE DATE
Maritza Mancebo (resignation)	NTA	6/15/20
Shannon Serafin (resignation)	Math Teacher, 5 th Grade	6/5/20
Eileen Rosseljong (resignation)	Special Education Teacher	6/1/20

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

—
SECOND

—
VOTE:

[] PASS

[] FAIL

R200617.06 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
St. Clair CPAs, P.C.	(1) Estimated \$22,500 (2) Estimated \$2,250	(1) Financial Audit (2) Annual Tax Forms
Maschio's Food Service, Inc.	See proposed contract	FSMC Food Service 1-Year Renewal

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R200617.07 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200617.08 Approval of Child Find Notice

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the Child Find Notice, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

R200617.09 Safety and Security Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies the Executive Session to Review the Safety and Security Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

—

SECOND

—

VOTE:

[] PASS

[] FAIL

MOTION

—

SECOND

—

VOTE:

[] PASS

[] FAIL

R200617.10 Approval of 2020-21 Employee Handbook

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby ratifies and approved of the 2020-21 Employee Handbook

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

R200617.11 Reaffirm Terms of Board of Trustees

RESOLVED, in accordance with Section 6.3.2(a) of the First Philadelphia Preparatory Academy Charter School Bylaws, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby re-installs the following Trustees for the terms of office listed below:

- Teresa Grumbrecht: 7/1/19 – 6/30/21
- Barbara Saunders: 7/1/19 – 6/30/21
- Duane White: 7/1/19 – 6/30/21
- Anita Vega-Kaiser: 7/1/19 – 6/30/22
- John MacDonald: 7/1/19 – 6/30/22
- Karin Coger: 7/1/20 – 6/30/23
- Julani Ghana: 7/1/20 – 6/30/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

By Roll Call Vote:

- Karin Coger -
- Julani Ghana -
- Teresa Grumbrecht -
- Anita Vega-Kaiser -
- John MacDonald -
- Barbara Saunders -
- Duane White -

MOTION

—

SECOND

—

VOTE:

R200617.12 Board Officers

RESOLVED, in accordance with Section 6.3.2(b) of the First Philadelphia Preparatory Academy Charter School Bylaws, the Board of Trustees of First Philadelphia Preparatory Academy Charter School hereby elects the following

[] PASS

[] FAIL

for their respective officer position, beginning July 1, 2020 and ending June 30, 2021.

Trustee	Position
	President
	Vice-President
	Secretary
	Treasurer

By Roll Call:

Karin Coger -
 Julani Ghana -
 Teresa Grumbrecht -
 Anita Vega-Kaiser -
 John MacDonald -
 Barbara Saunders -
 Duane White –

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200617.13 Confidential Settlement and Release Agreement for SM

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the Confidential Settlement and Release Agreement between it and SM as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200617.14 Confidential Settlement and Release Agreement for SE

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the Confidential Settlement and Release Agreement between it and SE as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200617.15 Confidential Settlement and Release Agreement for MFB

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby ratifies the Confidential Settlement and Release Agreement between it and MFB as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

R200617.16 Appointment of CEO

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the appointment of Dr. Marilyn Martinez as CEO of First Philadelphia Preparatory Charter School, effective July 1, 2020;

FURTHER RESOLVED, the business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of any document necessary to effectuate this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: _____

ADJOURNMENT AT ___ : ___ PM

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

—