

FIRST PHILADELPHIA PREPARATORY
CHARTER SCHOOL
4300 TACONY STREET
PHILADELPHIA, PA 19142

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:

MAY 20, 2020

7:30 PM

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the First Philadelphia Preparatory Charter School Board of Trustees is hereby called to Order. The time is ____ p.m. My name is John MacDonald. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Karin Coger Julani Ghana Teresa Grumbrecht Anita Vega-Kaiser John MacDonald Barbara Saunders Duane White	Dr. Carleene Slowik Dr. Max Klink Ashley Redfearn Gerald L. Santilli Scott Kramer Katie Santilli Kristine Magargee
Board Members Absent:	Peter Costa Daniel Saidel, Esq. David Annecharico, Esq. Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY JOHN MACDONALD

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

OR

2. I would like to state, for purposes of the Minutes of this meeting that on _____, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights

granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() *Labor Relations.* To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() *Purchase or Lease of Real Property.* To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() *Consultation with Professional Advisor or Attorney.* To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() *Discuss Confidential Matters.* To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. Approval of Agenda

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200520.01 Approval of the May 20, 2020 Agenda

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the May 20, 2020 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

D. Approval of Minutes

MOTION

SECOND

R200520.02 Minutes of the April 15, 2020 Meeting

RESOLVED, that the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves the Minutes of the April 15, 2020 meeting of the Board of Trustees of First Philadelphia Preparatory Charter School.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the First Philadelphia Preparatory Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment which should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. First Philadelphia Preparatory Charter School CEO

C. American Paradigm Schools CEO

D. Business Controller

SECTION III: OLD BUSINESS

MOTION

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SECOND

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VOTE:

[] PASS

R200415.06 Uniform Professional Services Resolution

RESOLVED, the Professional Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Proposal/s;

[] FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
R&A Personal Touch Cleaning Service, Inc.	\$30,000 / month	Cleaning services Bid was properly advertised

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

SECOND

VOTE:

[] PASS

[] FAIL

R200520.03 Report of the Business Controller

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

SECOND

VOTE:

[] PASS

R200520.04 Approval of 2020-21 School Year Budget

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves of the 2020-21 School Year Budget, as presented.

[] FAIL

FURTHER RESOLVED, the CEO, in consultation with the business controller and general counsel, is authorized to execute any document or delegate any task necessary to effect this resolution.

ROLL CALL

- Karin Coger -
- Julani Ghana -
- Teresa Grumbrecht -
- Anita Vega-Kaiser -
- John MacDonald -
- Barbara Saunders -
- Duane White -

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R200520.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies the human resources changes, modifications and additions, as presented.

SECOND

VOTE:

[] PASS

HIRES/POSITION CHANGE		
NAME	TITLE	EFFECTIVE DATE
None	None	None

[] FAIL

TERMINATIONS / RESIGNATIONS/ NON-RENEW		
NAME	TITLE	EFFECTIVE DATE
Eileen Krzesinski (position eliminated)	Discipline Secretary	June 30, 2020
Tina Stirling (position eliminated)	Copy/Print Clerk	June 30, 2020
Jennifer Smith (position eliminated)	Admin. Assist. HS	June 30, 2020
Sharita Caufield (position eliminated)	Operations Assistant	June 30, 2020
Caitlin Bach (position eliminated)	Student Activity Coordinator	June 30, 2020
Michael Bell (position eliminated)	Parent Liaison	June 30, 2020
Felicia Rodriguez (position eliminated)	Front Desk Receptionist	June 30, 2020

Margie Pearse (position eliminated)	Coach – Elementary	June 30, 2020
Brianne Donahue (position eliminated)	Math Interventionist	June 30, 2020
Carrie Thomas (position eliminated)	Teacher-Reading Specialist	June 30, 2020
Ashley Post (position eliminated)	Reading Specialist	June 30, 2020
Brett Lynch (position eliminated)	Counselor	June 30, 2020
Emily Phillips (position eliminated)	Counselor	June 30, 2020
Tylor Colby (position eliminated)	Sub. Teacher	June 30, 2020
Bonnie Newland (non-renewed)	Assistant to CEO	June 30, 2020
Daryl Batoff (non-renewed)	Music Coordinator	June 30, 2020
Jennifer Fouse (non-renewed)	Teacher MS	June 30, 2020
Lisa Lake (non-renewed)	SPED Teacher	June 30, 2020
Erika Thornton (resignation)	School Psychologist	May 8, 2020

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

[] PASS

[] FAIL

R200520.05 Uniform Professional Services Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Santilli & Thomson	Increasing Fiscal Coordinator wage range from: \$50,000 - \$55,000 to \$50,000 - \$56,000	An Amendment to the “Addendum of Consulting Agreement” to increase wage of Fiscal Coordinator position

American Capital	Four (4) payments, one (1) per year, each in the amount of \$113,165.00. Total: \$452,660	Equipment financing for 1,584 Asus C204 Computers, as referenced below under “R200520.06 Uniform Purchases Resolution”
BAYADA Home Health Care, Inc.	\$50.25 / hr	Nursing services
Valley Forge Educational Services	Cost per Student: \$67,000 / year Number of Students: One (1) Total cost: \$67,000 / year	Approved Private School

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

[] PASS

[] FAIL

R200520.06 Uniform Purchases Resolution

RESOLVED, the Purchase Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract/s based upon these Purchase Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
CDW-G	1584 Chromebooks = \$381,744 1584 Education Licenses = \$39,600 Total: \$421,344.00	Chromebooks and Education Licenses Paid for by utilizing Equipment Financing through American Capital, as referenced above under

		“R200520.05 Uniform Professional Services Resolution”
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:

PASS

FAIL

R200520.07 Approval of Wellness Plan

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School ratifies and approves the Wellness Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:

PASS

FAIL

R200520.08 Confidential Settlement Agreement In re: Student A.F.

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves and ratifies the confidential settlement agreement In re: A.F., as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

SECOND

VOTE:

PASS

FAIL

R200520.09 Approval of 2020-21 School Year Board Meeting Calendar

RESOLVED, the Board of Trustees of First Philadelphia Preparatory Charter School hereby approves and ratifies the 2020-21 School Year Board Meeting Calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: _____

ADJOURNMENT AT __:___PM

MOTION

SECOND

VOTE:

PASS

FAIL

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